



ATTACHMENTS

ORDINARY COUNCIL MEETING

Tuesday, 28 April 2026

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MINUTES of

ORDINARY COUNCIL MEETING

Held on 24 March 2026 at 4:00 PM

Attendance at Meeting:

Councillors: Mayor R Bell (Chair)
Deputy Mayor K Arnold
Cr S Burrows
Cr L Doran
Cr T O'Connor
Cr A Blakester
Cr D Mailler
Cr J Philp

Apologies: Nil

Staff: Ms T Averay, General Manager
Mr M Raby, Deputy General Manager
Mr M McLindin, Group Manager Infrastructure Services
Mr B Dyer, Group Manager Community Services
Mr S Williams, Group Manager Corporate Services
Ms H Nicholls, Acting Manager Planning & Development
Mr D Weiley, Manager Assets
Ms E Sims, Strategic Planning Officer
Mr M Ahammed, Chief Financial Officer
Ms W Westbrook, Executive Assistant

ORDINARY COUNCIL MEETING MINUTES

24 MARCH 2026

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WEBCASTING of Ordinary Meeting 24 March 2026 can be seen [here](#).

1 OPENING & WELCOME

The Chair declared the meeting opened at 4:00pm.

2 PRAYER

The Chair recited the Uralla Shire Council prayer.

3 ACKNOWLEDGEMENT OF COUNTRY

The Chair read the acknowledgement of country.

4 WEBCAST INFORMATION

The Chair advised the meeting was recorded, with the recording to be made available on Council's website following the meeting and reminded the attendees from making defamatory statements.

5 APOLOGIES & APPLICATIONS FOR LEAVE OF ABSENCE BY COUNCILLORS

Nil

6 DISCLOSURE & DECLARATIONS OF INTEREST/S

The Chair advised there were no disclosures.

7 CONFIRMATION OF MINUTES**7.1 CONFIRMATION OF MINUTES ORDINARY MEETING HELD 24 FEBRUARY 2026****RESOLUTION 30.03/26**

Moved: Cr Sarah Burrows

Seconded: Cr Jen Philp

That Council adopts the minutes of the Ordinary Meeting held 24 February 2026 as a true and correct record amending the resolution number for Item 15 Communication of Council Decisions to be 30.02/26.

For: Crs Robert Bell, Sarah Burrows, Tom O'Connor, Adam Blakester, David Mailler, Jen Philp and Kath Arnold

Against: Cr Leanne Doran

CARRIED 7/1

8 URGENT, SUPPLEMENTARY, AND LATE ITEMS OF BUSINESS (INCLUDING PETITIONS)

The Chair advised there were no late, urgent and supplementary items or reports of business.

9 WRITTEN REPORTS FROM DELEGATES

9.1 MAYOR'S ACTIVITY REPORT FOR FEBRUARY 2026

RESOLUTION 31.03/26

Moved: Cr Sarah Burrows

Seconded: Cr David Mailler

That Council receives the Mayor's Activity Report for February 2026.

For: Crs Robert Bell, Sarah Burrows, Leanne Doran, Tom O'Connor, Adam Blakester, David Mailler, Jen Philp and Kath Arnold

Against: Nil

CARRIED 8/0

10 MAYORAL MINUTE

10.1 MAYORAL MINUTE - NORTHERN TABLELANDS REGIONAL ORGANISATION OF COUNCILS

RESOLUTION 32.03/26

Moved: Cr Tom O'Connor

Seconded: Cr David Mailler

That Council:

1. Notes the formation of the *Northern Tablelands Regional Organisation of Councils (NTROC)* and the proposed approach to administration and governance.
2. Endorses Uralla Shire Council membership of the NTROC.
3. Writes to the Minister for Local Government to confirm that Council wishes to withdraw from the previous New England Joint Organisation and seeks to have it wound up.
4. Notes that further investigations will be undertaken in regard to accessing the funds of the former New England Joint Organisation.

For: Crs Robert Bell, Sarah Burrows, Leanne Doran, Tom O'Connor, David Mailler, Jen Philp and Kath Arnold

Against: Cr Adam Blakester

CARRIED 7/1

11 NOTICE OF MOTION/QUESTIONS WITH NOTICE

Nil

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12 REPORT OF COMMITTEES**12.1 MINUTES AUDIT RISK AND IMPROVEMENT COMMITTEE (ARIC) MEETING HELD ON 2 MARCH 2026.****RESOLUTION 33.03/26****Moved:** Cr Adam Blakester**Seconded:** Deputy Mayor Kath Arnold**That Council receives and notes the minutes of the ARIC meeting 2 March 2026.****For:** Crs Robert Bell, Sarah Burrows, Leanne Doran, Tom O'Connor, Adam Blakester, David Mailler, Jen Philp and Kath Arnold**Against:** Nil**CARRIED 8/0****12.2 BUNDARRA COMMUNITY COMMITTEE - DRAFT MINUTES OF MEETING HELD 11 FEBRUARY 2026****RESOLUTION 34.03/26****Moved:** Cr Jen Philp**Seconded:** Cr Sarah Burrows**That Council receives the Draft Minutes of the Bundarra Community Committee Meeting held 11 February 2026.****For:** Crs Robert Bell, Sarah Burrows, Leanne Doran, Tom O'Connor, Adam Blakester, David Mailler, Jen Philp and Kath Arnold**Against:** Nil**CARRIED 8/0****12.3 URALLA LOCAL TRANSPORT FORUM (ULTF) - MINUTES OF MEETING HELD 11 FEBRUARY 2026****RESOLUTION 35.03/26****Moved:** Cr Sarah Burrows**Seconded:** Cr David Mailler**That Council receives the Minutes of the Uralla Local Transport Forum (ULTF) meeting held on 11 February 2026 and notes the decisions of the Forum.****For:** Crs Robert Bell, Sarah Burrows, Leanne Doran, Tom O'Connor, Adam Blakester, David Mailler, Jen Philp and Kath Arnold**Against:** Nil**CARRIED 8/0**

13 REPORTS TO COUNCIL

13.1 MODIFICATION OF PROPOSED STAGED SUBDIVISION - LOT 1 DP 1323513 - 131 BARLEYFIELDS ROAD, URALLA

RESOLUTION 36.03/26

Moved: Cr Tom O'Connor

Seconded: Cr Leanne Doran

A DIVISION DECISION was called and resolved as follows:

That Council approve the modified Notice of Consent for DA-462-2007-4 as per the attached amended Notice of Determination, noting amendments to the numbering of the conditions of consent to correctly reflect the existing 101 conditions.

For: Crs Robert Bell, Sarah Burrows, Leanne Doran, Tom O'Connor, Adam Blakester, David Mailler, Jen Philp and Kath Arnold

Against: Nil

CARRIED 8/0

13.2 DEVELOPMENT APPLICATION - DA-61-2025 - 5 HILL STREET URALLA - ALTERATION AND ADDITIONS TO EXISTING CENTRE BASED CHILDCARE FACILITY

RESOLUTION 37.03/26

Moved: Cr Adam Blakester

Seconded: Cr David Mailler

A DIVISION DECISION was called and resolved as follows:

That Council:

1. Waives the application of a section 7.12 development contribution charge for DA-61-2025 as the development is located on council owned land, and
2. Approves the Development Application (ref: DA-61-2025) for alterations and additions to a centre-based childcare facility upon Lot 25 DP 1129476 and Lot 4 Section 26 DP 759022, being land known as 5 Hill Street, Uralla, subject to the conditions of consent in the attached Notice of Determination.

For: Crs Robert Bell, Sarah Burrows, Leanne Doran, Adam Blakester, David Mailler, Jen Philp and Kath Arnold

Against: Cr Tom O'Connor

CARRIED 7/1

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13.3 DRAFT ASSET MANAGEMENT PLAN - PLANT AND EQUIPMENT

RESOLUTION 38.03/26

Moved: Cr Sarah Burrows

Seconded: Cr Tom O'Connor

That Council:

1. Endorses the draft Plant and Equipment Asset Management Plan for public exhibition for a period of 28 days for the purpose of seeking community feedback.
2. Receives a further report after the completion of the exhibition period should any submissions be received prompting material change.
3. Adopts the draft Plant & Equipment Asset Management Plan should no submissions prompting material change be received.

For: Crs Robert Bell, Sarah Burrows, Leanne Doran, Tom O'Connor, Adam Blakester, David Mailler, Jen Philp and Kath Arnold

Against: Nil

CARRIED 8/0

13.4 MAJOR PROJECTS AND CAPITAL WORKS - INFRASTRUCTURE & DEVELOPMENT

RESOLUTION 39.03/26

Moved: Cr Leanne Doran

Seconded: Cr Sarah Burrows

1. Notes the Infrastructure Works Update as at February 2026; and
2. Notes that a number of projects have been identified as high risk due to external market constraints and funding delivery timeframes, with mitigation strategies actively being implemented.

For: Crs Robert Bell, Sarah Burrows, Leanne Doran, Tom O'Connor, Adam Blakester, David Mailler, Jen Philp and Kath Arnold

Against: Nil

CARRIED 8/0

13.5 THREE SITE SPECIFIC CROWN LAND PLANS OF MANAGEMENT

RESOLUTION 40.03/26

Moved: Mayor Robert Bell

Seconded: Cr David Mailler

That Council lay the matter on the table to return to the April Ordinary Meeting.

For: Crs Robert Bell, Sarah Burrows, Leanne Doran, Adam Blakester, David Mailler, Jen Philp and Kath Arnold

Against: Cr Tom O'Connor

CARRIED 7/1

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13.6 STATE OF ENVIRONMENT REPORT 2022-2025

RESOLUTION 41.03/26

Moved: Cr Sarah Burrows

Seconded: Cr David Mailler

That Council :

1. Receives the draft State of the Environment Report 2022–2025.
2. Places the draft report on public exhibition for a period of 28 days.
3. Receives a further report following the exhibition period should submissions be received.
4. Authorises the General Manager to finalise the report for publication should no submissions requiring amendment be received.

For: Crs Robert Bell, Sarah Burrows, Leanne Doran, Tom O'Connor, Adam Blakester, David Mailler, Jen Philp and Kath Arnold

Against: Nil

CARRIED 8/0

PROCEDURAL MOTION - BREAK

RESOLUTION 42.03/26

Moved: Cr Leanne Doran

Seconded: Cr David Mailler

The Chair called for a short break at 5.58pm.

For: Crs Robert Bell, Sarah Burrows, Leanne Doran, Tom O'Connor, Adam Blakester, David Mailler, Jen Philp and Kath Arnold

Against: Nil

CARRIED 8/0

PROCEDURAL MOTION - RETURN

RESOLUTION 43.03/26

Moved: Cr Leanne Doran

Seconded: Cr Jen Philp

The Chair reconvened the meeting after a short break at 6.24pm.

For: Crs Robert Bell, Sarah Burrows, Leanne Doran, Tom O'Connor, Adam Blakester, David Mailler, Jen Philp and Kath Arnold

Against: Nil

CARRIED 8/0

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13.7 DRAFT RENEWABLE ENERGY ACTION PLAN

RESOLUTION 44.03/26

Moved: Cr David Mailler

Seconded: Cr Sarah Burrows

That Council:

1. Endorses the Draft Uralla Renewable Energy Action Plan for public exhibition for a period of 28 days.
2. Receives a future report following the exhibition period summarising submissions and recommending any final amendments prior to adoption.

For: Crs Robert Bell, Sarah Burrows, Leanne Doran, Tom O'Connor, Adam Blakester, David Mailler, Jen Philp and Kath Arnold

Against: Nil

CARRIED 8/0

13.8 LOANS AS AT 28 FEBRUARY 2026

RESOLUTION 45.03/26

Moved: Cr Adam Blakester

Seconded: Cr Sarah Burrows

That Council notes that the total loan position as of 28 February 2026 is \$1,062,780.

For: Crs Robert Bell, Sarah Burrows, Leanne Doran, Tom O'Connor, Adam Blakester, David Mailler, Jen Philp and Kath Arnold

Against: Nil

CARRIED 8/0

13.9 INVESTMENTS AS AT 28 FEBRUARY 2026

RESOLUTION 46.03/26

Moved: Cr Adam Blakester

Seconded: Cr Tom O'Connor

That Council notes:

1. The cash position as of 28 February 2026 consisting of:
 - cash and overnight funds of \$4,038,513
 - term deposits of \$21,000,000; and
 - total of cash and term deposits amount to \$25,038,513 as of 28 February 2026.
2. Restrictions are reconciled on a quarterly basis. As of 31 December 2025, total cash and investments were \$24,003,827 comprising \$ 17,906,150 in external restrictions and \$ 4,985,028

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in internal restrictions, leaving an unrestricted balance \$ 1,112,649. This compares to an unrestricted cash balance of \$ 2,644,164 as of 30 September 2025.

For: Crs Robert Bell, Sarah Burrows, Leanne Doran, Tom O'Connor, Adam Blakester, David Mailler, Jen Philp and Kath Arnold

Against: Nil

CARRIED 8/0

13.10 MONTHLY FINANCE REPORT FOR FEBRUARY 2026

RESOLUTION 47.03/26

Moved: Cr Tom O'Connor

Seconded: Cr Sarah Burrows

That Council receives the attached Monthly Finance Report for February 2026.

For: Crs Robert Bell, Sarah Burrows, Leanne Doran, Tom O'Connor, Adam Blakester, David Mailler, Jen Philp and Kath Arnold

Against: Nil

CARRIED 8/0

13.11 REGISTER RESOLUTIONS ACTIONS STATUS AS AT 18 MARCH 2026

RESOLUTION 48.03/26

Moved: Cr Leanne Doran

Seconded: Cr David Mailler

That Council notes the Resolution Actions Status Report as at 18 March 2026.

For: Crs Robert Bell, Sarah Burrows, Leanne Doran, Tom O'Connor, Adam Blakester, David Mailler, Jen Philp and Kath Arnold

Against: Nil

CARRIED 8/0

14 CONFIDENTIAL MATTERS**RESOLUTION 49.03/26****Moved:** Cr Tom O'Connor**Seconded:** Cr Jen Philp

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the *Local Government Act 1993*:

14.1 Provision of General Insurance

This matter is considered to be confidential under Section 10A(2) - d(i) and d(ii) of the *Local Government Act 1993*, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it and information that would, if disclosed, confer a commercial advantage on a competitor of the council.

For: Crs Robert Bell, Sarah Burrows, Leanne Doran, Tom O'Connor, Adam Blakester, David Mailler, Jen Philp and Kath Arnold

Against: Nil

CARRIED 8/0**RESOLUTION 51.03/26****Moved:** Cr Tom O'Connor**Seconded:** Cr Jen Philp

That Council return to Open Session of Council and that resolutions of Closed Session of Council become the resolutions of Open session of Council.

For: Crs Robert Bell, Sarah Burrows, Leanne Doran, Tom O'Connor, Adam Blakester, David Mailler, Jen Philp and Kath Arnold

Against: Nil

CARRIED 8/0

15 COMMUNICATIONS OF COUNCIL DECISIONS

The Chair communicated the Council decisions from the closed session.

14.1 PROVISION OF GENERAL INSURANCE

RESOLUTION 52.03/26

Moved: Cr Tom O'Connor

Seconded: Cr Sarah Burrows

That Council accepts the proposal from CivicRisk Mutual and proceeds to:

- a. Become a Council Member of the CivicRisk Mutual; and
- b. Obtain insurance coverage through CivicRisk Mutual, commencing from the 2026/2027 financial year.

For: Crs Robert Bell, Sarah Burrows, Leanne Doran, Tom O'Connor, Adam Blakester, David Mailler, Jen Philp and Kath Arnold

Against: Nil

CARRIED 8/0

16 CONCLUSION OF MEETING

The meeting was closed at 7:17pm.



MINUTES of

Bundarra Community Committee Meeting

Held 15 April 2026 at 6:10pm

Attachments: 1. Works report
2. Rotary sign concepts

Attendance at Meeting:

Committee Members:

Peter Gregory
Matthew Monk – Chair
Lindsay Groth
Rebecca McLean
John Layton
Theresa Layton
Alison Bayliss
Jennifer Dezius

Councillors:

Jen Philp – Secretary
Leanne Doran
Adam Blakester

Staff:

Mick Raby - Director Infrastructure & Development

Apologies:

Toni Averay - General Manager
Jackie Stibbard
Rodney Hardgrave
Jeffrey Dezius

Visitors and guests

Kate Hannan
Carolyn McMullen
Deb Cook

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DRAFT

MINUTES OF THE BUNDARRA COMMUNITY COMMITTEE MEETING

15 APRIL 2026

1. OPENING AND WELCOME

The meeting was opened at 6:00pm

2. APOLOGIES BY COMMITTEE MEMBERS**3. CONFIRMATION OF MINUTES****4. ITEMS:****4.1 BUSINESS ARISING.****Business Arising From Previous Minutes**

BUSINESS ARISING FROM PREVIOUS MEETING	WHO	STATUS
4.1.1 Brightening Street lights. Talked to Essential Energy. There is a way forward that is more cost effective. Action: Move to Works List - Duplicate the existing the lights that will double the coverage, and its cheaper. On existing poles a second light will be added. Peter Gregory will work with Mick to select some trial lights to see how it goes.	DID	ONGOING
4.1.2 Tree planting - look at list for preferred species. Engage community on 'street tree planning' to get community involved. Action: Angela and Open Garden crew can take this on, talk to them about what is best for community and bring to the next meeting.	BCC	ONGOING
4.1.3 Peter Gregory to follow up on artist to see if they are still able to do community artwork. Ongoing. Lions has ordered some weatherboard and Hannah has a quote for the paint. Once weatherboard has been put up. Hannah will put a graffiti coat over it. Action: Ready to go once we get the weatherboard put up.	PG	ONGOING
4.1.4 Community signage for notices. Need a grant group in place to do more. Anything that needs to be communicated with the community, its up to this committee to help distribute it. Action: Combine with other noticeboard ideas.	MM	ONGOING
4.1.5 Caravan Park Update: Have found someone for the caretaker role. Action: Move to Works List - Council needs to draft up an agreement and get it in place. Expect to be executed before next meeting.	PG	ONGOING
4.1.6 Signs at each end of town – T Approval process to go through, they just need things from us to confirm that these things are available in the town. Action: Move to Works List - Add a Dump point to the sign along with Fuel, caravan, food, toilets. Emu park and lions park to have signs.	MM	ONGOING
4.1.7 First Aid/CPR Action: One coming, signs around town. Action closed. Its on May 16 th . Can council please add it to the monthly newsletter.	JP	COMPLETED

MINUTES OF THE BUNDARRA COMMUNITY COMMITTEE MEETING

15 APRIL 2026

BUSINESS ARISING FROM PREVIOUS MEETING	WHO	STATUS
<p>4.1.8 Air conditioning for hall – Look for grants. We can put potential evacuation centre on the Hall for grants to be able to get grants.</p> <p>Action: Move to Works List - For Council to get grant to upgrade the Hall, can say it will be an evacuation centre if need be for grants.</p>	DID	ONGOING
<p>4.1.9 Move to Works List - Extend culvert on southern entrance to town. Look at in the next year subject to funding.</p> <p>Action: Delete from Business Arising and move to Works Update.</p>	DID	ONGOING
<p>4.1.10 Tip Issue: Council brought up list of complaints since January and there are no logged calls about it being full. Residents need to call the council number at the time to have it logged so there is data to support this issue.</p> <p>Action: If residents don't ring the customer service there is no complaint logged. Please ring CS with issues.</p>	DID	ONGOING
<p>4.1.11 Sewerage Smell, still smells. New aeration system is operating. Sewerage at the pre-school has a commercial pump that's too big for their needs.</p> <p>Action: Move this to Works List - Council to investigate the pre-school sewerage pump. Look at a residential pump not a commercial pump.</p>	DID	ONGOING
<p>4.1.12 Council Newsletter e newsletter is available, Can the newsletter be sent to the Library to print and then distribute to local businesses. There has been an issue with the addresses not matching so that the internet can be connected. On the deed it was 2 B court st, but on the rates is 4 court street.</p> <p>Action: The building needs Internet to be able to email to print. Get information out to the community using local businesses.</p>	MM	ONGOING
<p>4.1.13 Look at structured grant application process and team for Bundarra community. There is a process that could potentially work, council can run the accounting and set up a new account for this committee.</p> <p>Action: Mick is happy to investigate the process and we should be able to get it in the May council meeting. We will need a covering letter of support.</p>	MM	ONGOING
<p>4.1.14 Investigate various ways we can get information to the community better, what will include everyone, how can it work so that no one misses out.</p> <p>Action: Everyone suggest what would be the best way to communicate with the community.</p>	BCC	ONGOING

GM = General Manager
DID = Director Infrastructure & Development
MCI = Manager Civil Infrastructure
AM = Asset Manager
ESO = Executive Support Officer
BCC = Bundarra Community Committee

4.2 Council Update

Works report – See attached.

Water restrictions – Moving to Level 2, signs going up, letterbox drop. Council do daily checks on the water supply levels. Will do weekly updates for the community. Council are looking at state government support.

As the water situation is dire, no unsealed roads will be graded. If there are hazards on these roads, we need the community to report them to council asap.

There are some documents on public expeditions.

UNC – Things for hampers that can be donated can be breakfast items, tinned things, fruit etc. Carol who came to last meeting, talking with CWA about when pick ups and drop offs would work.

There is a silent disco coming to Uralla, the 24th of April. School aged kids. If there was an interest in Bundarra they are happy to hold a disco here in Bundarra.

ACTION: Community to report road hazards.

4.3 General Business

- Public Toilet Signage. At CWA meeting there wasn't public toilet signage in places but it should be covered with the signs mentioned above.
- Telstra pits haven't been completed, put back on the works report.
- Noticeable police Presence in the town
- Rotary signage project – designs passed around to have a look at. Attached to the mins as well.

ACTION: Put Telstra pits back on works report.

5. MEETING CLOSED/NEXT MEETING

The meeting closed at: 7:45 pm

Next meeting to be held: Wednesday May 13th at 6:00pm



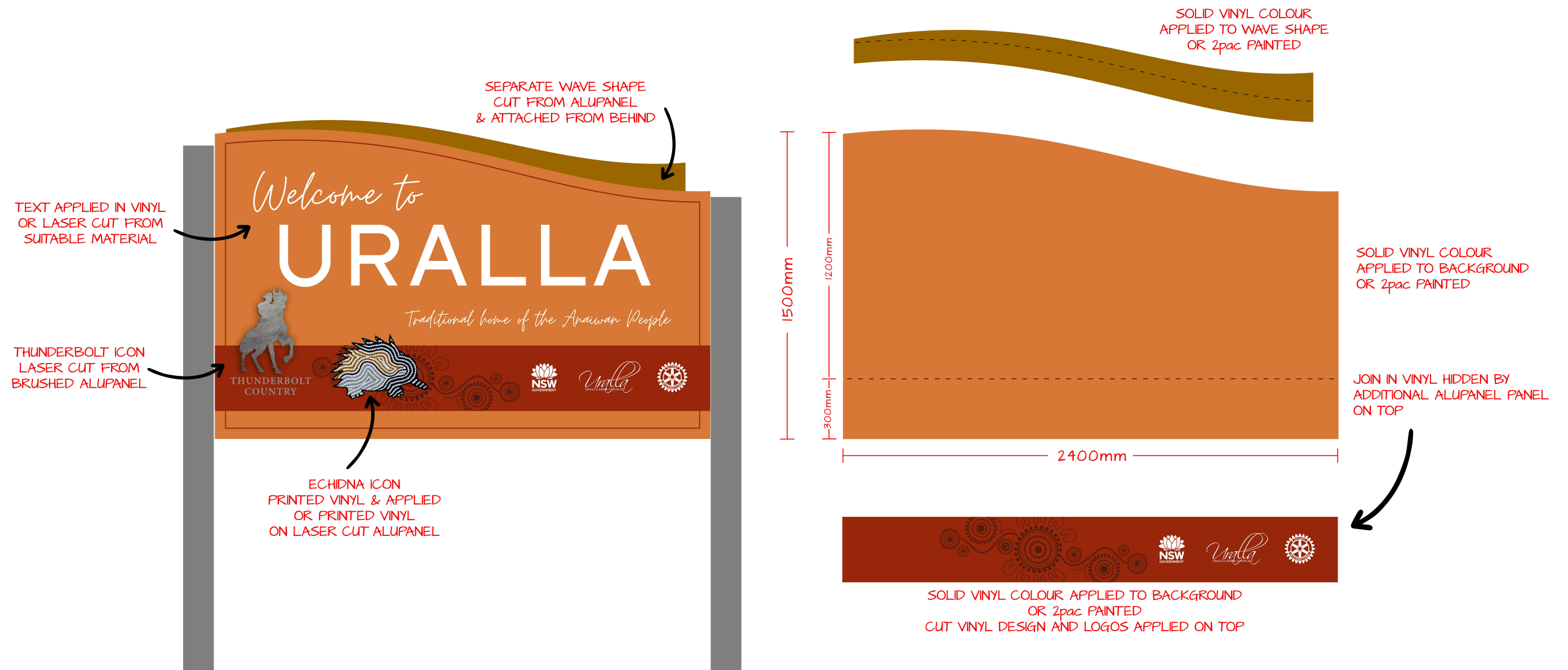
Bundarra Works Update as at 15 April 2026

Works Update Since Last Report			
Location	Works Description	Status at Last Report	Status Now
Bundarra - northern approach	Speed control on main road	No change	COMPLETE and DELETE Additional confirmatory speed signs have been installed
Visitor Signage	Committee to confirm amenity symbols Council will negotiate the approval process and report back		New Item
Water Treatment	DELETE (was previously regarding Water quality with people to ring if issues arose.) REPLACE WITH NEW Replace with Bundarra Water Restrictions Monthly Report until return to normal		New Item Water Restrictions Level 2 from tomorrow
Town	COMPLETE Further work on pram ramps near Oliver St are planned. Northern side footpath under SCCF5A 200m from grace Munro to Dawkins	New pram ramp has been constructed at the corner of Bowline and Bendemeer Streets.	DELETE
Laura Creek	COMPLETE Commencement of drainage culvert improvement works are planned to use a grant under the Restart NSW Fund	Stabilising gravel pavement and sealing Guard Rail and line marking in May	DELETE
Bakers Creek	A construction design to improve the problem road alignment issues will be produced whilst we await future grant opportunities	Future project	No change
Barraba Road	COMPLETE Council will have a dozer winning some gravel for future grading work		DELETE



Bundarra Works Update as at 15 April 2026

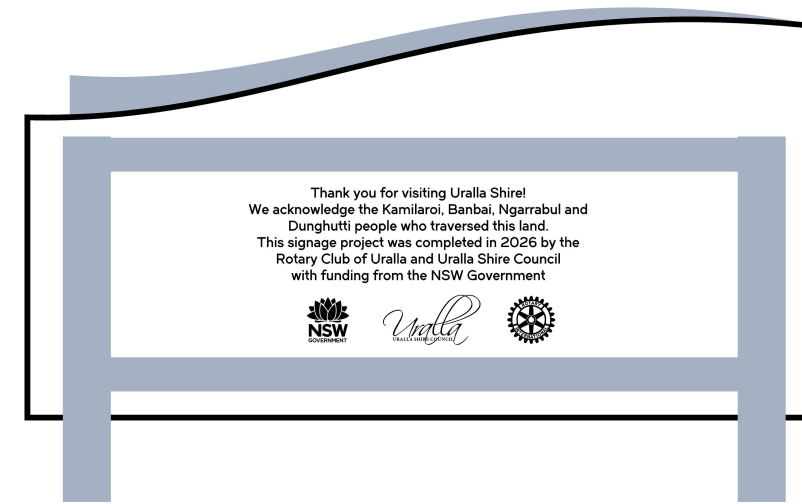
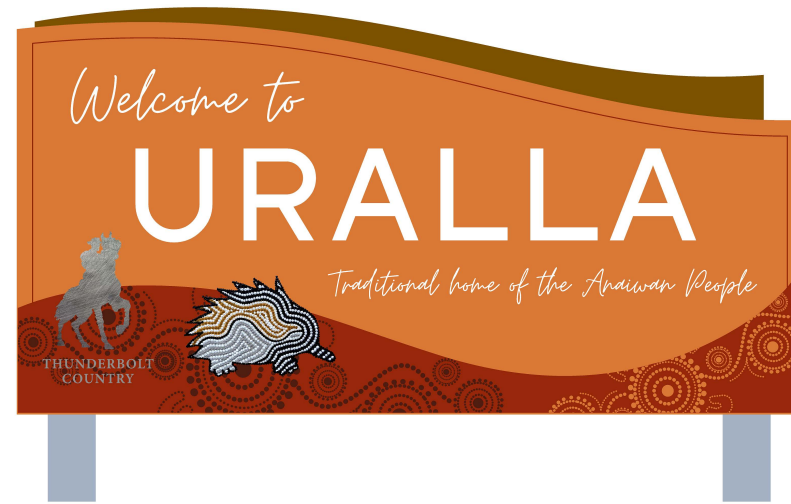
Works Update Since Last Report			
Location	Works Description	Status at Last Report	Status Now
	– the addition of extra gravel will increase the longevity and performance		
Multipurpose Facility	COMPLETE Almost Shade sail (complete), exercise equipment perimeter path, kids bike path, kids play equipment (2 x teeter rides) and fence work	Equipment ordered, due March. All Works set for April.	No change
Emu Crossing	COMPLETE Public amenity refurbishment	WO issued to contractor	DELETE
Court Street	COMPLETE Public amenity refurbishment	WO issued to contractor	DELETE
Town	COMPLETE Bitumen resealing of part of network Sweeping then Line Marking in May		DELETE
Barraba Road (Oliver St)	COMPLETE Bitumen resealing Linemarking in May	Starts 12 Mar 26	DELETE
Thunderbolts Way	COMPLETE Bitumen resealing of 2 kms south of Emu Crossing	Starts next week.	DELETE
Bendemeer St	COMPLETE Installation of concrete footpath	Completed	DELETE
Baldersleigh Road	Renewal of Drainage Culverts along 20 kms of the road	To be complete before 30 June 26.	No change
General Note	Maintenance Grading Heads Up	Bundarra maintenance grading is under pressure for water availability and it is likely the Bundarra grader may be stood down for a few weeks until there is secure supply. Water for Laura Creek project is being sourced out of our Gravel Pit silt dams at present. The Uralla maintenance grader was stood down two weeks ago for the same reason.	All maintenance grading to cease due to unavailability of the necessary water unless non-private water is available near site information to be released tomorrow with advice regarding process for emergency works.



1800mm x 1200mm



3000mm x 1500mm



2000mm x 1200mm





HILL STREET AFFORDABLE HOUSING PROJECT ADVISORY COMMITTEE


MEETING MINUTES

Date: 7 April, 2026

Time: 5:30pm

Attendance: Julie, Berdine, Emily, Maree, Myles, Gary, Adam, Jen, Anne

Apologies: Ben Ireland

Item	Discussion	Action
Overview of the Committee’s Role and Responsibilities	Committee Noted that Code of conduct was an elaboration on the Terms of Reference. Suggested to include as addendum to ToRs.	Add code of conduct to ToRs as addendum
	<p>Code of Conduct</p> <hr/> <p>As Committe</p> <ul style="list-style-type: none"> • Act in the best interests of the whole Uralla community, • Act in the best interests of the project • Engage respectfully w • Listen openly a • Maintain confidentiality w • Declare any actual or perceived conflicts of interest • Respect the role of the Committee: • • 	
Project Background and Current Status	Emily provided a short overview of the project background and Council resolution.	
Technical Working Group Update	<p>Emily/Maree provided a short update on Technical Working group activities including</p> <ul style="list-style-type: none"> - appointment of Dustin Leany Homes & Architecture (DLHA) as architect on project - Initial yield analysis and concept design for Housing Australia Future Fund (HAFF) EOI - HAFF EOI submission lodged 13 March as part of portfolio of HomesNorth projects across the NENW region. Maree anticipates EOI assessment and shortlisting to be confirmed Mid-April 2026. If the EOI is accepted, Detailed Application will be submitted for Mid-June. Final funding decisions announced early August 2026. Round is incredibly competitive. - Ongoing discussions with Telstra regarding use of Maitland Street property in development envelope. Homes North anticipates a definitive 	



	response within the next few weeks but are not confident.	
Principles of Design – Overview and Discussion	Emily referred to the Principles of Design to seek any feedback	Committee had no further feedback
Local Allocation Strategy – Overview and Discussion	Maree provided an overview of the role of the Local Allocation Strategy in allocating homes.	Committee had no further feedback
Advisory Committee Workplan for 2026	Ran out of time for this item, however committee agreed that further plans for Community Engagement should be formulated after HAFF outcome is known. Committee agreed to issue a media release informing community of meeting and formation of committee, and the EOI submission to HAFF	Carry over
General Business	<p>Question regarding the capacity of infrastructure especially stormwater and power to service additional 10 dwellings on Hill street. Berdine highlighted existing stormwater flooding issues at Alternate Root due to topography and existing stormwater insufficiencies.</p> <ul style="list-style-type: none"> - Myles noted that improved stormwater management across whole block would be a key benefit of developing the site at the anticipated density because provides opportunity to rectify downstream stormwater problems, as opposed to ad hoc, low density development. - Council is aware of power capacity limitations and has advised Essential Energy of likely upgrade requirements on Hill Street. 	
Appointment of Chair	Carried over to next meeting	Carry over

Next Meeting: To be confirmed by Doodle Poll

Close of Meeting: 7:25pm

General Conditions

1	<p>Erection of signs</p> <ol style="list-style-type: none"> 1. This section applies to a development consent for development involving building work, subdivision work or demolition work. 2. It is a condition of the development consent that a sign must be erected in a prominent position on a site on which building work, subdivision work or demolition work is being carried out— <ol style="list-style-type: none"> a. showing the name, address and telephone number of the principal certifier for the work, and b. showing the name of the principal contractor, if any, for the building work and a telephone number on which the principal contractor may be contacted outside working hours, and c. stating that unauthorised entry to the work site is prohibited. 3. The sign must be— <ol style="list-style-type: none"> a. maintained while the building work, subdivision work or demolition work is being carried out, and b. removed when the work has been completed. 4. This section does not apply in relation to— <ol style="list-style-type: none"> a. building work, subdivision work or demolition work carried out inside an existing building, if the work does not affect the external walls of the building, or b. Crown building work certified to comply with the Building Code of Australia under the Act, Part 6. <p>Condition reason: Prescribed condition under section 70 of the Environmental Planning and Assessment Regulation 2021.</p>	
2	<p>Approved plans and supporting documentation</p> <p>Development must be carried out in accordance with the following approved plans and documents, except where the conditions of this consent expressly require otherwise.</p> <table border="1" style="width: 100%;"> <tr> <td>Approved plans</td> </tr> </table>	Approved plans
Approved plans		

Plan number	Revision number	Plan title	Drawn by	Date of plan
unnumbered 1 sheet	-	Site plan	Vivers Planning	10 February 2026
Project No 25_007 Dwgs No: B370 to B376	-	Floor plan and elevations	ADG architects	29 May 2025
In the event of any inconsistency with the approved plans and a condition of this consent, the condition prevails.				
Condition reason: To ensure all parties are aware of the approved plans and supporting documentation that applies to the development.				
3	National Construction Code			
	All building work must be carried out in accordance with the provisions of the National Construction Code.			
	Condition reason: To ensure compliance with relevant statutory requirements.			

Building Work

Before issue of a construction certificate

4	Construction Certificate
	<p>In accordance with the provisions of Section 6.6 and 6.7 of the <i>Environmental Planning and Assessment Act 1979</i>, construction works approved by this consent must not commence until:</p> <ul style="list-style-type: none"> a) a Construction Certificate has been issued; b) the NSW Planning Portal has been advised of; <ul style="list-style-type: none"> (i) the intention to commence work; and

	<p>(ii) the specific Principal Certifying Authority (building inspector) that has been appointed to the project.</p> <p>Documentation required under this condition must show that the proposal complies with all relevant development consent conditions and is not inconsistent with the approved plans, the Building Code of Australia and the relevant Australian Standards.</p> <p>Condition reason:</p>
5	<p>Section 68 Approvals</p> <p>Before issue of a construction certificate, an approval is required under Section 68 of the Local Government Act for:-</p> <ul style="list-style-type: none"> • plumbing and drainage works (if applicable) <p>Condition reason: To ensure the appropriate section 68 approvals are in place prior to issue of a construction certificate for the development.</p>

Before building work commences

No additional conditions have been applied to this stage of development.

During building work

6	<p>Procedure for critical stage inspections</p> <p>While building work is being carried out, the work must not continue after each critical stage inspection unless the principal certifier is satisfied the work may proceed in accordance with this consent and the relevant construction certificate.</p> <p>Condition reason: To require approval to proceed with building work following each critical stage inspection.</p>
7	<p>Hours of Work</p> <p>The principal certifier must ensure that building work, demolition or vegetation removal is only carried out between:</p> <ul style="list-style-type: none"> • 7am to 6pm on Monday to Friday and 8am to 1pm on Saturday <p>(No work on Sundays and public holidays)</p>

	<p>The principal certifier must ensure building work, demolition or vegetation removal is not carried out on Sundays and public holidays, except where there is an emergency.</p> <p>Unless otherwise approved within a construction site management plan, construction vehicles, machinery, goods or materials must not be delivered to the site outside the approved hours of site works.</p> <p>Note: Any variation to the hours of work requires Council’s approval.</p>
	<p>Condition reason: To protect the amenity of the surrounding area</p>
8	<p>Stormwater Disposal</p> <p>Stormwater from paved and impervious surfaces is to be disposed in a manner that does not cause a nuisance for neighbouring properties, by one of the following methods:</p> <ul style="list-style-type: none"> a. By piping to the King Street gutter. b. By piping to a rainwater tank and then via the overflow to the king Street gutter. <p>Stormwater infrastructure is to be installed during building work as soon as the roof is constructed.</p> <p>Condition reason: To alleviate any potential stormwater problems with respect to the buildings on the allotment or adjoining allotments.</p>

Before issue of an occupation certificate

9	<p>Occupation Certificate</p> <p>The relevant Occupation Certificate must be obtained before the approved use commences, in accordance with the Environmental Planning & Assessment Act 1979 and to ensure the health and safety of the building’s occupants.</p> <p>ADVISING: Failure to obtain an Occupation Certificate is an offence under the legislation</p> <p>Condition reason: To ensure the building is suitable for occupation (in accordance with its BCA classification).</p>
10	<p>Plumbing and Drainage</p>

	<p>Any required plumbing and drainage work shall comply with the Plumbing and Drainage Act 2011, Plumbing and Drainage Australian Standard AS3500, Plumbing Regulations 2017 and the Plumbing Code of Australia (NCC 2016).</p>
	<p>Prior to issue of an occupation certificate, the principal certifier shall be provided with a copy of the Final Plumbing and Drainage Certificate confirming compliance with the <i>Plumbing and Drainage Act 2011</i>.</p>
	<p>Condition reason: To ensure any plumbing and drainage work complies with the relevant requirements of the Plumbing and Drainage Act 2011</p>

Occupation and ongoing use

No additional conditions have been applied to this stage of development.

Uralla Shire Council

Report on Public Hearing for the initial classification of land at 2 Thunderbolts Way, Bundarra

Lot 24 DP 753646

Brett J. McInnes, Independent Chairperson

21 April 2026





1. Introduction and Purpose of the Report

This report is prepared in accordance with section 31 and section 40A of the *Local Government Act 1993 (NSW)* ('LG Act'). The purpose is to summarise public submissions regarding the proposed initial classification of Lot 24 DP 753646, known as 2 Thunderbolts Way, Bundarra (Grace Munro Aged Care Centre site). The land is proposed to be categorised as "General Community Use".

2. Site History and Background

The property, formally known as Lot 24 in DP 753646, comprises an area of 1.631 hectares. Its history and current status are outlined below:

- **Acquisition and Initial Classification:** The land was acquired by Uralla Shire Council on 26 April 2001. Upon acquisition, it was formally classified as Community Land under the LG Act.
- **Transfer Conditions:** It is understood that the land was transferred to Council by NSW Health. A key proviso of this transfer was that Council would have to keep the land as community land, and it could only be used for the purpose of an aged care facility and for the purposes of community health.
- **Historical and Current Use:** The site is the location of the Grace Munro Aged Care Centre. The facility currently operates as an aged care facility featuring:
 - 11 single accommodation rooms with ensuites.
 - A commercial kitchen, combined lounge/dining area, and library.
 - Support infrastructure including a nurses' station, staff offices, and accommodation.
 - Hunter New England Health continues to operate a complementary community health service at the premises under a sub-lease arrangement.
- **Planning Context:** The land (see Figure 1) is subject to split zoning under the *Uralla Local Environmental Plan 2012*: RU5 Village to the north and RU1 Primary Production to the flood-prone south. The facility located on the part of



Figure 1: Site with zoning overlaid – Dawkins Street is to the top of the site, Thunderbolts Way is to the left of the site, and the Gwydir River is to the bottom of the site (source: NSW Planning Portal)



the land zoned RU5 Village, and development for the purposes of a “residential care facility” and “community facility” are permitted with consent within the RU5 zone.

3. Proposed Categorisation: General Community Use

Under section 36(4) of the LG Act, Council proposes to categorise the land as “General Community Use”. This category is intended to reflect the site’s multi-functional role as a community residential aged care facility and a hub for community health services.

The core objectives of this categorisation are to:

- Promote and provide for the sustainable use of the land.
- Ensure the facility meets the current and future needs of the Bundarra community.
- Facilitate the continuation of essential health and aged care services through formal tenancy arrangements.

4. Public Hearing Details

Date: 21 April 2026

Time: 1pm – 3pm

Location: Bundarra School of Arts, Bendemeer Street, Bundarra.

Total attendance: 20 community members and participants

Registered Speakers

- Richard Goodall – registered speaker who elected to speak.
- Rosslyn Gaudern – registered speaker who elected not to speak and advised that she agreed with Mr Goodall’s comments.
- Janet Cooke – registered speaker who elected not to speak and advised that she agreed with Mr Goodall’s comments.

Other Speakers

- Max Elphick – attendee and director of the Grace Munro Aged Care board who elected to speak (not a registered speaker).

Community Attendees

- 16 attendees from the Bundarra community.



Chair

- Brett McInnes – independent Chair; General Manager, Inverell Shire Council.

Elected Members (Uralla Shire Council)

- Councillor Doran.
- Councillor Philp.
- Deputy Mayor Arnold.
- Mayor Bell.

Council Staff

- Toni Averay – General Manager.
- Blake Dyer – Group Manager Community Services – Council officer who supported the public hearing.

The format of the public hearing was as follows:

- Welcome and introduction by the Chair including an explanation of the land classification system under the LG Act.
- Overview of the context of the land to be classified provided by Mr Dyer.
- Overview of the Plan of Management provided by Mr Dyer.
- Oral submissions by registered speakers moderated by the Chair.
- Overview of next steps by the Chair.
- Questions arising from submissions addressed by Mr Dyer and by the Mayor.
- Close of hearing.

The public hearing was chaired independently by Brett J. McInnes, who is not a current or past employee/councillor of Uralla Shire Council within the last five years. The public hearing was held using a presentation as provided in **Appendix A**.

5. Summary of Submissions

Written submissions were invited from 26 February 2026 to 13 April 2026 while the plan of management was placed on public exhibition. There were no written submissions received during the exhibition period.

Summary of Public Hearing



Oral submissions received:

Richard Goodall

Richard Goodall addressed the hearing as a community member and noted that he is also a director of the board of Grace Munro Aged Care.

In relation to the draft Plan of Management, Mr Goodall advised that he held no concerns with the document. He confirmed that the proposed categorisation of the land was appropriate and raised no objections to the management framework outlined in the draft plan.

Mr Goodall also raised a range of additional issues not directly related to the draft Plan of Management. These included concerns about fragmented information circulating within the community, including rumours and misinformation regarding Council's proposed future use of the facility. He stated that contract negotiations had not progressed since early 2025 and that a draft lease provided at that time proposed a significant rent increase to that was double what they were already paying, along with additional conditions such as biennial repainting requirements and the installation of fire alarms in the facility. He noted that the board did not accept the draft lease as proposed and that no further correspondence was received from Council.

Mr Goodall further advised that there had been no capital contribution by Council over the past 15 years, contributing to operational challenges, and that this had led to a high level of community suspicion. He indicated his understanding that the process would ultimately result in an expression of interest to operate the facility.

These broader matters were addressed by Mr Dyer following the completion of the oral submissions.

Rossllyn Gaudern

Ms Gaudern was a registered speaker but elected not to make a verbal submission. She advised that she agreed with the comments made by Mr Goodall, including his comments in support of the draft Plan of Management and the land categorisation.

Janet Cooke

Ms Cooke was also a registered speaker and similarly chose not to speak, indicating that her views aligned with those expressed by Mr Goodall, including having no concerns with the draft Plan of Management.

Max Elphick



Mr Elphick, a director on the board of Grace Munro Aged Care, addressed the hearing as an attendee although he was not a registered speaker.

In relation to the draft Plan of Management, Mr Elphick advised that he had no issues with the document.

Mr Elphick also raised broader operational and financial matters unrelated to the Plan of Management, focusing on the difficulties being experienced by the facility in continuing its operations. He flagged that the board was likely to approach Council to seek a reduction in rent to support the ongoing viability of the service. These matters were addressed by Mr Dyer after the oral submissions concluded.

Key issues raised:

The primary themes from the oral submissions included:

- No concerns around the draft Plan of Management,
- Categorisation of the land was supported,
- There were general discussions around community concerns regarding:
 - contract negotiations between Council and the Grace Munro Aged Care board,
 - challenges facing the operation of the facility since the commencement of the new Aged Care Act,
 - concerns around communication and the circulation of misinformation in the community about the future operation of the facility.

6. Independent Recommendation

Based on the evidence presented at the hearing and the alignment with the core objectives of the "General Community Use" category under section 36I of the LG Act, it is recommended that Uralla Shire Council:

1. Notes all public submissions made during the exhibition period and public hearing.
2. Proceeds with the initial classification of Lot 24 DP 753646 as Community Land, Category: General Community Use.

7. Next Steps



This report is provided for Council's information and consideration. Council will review this report and the Draft Plan of Management before making a final determination at an upcoming ordinary meeting. A copy of this report will be made publicly available within four business days of Council receiving it.

A handwritten signature in black ink, appearing to read "Brett McInnes". The signature is stylized and includes a long horizontal line extending to the right.

Brett McInnes

Independent Chair

22 April 2026



Public Hearing

Initial classification of community land at 2 Thunderbolts Way, Bundarra

Lot 24 DP 753646

21 April 2026

Welcome and introduction



**Chair &
facilitator
Brett McInnes**

Hearing outline

- Reason for hearing
- Purpose of hearing
- Classification and categorisation of public land
- The Site
- Context
- Plan of Management ('PoM')
- Submissions
- Next Steps

Reason

Where Council proposes to categorise public land that is classified as 'community' land, it has a statutory obligation to arrange a public hearing before making a decision.

This is a necessary step in the process to provide a long term lease of the facility to Grace Munro.

This process does NOT change how Grace Munro operates, and does NOT allow Council to sell or close the facility.

Section 40A(1) Local Government Act 1993 (NSW)

Purpose

The public hearing is an independent process to hear and capture any community views about the proposed categorization of the public land.

This helps inform Council's decision.

The purpose of the draft PoM is to facilitate the ongoing current use of the land, and to allow for a long-term lease of the land to Grace Munro.

Classification of public land

Public land

All land in or under the control of Council is called 'public land'. It must be classified as either 'community' or 'operational'.

The controls that apply to 'community' land are different to those for 'operational' land.

Community

This land is set aside for community use (e.g. parks & sportsgrounds, general use). Its development and use is subject to strict controls:

- It cannot be sold
- It must have a PoM
- There are restrictions on leasing and licensing

The Grace Munro land is currently community land, and it is not proposed to be sold.

Operational

This serves a commercial or operational function (e.g. offices, works depot, car park, sewage pump station, drainage reserves).

It has no special restrictions other than those that may ordinarily apply to any parcel of land.

We are NOT proposing to classify the Grace Munro land as operational land.



The image contains two maps. The top map, titled 'Uralla LGA', shows the local government area with a red line indicating a route through Bundarra, Uralla, and Pokoitown. A blue circle highlights the location of Lot 24 DP 753646. The bottom map is a detailed street map showing 'Dawkins St' and 'Thunderbolts Way'. A yellow rectangular area is highlighted on Thunderbolts Way, labeled '24/DP753646'. The 'Gwydir River' is shown at the bottom of this map. To the left of the maps is the official seal of the State of Uralla, NSW, with contact information: 'PO Box 106 Uralla NSW 2358', 'www.uralla.nsw.gov.au', and 'Phone 02 6778 6300'. Below the seal, it reads 'Item 37 Grace Munro Centre'. The text '.ot 24 DP 753646' is also present.

Land

2 Thunderbolts Way, Bundarra

Lot 24 DP 753646



History

The land was transferred to Council on 26 April 2001 from NSW Health.

A key proviso of this transfer was that the land would have to be classified as 'community' land and it could only be used for the purpose of an aged care facility and for the purpose of community health.

The Grace Munro Centre was slated for closure in 2009 after a private care provider deemed it financially unviable.

The community fundraised and negotiated to purchase the facility to run it independently. Grace Munro Aged Care Centre Ltd now runs the facility as not-for-profit aged care provider.

Council leases the building on the land to the operator. Grace Munro sublets part of the building to NSW Health which operates a community health facility in the building.

Current Infrastructure

Aged Care Facility

- 11 accommodation rooms with ensuites.
- Shared dining/lounge/library areas.
- Generator, solar panels, parking areas.

Community Health Centre

- Administrative and health services offices.
- Vegetated area adjacent to the riverbank.

Plan of Management

Plan of management

All land that is classified as 'community' land must have a PoM which guides how that land is used, maintained and developed.

A PoM sets objectives, performance targets, and it categorises the land (e.g. park, sportsground, natural area, general community use) to ensure sustainable, public-focused management.

This PoM will protect aged care services on the site, secure health services on the site, and enable future investment on the site.

Proposed categorisation of the land

The Land is proposed to be categorised as 'General Community Use', under s.36(4) of the LG Act.

The categorisation reflects the use of the Land upon which the Centre is located, and its function as a community residential aged care and community health facility.

This proposed categorisation will allow Grace Munro to expand the facility and expand services – such as a pharmacy.

Objectives of the Plan of Management

The specific objectives of this PoM are to:

- Promote the sustainable management of the Centre located on the Land.
- Facilitate the allocation of resources and funding to support the maintenance of the Centre located on the Land in accordance with the lease agreement.
- Ensure that the Centre is operated consistent with this PoM, and to permit additional structures to be constructed on the Land to support the operations of the Centre.
- Facilitate the continuation of aged care and community health services at the Centre through tenancy arrangements as required.
- To identify the different land management responsibilities for the Land.

Oral Submissions



Guidelines

5 mins per speaker

- State your interest in the PoM and where you live in relation to the Site
- State whether you are speaking in a personal capacity or as a representative of a broader group or person
- Confirm if you have already made a written submission on the plan of management
- If you agree with a previous speaker on a point, please state this rather than repeat the same point
- Refrain from making offensive, threatening or defamatory comments

Next steps

Next Steps

Written report on hearing

Council will:

- Make the report available to the public
- Assess the submissions
- Make a decision whether to proceed with adopting or amending the PoM



2 Thunderbolts Way, Bundarra | Grace Munro Aged Care Centre



Draft Plan of Management

2026



2 Thunderbolts Way, Bundarra NSW 2359 | Grace Munro Aged Care Centre

INFORMATION ABOUT THIS DOCUMENT

Date Adopted by Council		Resolution No.	
Document Owner	Director Infrastructure and Development		
Document Development Officer	Group Manager Community Services		
Review Timeframe	Every four years		
Last Review Date:		Next Scheduled Review Date	

Document History

Doc No.	Date Amended	Details/Comments eg Resolution No.

Further Document Information and Relationships

Related Legislation*	<ul style="list-style-type: none"> • Local Government Act 1993 • Biodiversity Conservation Act 2016 • Biosecurity Act 2015 • Environmental Planning & Assessment Act 1979 • Heritage Act 1977 • Protection of the Environment Operations Act 1997 • Disability Inclusion Act 2014 • Uralla Local Environmental Plan 2012
Related Procedures/ Protocols, Statements, documents	<ul style="list-style-type: none"> • Asset Management Policy • Asset Management Strategy • Building Asset Management Plan

Note: Any reference to Legislation will be updated in the Policy as required. See website <http://www.legislation.nsw.gov.au/> for current Acts, Regulations and Environmental Planning Instruments.



2 Thunderbolts Way, Bundarra NSW 2359 | Grace Munro Aged Care Centre

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1 INTRODUCTION

1.1 Background

This Plan of Management (**PoM**) guides the use and management of 2 Thunderbolts Way, Bundarra which is formally known as Lot 24 in DP 753646 (**Land**). The Land is “Community Classified” under the *Local Government Act 1993 (NSW)* (the **LG Act**). The Grace Munro Aged Care Centre (the **Centre**) is located on part of the Land. The Centre is leased to Grace Munro Aged Care Centre Ltd which operates an Aged Care Facility in part of the Centre. Also located in the Centre are community health services delivered by NSW Health.

1.2 What is a Plan of Management?

This PoM is prepared under the LG Act. The plan ensures compliance with all relevant legislation and provides a basis for ongoing community consultation and strategic land management for the Land subject of this PoM.

1.3 Land Details

Address:	2 Thunderbolts Way, Bundarra 2359
Title Reference:	Lot 24 in DP 753646
Area:	1.631 ha
Classification:	Community Land (classified on acquisition 26/4/2001)
Zoning:	RU5 Village (north), RU1 Primary Production (flood-prone south)

1.4 Objectives of this Plan of Management

The specific objectives of this PoM are to:

- Promote the sustainable management of the Centre located on the Land.
- Facilitate the allocation of resources and funding to support the maintenance of the Centre located on the Land in accordance with the lease agreement.
- Ensure that the Centre is operated consistent with this PoM, and to permit additional structures to be constructed on the Land to support the operations of the Centre.
- Facilitate the continuation of aged care and community health services at the Centre through tenancy arrangements as required.
- To identify the different land management responsibilities for the Land.

1.5 Category of Land

The Land is categorised as “General Community Use”, under s.36(4) of the LG Act. The categorisation reflects the use of the Land upon which the Centre is located, and its function as a community residential aged care and community health facility.

1.6 Corporate Objectives

This PoM incorporates the core objectives for “General Community Use” under s.36I of the LG Act:

- To promote, encourage and provide for the use of the Land.
- To provide facilities to meet the current and future needs of the community.



1.7 Permitted Uses

- Aged Care, associated and ancillary utilities and buildings, services and facilities for the support of the staff, residents/care recipients and visitors to the facility and site.
- Community Events (e.g. Fete and Market days) for the raising of funds for the management and operation of the Land, aged care facility, associated and ancillary services provided to, at or from the Centre.
- Outdoor activities which align with resident and community social, health and wellbeing programs and initiatives such as a community garden, community/neighbourhood park, exercise stations, walking tracks.
- Any activity prescribed by s.68 of the LG Act – Part D – Community Land.
- Locational, description and directional signage associated with the Centre, the Land or associated and ancillary activities on the Land or the Centre.

1.8 Current Infrastructure

- 11 accommodation rooms with ensuites.
- Shared dining/lounge/library areas.
- Administrative and health services offices.
- Generator, solar panels, parking areas.
- Vegetated area adjacent to the riverbank.

1.9 Existing Condition

The Centre buildings and landscape are rated as fair (weighted condition score is 2.94). The Land on which the Centre is located is well-maintained and functional.

The part of the Land which is not used in association with the Centre is maintained by the Council in accordance with its maintenance schedule.

2 OBJECTIVES AND PERFORMANCE TARGETS

Management Objective	Performance Target	Means of Achievement	Assessment Method
Maintain safe, accessible facilities	100% compliance with safety audits	Regular inspections, risk reporting by Centre operator/lessee	Annual audit, incident reports
Promote environmental sustainability	Vegetation maintained in good health on part of Land used by Centre operator/lessee	Weed control, tree maintenance, landscaping	Maintained in accordance with the terms of the lease of the Centre



2 Thunderbolts Way, Bundarra NSW 2359 | Grace Munro Aged Care Centre

Promote environmental sustainability	Vegetation maintained in good health on part of Land maintained by Council	Weed control, tree maintenance, landscaping	Maintained in accordance with Council’s schedule of maintenance
Facilitate accessible aged care and community health services	Continued service provision	Lease compliance, infrastructure support	Regular review of terms of lease, and compliance with terms of lease
Support community use and involvement	Positive community feedback, participation	Communication strategies, signage	Analysis of community feedback

3 LEGISLATION AND POLICY

3.1 Infrastructure and Safety

- Parking and access will be maintained by Centre operator/lessee.
- Safety reviews will be carried out by Centre operator/lessee on a regular occurrence. If any structural risks are identified, the Centre operator/lessee will notify Council of those risks.
- Fire mitigation via regular accredited inspections and RFS evaluation, to be arranged and carried out by the Centre operator/lessee.

3.2 Vegetation Management

The following activities are to be carried out by the Centre operator/lessee on the part of the Land on which the Centre is located and which is used and occupied by the Centre operator/lessee:

- Weed monitoring and removal.
- Tree replacement, tree planting and maintenance.
- Preservation of site aesthetics and biodiversity, including preservation of the grape vine on the Centre which is more than 100 years old.

The following activities are to be carried out by Council on the part of the Land which is not used and occupied by the Centre operator/lessee:

- Weed monitoring and removal.
- Tree replacement, tree planting and maintenance.
- Preservation of site aesthetics and biodiversity.

3.3 Signage and Information

The Centre operator/lessee is to maintain informative signage to support accessibility and engagement.



3.4 Additional Infrastructure

Any new infrastructure on the Land requires Council consent and must align with this PoM.

4 LEASING AND LICENSING

The existing lease of the Centre to Grace Munro Aged Care Centre Ltd. is expressly authorised under s.46 of the LG Act.

This PoM expressly permits leasing (including sub-leasing) and licencing of the Land for activities consistent with reserve purposes subject to the approval of Council.

5 PUBLIC CONSULTATION

This PoM has been prepared with reference to public consultation as required under s.38 of the LG Act.

6 IMPLEMENTATION AND REVIEW

6.1 Review Period:

Every 4 years, or as required due to legislative change or operational need.

6.2 Responsible Parties:

- Uralla Shire Council: Plan oversight, asset ownership, management of part of the Land not used for the operation of the Centre.
- Centre operator/lessee: Operational management of the aged care facility located in the Centre, maintenance of the Centre and part of the Land in accordance with the terms of the lease, and the delivery of aged care services.

6.3 Funding:

- **Operational:** Covered by Centre operator/lessee
- **Capital:** As determined by Council in accordance with its Asset Management Policy, Asset Management Strategy, and Asset Management Plan that applies to the building located on the Land.

6.4 Plan Amendments:

Any amendments to this PoM must follow due process under the LG Act.



2 Thunderbolts Way, Bundarra NSW 2359 | Grace Munro Aged Care Centre

APPENDICES

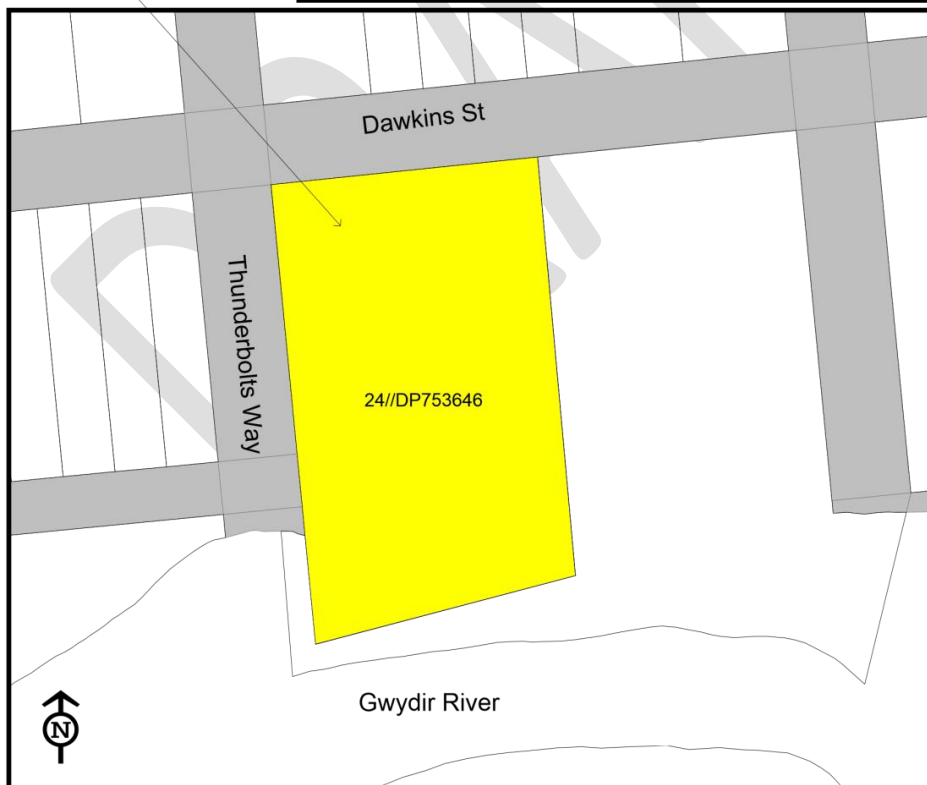
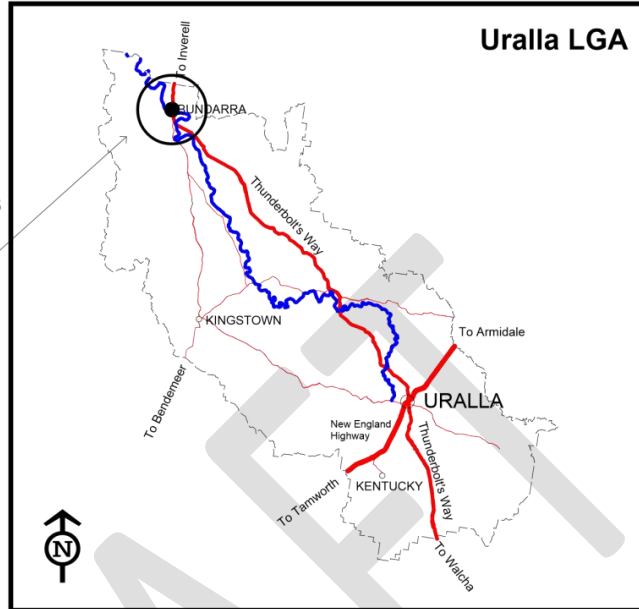
6.5 Appendix 1: Location map of Grace Munro Aged Care Centre



PO Box 106 Uralla NSW 2358
www.uralla.nsw.gov.au
Phone 02 6778 6300

**Item 37
Grace Munro
Centre**

Lot 24 DP 753646





2 Thunderbolts Way, Bundarra NSW 2359 | Grace Munro Aged Care Centre

6.6 Appendix 2: Site map of Grace Munro Aged Care Centre





2 Thunderbolts Way, Bundarra NSW 2359 | Grace Munro Aged Care Centre

6.7 Appendix 3: Site Photos

Photo	Description
	<p>Buildings and power sources at the Centre - Solar and a standby generator</p>
	<p>Well maintained lawns at the site and garden sheds</p>
	<p>Two car garage off the carpark</p>



2 Thunderbolts Way, Bundarra NSW 2359 | Grace Munro Aged Care Centre

	<p>Signpost at the center- to be painted</p>
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DRAFT



Terms of Reference:
Thunderbolt Festival
Committee 2026

Version

INFORMATION ABOUT THIS DOCUMENT

Date Adopted by Council		Resolution No.	
Document Owner	Group Manager Corporate Services		
Document Development Officers	Group Manager Corporate Services		
Review Timeframe	Three (3) months following each general local government election		
Last Review Date:	N/A	Next Scheduled Review Date	December 2028

Document History

Doc No.	Date Amended	Details
0.1	17 March 2026	Draft Document created for review

Related Legislation	<i>Local Government Act 1993 (NSW)</i> <i>Local Government (General) Regulation 2021 (NSW)</i>
Related Policies	Uralla Shire Council Code of Conduct Uralla Shire Council Code of Meeting Practice Procurement Policy 2025 Enterprise Risk Management Framework Policy 2020 Workplace Health & Safety Policy 2019
Related Procedures/ Protocols, Statements, documents	Section 355 Committee Handbook 2022 (Draft) Application for Venue Hire – Event on Public Land Temporary Road Closure Procedure



Terms of Reference: Thunderbolt Festival Committee 2026

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Terms of Reference: Thunderbolt Festival Committee 2026

1. Establishment

- 1.1 The Thunderbolt Festival Events Committee (the Committee) is established as a Section 355 Committee of Uralla Shire Council (Council) following a resolution of Council at the XXXXXXXX Ordinary Council Meeting.

2. Purpose and Objectives

- 2.1 The Committee is established for the primary purpose of planning, organising and implementing an annual activity for the Thunderbolt Festival (Festival).
- 2.2 The Committee will operate with full operational autonomy from Council while remaining accountable through formal reporting and compliance with relevant legislation and Council policies.
- 2.3 The objective of the Committee is to:
 - 2.3.1 Deliver a safe, well-managed and financially sustainable Festival.
 - 2.3.2 Maximise community participation and local economic benefits.
 - 2.3.3 Secure and manage sponsorships, grants and fundraising activities for the purposes of running the Festival.
 - 2.3.4 Identify, manage and mitigate operational and financial risks.
 - 2.3.5 Report transparently to Council on Festival outcomes.

3. Term of Committee

- 3.1 The Committee shall operate from the date Council adopts these Terms of Reference and will conclude three (3) months after the date of the next Council election, unless terminated earlier in accordance with these Terms of Reference.

4. Functions and Duties

- 4.1 The functions of the Committee are to:
 - 4.1.1 Provide a forum to promote the Festival.
 - 4.1.2 Plan, organise and execute local arrangements for the Festival activities.
 - 4.1.3 Co-ordinate the on-ground delivery of the Festival activities.
 - 4.1.4 Accept funding and sponsorship from interested parties in accordance with Council's Sponsorship Policy for the purpose of delivering events, and
 - 4.1.5 Provide feedback to Council on the success of the Thunderbolt Festival in the Shire.



Terms of Reference: Thunderbolt Festival Committee 2026

- 4.2 It is the duty of the Committee to:
- 4.2.1 Plan and coordinate the Thunderbolt Festival, including developing and overseeing the Festival program, in accordance with these Terms of Reference and Council requirements.
 - 4.2.2 Coordinate the Thunderbolt Festival activities with setting up and taking down of the event.
 - 4.2.3 Identify, obtain and manage funding sufficient to support the planning and conduct of the Thunderbolt Festival.
 - 4.2.4 Recruit, train and coordinate volunteers sufficient to support the delivery of the Thunderbolt Festival.
 - 4.2.5 Facilitate, through the Councillor representatives, communication between the Committee and Council by:
 - Presenting relevant minutes of the Committee to the Council;
 - Reporting on the Committee's activities to the Council from time to time; and
 - Referring any matters requiring clarification by the Committee to the General Manager or to the Council by way of a Councillor Delegates Report or Notice of Motion.

5. Membership

- 5.1 Membership of the Committee shall consist of:
- 5.1.1 A minimum of six (6) and a maximum of 8 members of the public; and
 - 5.1.2 One (1) councillor representative.
 - 5.1.3 Committee membership must collectively demonstrate appropriate and relevant skills and experience necessary for the effective governance and delivery of the Thunderbolt Festival. This must include demonstrated capability in:
 - 5.1.3.1 Event planning, promotion and operational management;
 - 5.1.3.2 Volunteer recruitment, coordination and management;
 - 5.1.3.3 Financial management, budgeting and financial reporting; and
 - 5.1.3.4 Risk management, compliance and safety management.In appointing members, Council will have regard to the overall skills mix of the Committee and may decline or adjust appointments to ensure these capability requirements are met.
- 5.2 Committee membership is aligned to the term of Council. Following a general election of councillors, the existing Committee membership continues until such time as the Council appoints new Committee members.
- 5.3 A person remains a Committee member for the duration of the Committee term until:
- 5.3.1 That person ceasing to be a member upon:



Terms of Reference: Thunderbolt Festival Committee 2026

- 5.3.1.1 Delivering in writing (letter or email) a resignation to the Committee Secretary or a meeting of the Committee;
 - 5.3.1.2 Being absent from three (3) consecutive meetings of the Committee without leave of absence from the Committee; or
 - 5.3.1.3 Receiving written notification from Council that the person's membership with the Committee has been terminated, or
 - 5.3.1.4 Death.
- 5.4 A Committee member who is an Office Bearer to the Committee may resign from the position and remain a member of the Committee.
- 5.5 Casual vacancies shall be filled in accordance with clause 6.2.

6. Appointment of Members and Office Bearers

6.1 Appointment of Members

Committee members shall be appointed by a resolution of Council.

6.2 Vacancies

- 6.2.1 The Committee Secretary should promptly advise Council of any casual vacancy.
- 6.2.2 The filling of any vacancy shall be approved by the Council.
- 6.2.3 A casual vacancy may be filled through a review of earlier expressions of interest or a call for new expressions of interest to invite nominations from the public.
- 6.2.4 Interested persons may nominate for a vacant position at any time regardless of whether expressions of interest have been called. Nominations shall be presented to Council for determination.

6.3 Leave of Absence

- 6.3.1 A Committee member may apply to the Committee for a leave of absence. Where a member is absent from three (3) or more consecutive meetings without approved leave or accepted apology, the position may be declared vacant and clause 6.2.1 invoked.

6.4 Removing Members

The Council may at any time remove a member of the Committee but shall observe the principles of natural justice.

6.5 Committee Chairperson

At the first meeting of the Committee's term the Committee shall elect one of its members as Chairperson. The method of election shall be decided by the Committee.



Terms of Reference: Thunderbolt Festival Committee 2026

6.6 Committee Secretary

At the first meeting of the Committee's term the Committee shall elect one of its members as Secretary. The method of election shall be decided by the Committee.

6.7 Committee Treasurer

At the first meeting of the Committee's term the Committee shall elect one of its members as Treasurer. The method of election shall be decided by the Committee.

7. Meetings

7.1 Meeting Frequency

7.1.1 Meeting frequency will be determined by the Committee, but shall be no less than two meetings per year.

7.2 Notice of meetings

7.2.1 Committee members will be provided notice of the meeting and agenda at least three (3) days before the date of the meeting.

7.3 Minutes

7.3.1 Committee meeting minutes will be supplied to each Committee member and Council within seven (7) business days after the Committee meeting.

7.4 Meeting Procedure

7.4.1 The Uralla Shire Council Code of Meeting Practice shall guide the meeting procedures of the Committee.

7.4.2 Committee meetings are exempt from webcast requirements as described in clause 5.16 of the Code of Meeting Practice.

7.5 Presiding Member

7.5.1 The Chairperson shall preside at all Committee meetings at which they are present.

7.5.2 In the absence of the Chairperson at a meeting or in the event of a declaration of a conflict of interest in which the Chairperson has excused themselves from discussion, the Committee shall elect a temporary Chairperson.

7.6 Quorum

7.6.1 The quorum required for a meeting to commence will be a majority of members (half the number of members plus one). A Committee meeting will be adjourned and rescheduled if there is no quorum present within 15 minutes.

8. Code of Conduct and Conflict of Interest

8.1 The Uralla Shire Council Code of Conduct applies to all Committee members.



Terms of Reference: Thunderbolt Festival Committee 2026

- 8.2 Committee members and councillor representatives are to declare conflicts of interest when any such interest arises.
- 8.3 Declarations of conflict of interest shall be recorded in the minutes and committee members shall abstain from voting on any matter relating to the declared conflict of interest.

9. Reporting

- 9.1 The Committee shall report to Council through the provision of its Minutes (see clause 7.3.1)
- 9.2 The Committee must submit an annual report to Council detailing all activities undertaken, actions resolved, and income and expenditure for the reporting year.
- 9.3 The annual report must be provided no later than 28 February (or 29 February in a leap year) each year.

10. Delegated Authority

- 10.1 Council delegates to the Committee under section 377 of the *Local Government Act 1993* (NSW) the authority:
 - 10.1.1 To issue official correspondence on behalf of the Committee in relation to the Committee's purpose and objectives.
 - 10.1.2 To authorise expenditure of the Committee's funds within approved budget to deliver Thunderbolt Festival activities.
 - 10.1.3 operate a bank account solely for the purpose of preparing for and delivering the Thunderbolt Festival, including the receipt and expenditure of Festival-related income such as sponsorships, grants, and fundraising.

This delegation is provided to support effective operational delivery of the Festival. The delegation does not transfer Council's legal, financial, or reputational responsibility, which remains with Council at all times.

- 10.2 No powers or functions may be delegated by the Committee to any other person or committee unless set out within these Terms of Reference.
- 10.3 The delegation to operate a bank account is subject to the following mandatory controls:
 - 10.3.1 **Account Ownership and Establishment**
 - 10.3.1.1 The bank account must be established in the name of Council, for example: "Uralla Shire Council – Thunderbolt Festival Section 355 Committee."
 - 10.3.1.2 The account must be opened by an authorised officer of Council.
 - 10.3.1.3 The Committee is not permitted to independently open or vary any bank account.

10.3.2 Authorisation and Signatories



Terms of Reference: Thunderbolt Festival Committee 2026

- 10.3.2.1 All account signatories must be approved by Council.
 - 10.3.2.2 A minimum of two (2) authorised signatories is required for all transactions.
 - 10.3.2.3 Any change to authorised signatories must be approved by Council.
- 10.3.3 Status of Funds**
- 10.3.3.1 All funds held in the account are Council funds for the purposes of the Local Government Act 1993.
 - 10.3.3.2 Funds may only be used for purposes consistent with the Committee's approved functions, delegations, and budget.
 - 10.3.3.3 In the event of dissolution of the Committee, any unexpended funds must be transferred to Council's general fund as soon as practicable, and the bank account must be closed.
 - 10.3.3.4 This delegation expressly excludes the power of the committee to borrow funds or obtain goods and services on credit arrangements.
- 10.3.4 Financial Management and Reporting**
- 10.3.4.1 The Committee must maintain accurate and complete financial records in accordance with Council's financial policies and procedures.
 - 10.3.4.2 The Committee must keep Council informed of its activities and any material issues arising in the planning and delivery of the Thunderbolt Festival, including risks, operational challenges, and significant decisions, as they occur.
 - 10.3.4.3 The Committee must provide financial and activity reports to Council in a format and at a frequency determined by Council officers (see clause 9) .
 - 10.3.4.4 All financial and operational records must be made available for inspection by Council or Council's internal or external auditors upon request.
- 10.3.5 Compliance and Policy Alignment**
- 10.3.5.1 All expenditure must comply with Council's Procurement Policy, financial delegations, and applicable procedures.
- 10.3.6 Audit and Oversight**
- 10.3.6.1 The bank account and associated records are subject to Council's audit and assurance processes.
 - 10.3.6.2 Council may suspend or revoke this delegation at any time should governance, compliance, or performance concerns arise.



Terms of Reference: Thunderbolt Festival Committee 2026

10.3.6.3 The Committee must provide an accountant certificate with each annual report, confirming that the Committee's financial records have been maintained accurately, expenditure has been made in accordance with approved delegations and budgets, and all funds have been used solely for the purposes of delivering the Thunderbolt Festival.

10.3.7 Limitations of Delegation

10.3.7.1 The delegation applies only to activities directly related to the preparation for and delivery of the Thunderbolt Festival.

10.3.7.2 The Committee has no authority to:

10.3.7.2.1 borrow funds

10.3.7.2.2 Overdraw the account

10.3.7.2.3 Obtain goods or services on credit

10.3.7.2.4 Invest surplus funds

10.3.7.2.5 enter into long-term financial commitments unless expressly authorised by Council.

11. Limitation of Powers

11.1 The Committee must not do anything or allow any person acting under its direction to do anything contrary to the interest of Council. For the purposes of this sub-clause, this includes but is not limited to, prohibiting the following:

11.1.1.1 Acting contrary to any direction from Council, which includes a direction from the General Manager;

11.1.1.2 Acting contrary to Council's policies;

11.1.1.3 Advising any person that they may have a legal right or action against Council or any Council Official;

11.1.1.4 Making any admission of liability or accepting liability on behalf of Council or the Committee;

11.1.1.5 Acting contrary to Council's Code of Conduct;

11.1.1.6 Acting outside the limits of the Committee's delegation; and

11.1.1.7 Acting or presenting the Committee as independent of Council.

12. Fraud and Corruption

12.1 Fraudulent or corrupt behaviour is unacceptable, may constitute a criminal offence and may be prosecuted. Suspected fraud or corruption should be reported by Committee members to one of the following; the Group Manager Corporate Services, General Manager or the Mayor. All members need to familiarise themselves with Councils Fraud Policy and Public



Terms of Reference: Thunderbolt Festival Committee 2026

Interest Disclosure policy which offers protection against reprisals for anyone performing official functions of council and making a disclosure against another public official.

13. Operational Support

- 13.1 Uralla Shire Council will support the Committee through the provision of:
- 13.1.1.1 A meeting place (ie at the Uralla Shire Council Chambers or the Mayor's Office);
 - 13.1.1.2 Insurance coverage for volunteers and the Thunderbolt Festival activities;
 - 13.1.1.3 Event space for the Thunderbolt Festival activities, subject to the Committee submitting an Application for Venue Hire - Event on Public Land; and
 - 13.1.1.4 Closing the highway and traffic management for the purpose of the Thunderbolt Festival street parade.

14. Volunteer Labour

- 14.1 Where projects involve volunteers it is essential that details are provided to Council's insurers. As a minimum, an estimate of numbers and details of the nature of work to be provided must be provided to Council officers to ensure the project is covered by and noted on the appropriate policy.
- 14.2 Volunteers must not commence work without first completing a site induction. All inductions should be documented and retained as a record of the Committee and provided to council on request or as part frothier annual report.
- 14.3 Any potential claim must be reported as soon as possible together with all relevant documentation. Council officers are responsible for notifying Council's insurer. The officers, or the insurer, may require further investigation.
- 14.4 The NSW Children's Guardian regulates the employment of children under 16 years of age. If it is necessary to engage child volunteers (eg. For youth committees/family events). This will only be permitted where there is:
- written consent of the parent or guardian of the child
 - proper supervision of the child, and
 - valid Working with Children (WWC) checks held by those supervising or working with children (for more information see Not-for-profit Law's fact sheet on Working with Children Checks for NSW Community Organisations on the Recruitment page of the Information Hub).

15. Child Protection

- 15.1 The Committee acknowledges that Uralla Shire Council is a *public authority* within the meaning of section 5(1)(g1) of the *Ombudsman Act 1974 (NSW)*. The Committee must conduct its



Terms of Reference: Thunderbolt Festival Committee 2026

activities in a manner that supports Council's obligations under that Act, including the requirement to have systems in place for:

- preventing reportable conduct; and
- handling reportable allegations and reportable convictions,

in accordance with section 25A(1) of the *Ombudsman Act 1974 (NSW)*.

15.2 Prohibited Employment and Volunteer Declarations

The Committee is responsible for ensuring that any person seeking to undertake volunteer roles involving direct contact with children completes all required declarations and screening processes to determine whether they are a Prohibited Person, prior to participation in Committee activities.

The Committee acknowledges that it is an offence for a person to apply for or engage in volunteer work involving unsupervised contact with children while prohibited from doing so under applicable legislation.

15.3 Reporting of Allegations

The Committee must ensure that any allegation, concern, or suspicion of abuse, neglect, or misconduct involving a child or young person and relating to Committee activities is reported immediately to the General Manager, in accordance with Council procedures and applicable legislative reporting requirements.

15.4 Child Safe Standards – Systems, Training and Records

The Committee must operate in a manner consistent with the NSW Child Safe Standards and, in support of those standards, must:

- ensure Committee members and volunteers receive appropriate information or training on child safety obligations relevant to their roles;
- ensure required Working With Children Checks are obtained and verified where applicable;
- maintain appropriate records relating to child safety screening, declarations, training, and incident reporting; and
- cooperate fully with Council in relation to monitoring, reporting, and continuous improvement of child-safe practices.
- Volunteers must immediately report any volunteer – related allegations involving abuse of a young child or young person to the General Manager.

16. Alteration of Terms of Reference and Committee Dissolution

16.1 These Terms of Reference may only be altered by Council resolution.

16.2 The Council may, at any time and either at its own initiative or upon request of the Committee, alter, delete, or add provisions to these Terms of Reference.

16.3 The Council may, by resolution, terminate the term of the Committee at its discretion.

16.4 In such event that the Council terminates the Committee term, the Council will provide formal notice to the Committee in writing including the reason for the termination.



Terms of Reference: Thunderbolt Festival Committee 2026

17. Interpretation

- 17.1 Any ambiguity or difficulty in interpretation of these Terms of Reference shall be referred to the Council for direction.

18. Dispute Resolution

- 18.1 Where the Committee is unable to reach a determination on any issue, the Committee must refer that issue to the Chairperson for determination.
- 18.2 Where the Committee resolves that it is dissatisfied with the resolution of that dispute by the Chairperson it may, by notice in writing, request the General Manager review the issue.
- 18.3 Should the Committee be dissatisfied with the decision by the General Manager it may, by notice in writing to the Mayor, request that the matter be referred to Council for determination of the dispute by resolution of Council, whose determination of the dispute shall be final and binding upon the Committee.

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Operational Plan

2026-2027



Operational Plan 2026-2027

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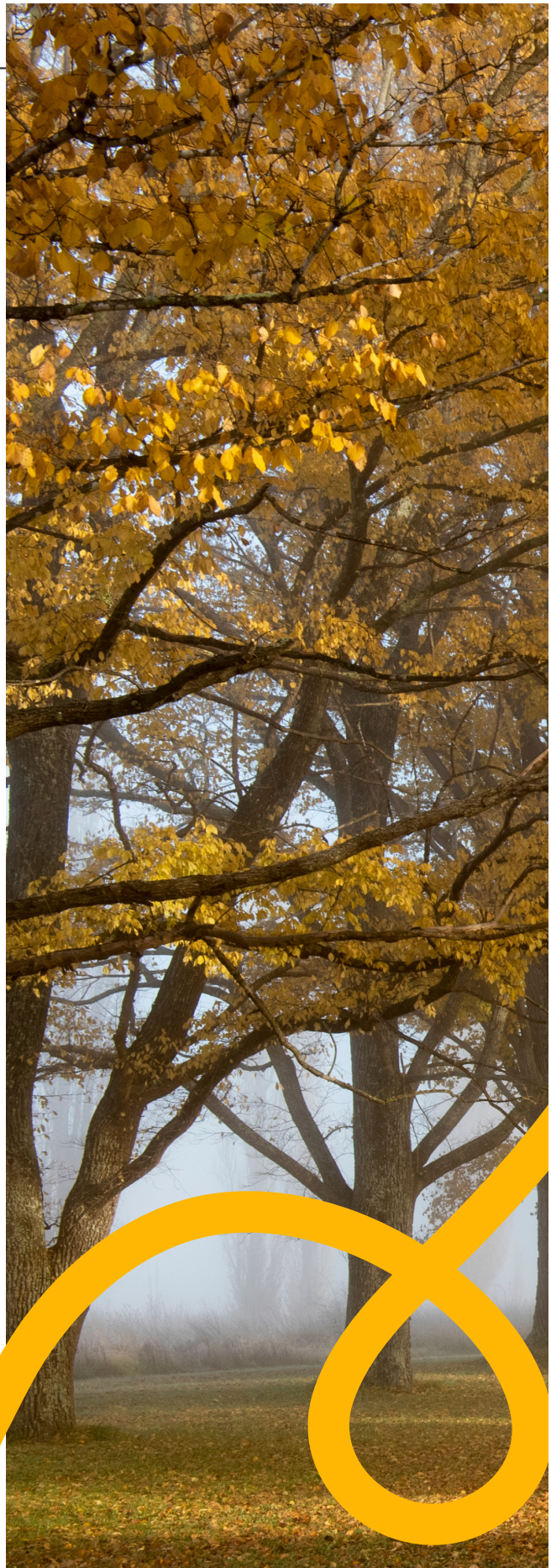
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Operational Plan 2026-2027

01 How To Read This Document

Our Operational Plan aligns Council's services directly to the themes, goals, objectives and outcomes of the Community Strategic Plan (CSP) and Delivery Program.

For each service we have identified:

- The service name and responsible officer
- A Business-as-Usual statement outlining the core purpose of the service provided
- The targeted activities proposed for this financial year which deliver or progress the Delivery Program activities
- A measure of how we will assess if our service has been successful.

Operational Plan 2026-2027

Asset Management

Responsibility: Asset Manager

Why?
Asset Management focuses on optimising the whole-of-life costs of infrastructure assets, while meeting the present and future service delivery needs of the community while minimising exposure to risk.

What?
Infrastructure assets are integral to meeting the community's social, economic and recreational needs. We are responsible for a large and diverse asset base and a significant portion of Council's resources is spent operating, maintaining, improving and growing these assets for the benefit of the Uralia Shire community. Asset Management, through a set of overarching international standards, develops, implements, monitors, improves and reports on policy, procedures and resources (framework) for the sustainable lifecycle of the infrastructure assets owned, controlled and maintained by Council.

How?
Through review and management of Council's Asset the Management Framework, which informs Council's Long Term Financial Plan, supports and informs Council on the projected costs and timelines to produce sustainable infrastructure asset bases while considering economic, environmental, social and cultural impacts.

CSP Objectives

1. **Community Minded** – an accessible, inclusive and empowered community
2. **Prosperous** – A sustainable economy that supports prosperity.
3. **Good Custodians** – Good custodians of our natural and built environment.
4. **Independent** – An independent shire and well-governed community.

CSP Strategies

- 1.2 A safe, active and healthy shire.
- 2.1 An attractive environment for the business sector.
- 2.3 Well serviced communities.
- 3.1 Preserve, protect and renew our beautiful natural environment.
- 4.3 An efficient and effective independent local government.

Delivery Program Activities

- 1.2.1 Maintain all of Council's relevant asset classes within available budgets to facilitate equity and ease of access across the Shire.
- 1.2.3 Support participation in sport through the maintenance and servicing of Councils sports facilities.
- 1.2.5 Support the functioning of the RFS in accordance with legislative requirements.
- 2.1.1 Facilitate and support the maintenance of our Shire as a destination.
- 2.3.1 Define, adopt and implement levels of service for all relevant asset classes.
- 3.1.3 Manage Crown Lands under Council care and control.
- 4.3.9 Review, update and maintain asset management plans and registers.
- 4.3.15 Integrate Asset data with resource planning systems, data modelling, capital expenditure, Asset Management Plans preparation and financial management.

Operational Actions	Performance Measure
1.2.1.3 Operate the Bundarra Caravan Park.	Progress asset management improvement plan by 25% each year
1.2.3.2 Support sport by providing access to sporting facilities.	Maintain the 4 user agreements with Soccer, Netball, Squash and Tennis facilities.
1.2.5.1 Maintain buildings in accordance with the Buildings Asset Management Plan	100% allocation of target budget in accordance with scheduled AMP works.

The Service name and position responsible for the service

A brief description of what the Service is and what we deliver

The Community Strategic Plan Goal and Strategy that guide Council's activities.

The Delivery Program activities that drive our annual operations to progress the CSP

The CSP Theme aligned to this service

Specific projects and activities we aim to deliver this financial year

Financial information is included at the end of Part 2 of this document.

Operational Plan 2026–2027

02 About This Document

This document is prepared in accordance with:

1. Office of Local Government, [Integrated Planning & Reporting: Guidelines for Local Government in NSW](#), September 2021
2. Office of Local Government, [Integrated Planning & Reporting: Handbook for Local Councils in NSW](#), September 2021

Date Placed on Public Exhibition	Xxxx 2026	Resolution
Date Adopted by Council	xx June 2026	Resolution

Document History

Version	Date Amended	Comments
Version 0.1	28 April 2026	Draft to Ordinary Council Meeting
Version 0.2	xx May 2026	Updated Draft placed on Public Exhibition (subject to any changes required by the Governing Body)
Version 0.3	xx June 2026	Updated draft to Council incorporating suggested changes prompted by Community Feedback
Version 0.4	xx June 2026	Final version adopted

Further Document Information and Relationships

Related Legislation	NSW Local Government Act 1993 NSW Local Government (General) Regulation 2021
Related Documents	NSW Office of Local Government Integrated Planning and Reporting Guidelines Uralla Shire Council Community Strategic Plan Uralla Shire Council Delivery Program Uralla Shire Council Resourcing Strategy

Operational Plan 2026–2027

03 Acknowledgement of Country

We acknowledge the Traditional Custodians of the land on which we live and work.

We recognise and appreciate their deep connection to this land, waters, and our community.

We pay respect to Elders past, present and emerging and extend our respect to all Aboriginal and Torres Strait Islander people who call Uralla Shire home.



Operational Plan 2026–2027

04 General Manager's Report

I am pleased to present Uralla Shire Council's Operational Plan for 2026–27 – our roadmap for delivering the services, infrastructure and community outcomes that matter most to the people of our Shire. This Plan reflects our community's aspirations, our organisation's commitment to service, and the many opportunities emerging across the region. While this year's Budget is necessarily a "no-frills" one, it has been carefully designed to safeguard essential services and ensure the ongoing maintenance of the assets our community relies on every day.

The 2026–27 Plan strengthens our focus on providing safe, reliable and high-quality services, while supporting initiatives that promote community wellbeing, sustainable growth and strong civic leadership.

Across every service area, Council will continue delivering programs that make a meaningful difference. Community care, aged care and library services will remain accessible, responsive and community focused, with continued support for First Nations Elders, expanded community programs, and renewed attention to volunteer engagement. Our commitment to inclusive participation, cultural celebration and lifelong learning remains central to our mission of building a connected and vibrant community.

Council will also progress key infrastructure and environmental priorities, including maintenance of roads, parks, sporting facilities, caravan parks, and cemeteries, along with essential upgrades to water, sewer and stormwater networks. Major environmental projects – such as creek rehabilitation, stormwater enhancements, strengthened biosecurity programs and circular-economy initiatives – will help protect the natural landscapes that define and enrich our Shire.

Supporting local economic prosperity continues to be a priority. Council will promote tourism through the Visitor Information Centre and targeted marketing campaigns, while advancing strategic planning, renewable energy engagement and advocacy to minimise impacts and maximise benefits, and opportunities for business and industrial development.

This Operational Plan also invests in cyber security and organisational capability, ensuring Council remains accountable, transparent and future-focused.

All Council meetings are now streamed live to provide greater public accessibility to Council decision making. Our e-newsletter will be delivered monthly to subscribers, and we encourage our residents and businesses to consider subscribing if you haven't already done so.

Although Council receives funding through rates, government grants and service fees, these revenue sources do not keep pace with rising costs, increasing service expectations and continued cost-shifting from the NSW Government. For this reason, Council considered a Special Rate Variation for general rates to ensure ongoing financial sustainability, addressing the financial pressures currently affecting regional councils across NSW. This was not an easy decision for Council but is essential to enable the continued delivery of the services, maintenance and infrastructure our community expects.

I extend my sincere thanks to our community members, partners, councillors and staff. Together, we can ensure that Uralla Shire remains a strong, well-served, inclusive and thriving community for many years to come.

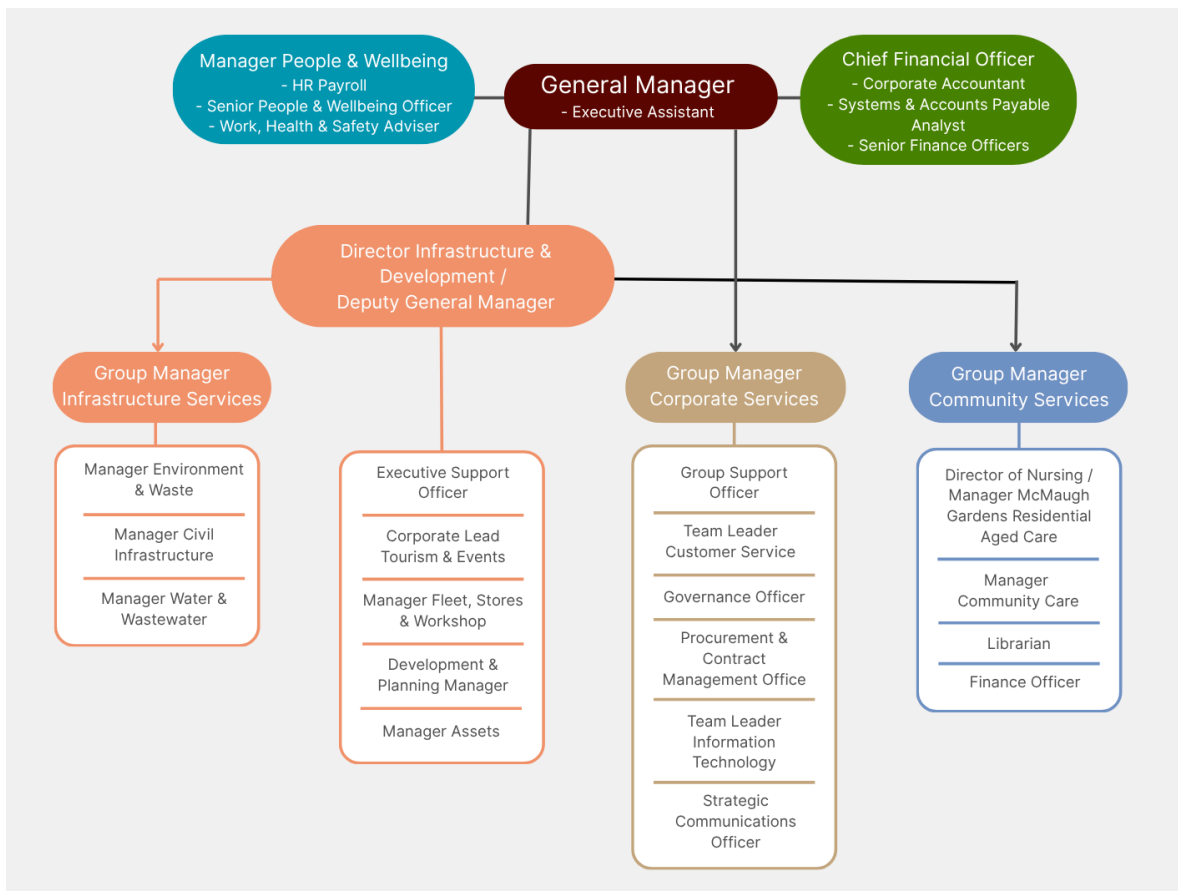


Toni Averay
General Manager
Uralla Shire Council
taveray@uralla.nsw.gov.au



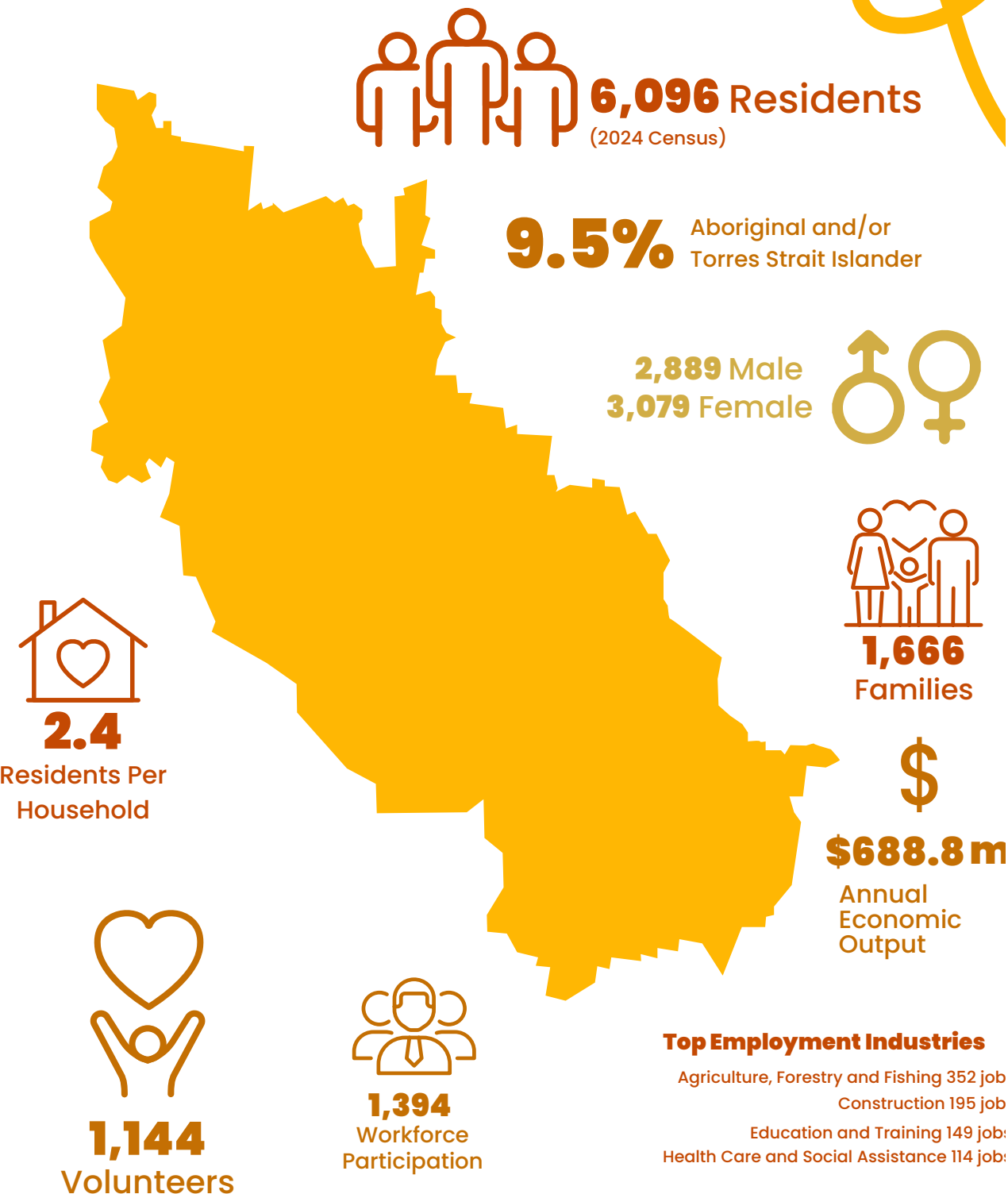
Operational Plan 2026–2027

05 Organisational Framework



Operational Plan 2026-2027

06 Snapshot Of Our Shire



Demographic profile based on statistics supplied by Remplan 2025

07 Connecting with our Communities

Council's community engagement activities are guided by the Uralla Shire Council Community Engagement Strategy (2025-2034), which establishes a consistent, transparent, and inclusive framework for involving our community in planning, service delivery, and decision-making.

The Strategy outlines our commitment to informing, consulting, involving, and collaborating with the community using the IAP2 Public Participation Spectrum, and ensures our engagement is timely, accessible, and meaningful.

In preparing the Community Strategic Plan 2022–2031 and subsequent integrated planning and reporting documents, Council delivered a dedicated engagement program aligned with the Strategy's principles of openness, inclusiveness, and early engagement.

In 2024, we undertook a high-level check-in with the community to ensure the Community Strategic Plan continues to reflect local aspirations, needs, and priorities, leading to the updated Plan.

Ongoing engagement continues to occur through a wide range of methods identified in the Community Engagement Strategy, including councillor-led community information sessions across the Shire, Listening Posts, public forums at Ordinary Meetings, opportunities for public representation, and digital and in-person consultation channels.

Council also regularly places draft documents on public exhibition in accordance with both legislative requirements and our Community Engagement Strategy and Community Participation Plan, ensuring that all community members – including hard-to-reach groups – have opportunities to participate.

The draft Operational Plan will be placed on public exhibition for 28 days, during which time the community will be able to review the document and lodge submissions through multiple accessible channels, consistent with our engagement principles of transparency, clarity, and respect.

The preparation of this Operational Plan and Budget reflects the collective feedback received through recent engagement activities, including submissions, community conversations, targeted stakeholder engagement, and project-based consultation.

All submissions received during the public exhibition will be reviewed and considered, and Council will provide feedback on how community input influenced the final Operational Plan. This commitment to "closing the loop" ensures that our community understand how their views contribute to Council decisions, and it supports continued trust and participation in future engagement processes.

Promotion of consultation opportunities will follow the methods and communication principles set out in the Community Engagement Strategy, using a mix of digital, print, face-to-face and targeted approaches to ensure broad reach across the Shire.



Operational Plan 2026-2027

08 Our Role

Our Vision

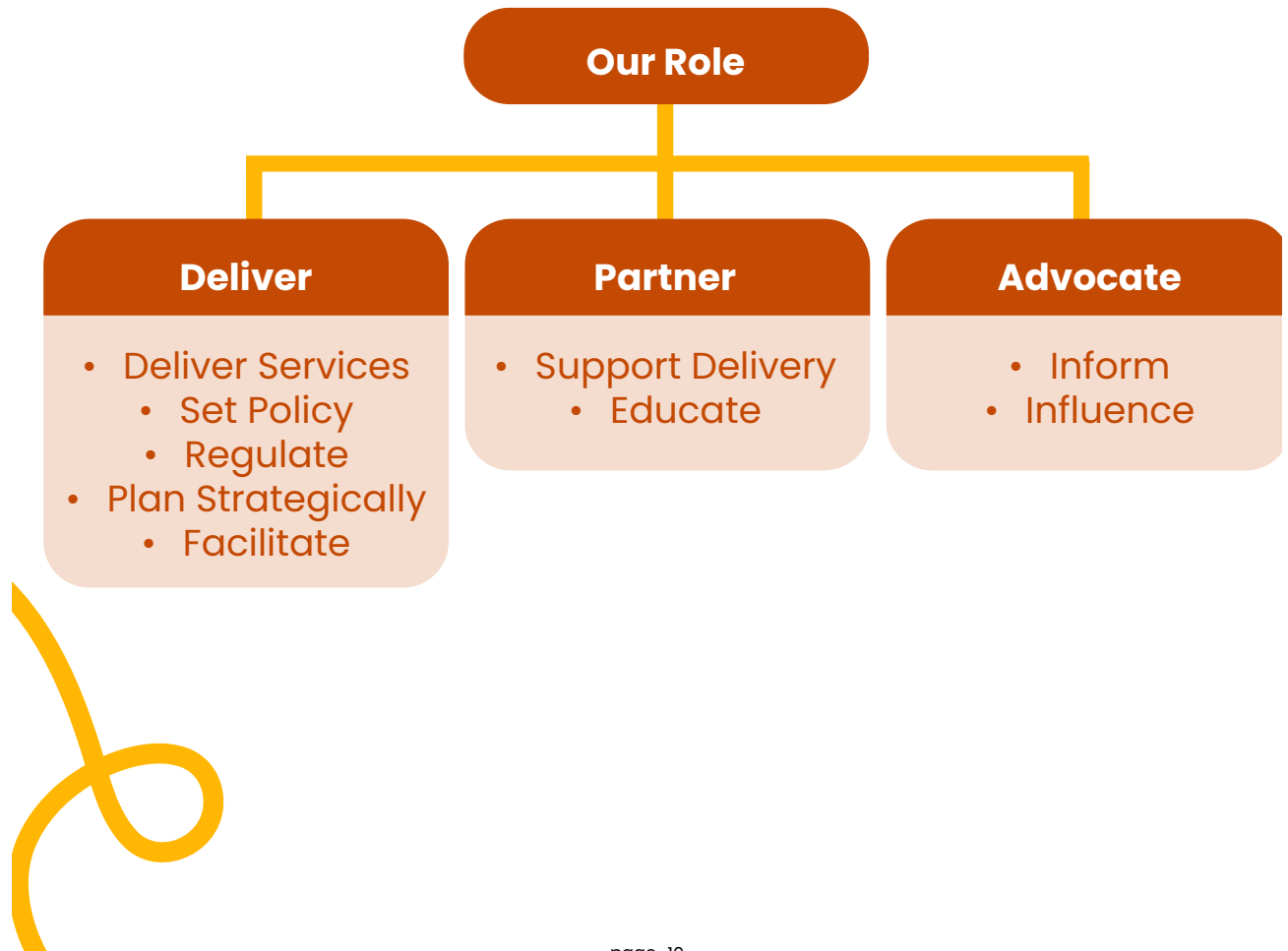
In 2031 the Uralla Shire community will be vibrant with a growing economy supporting a sustainable quality of life that values its heritage

Our Mission

Uralla Shire Council listens to and facilitates the aspirations of the community

Council's Role

To deliver the requirements of the Local Government Act, Council has many overlapping and varying roles depending on the nature of the service or activity. The roles of Council are summarised as follows:



Operational Plan 2026-2027

09 Background

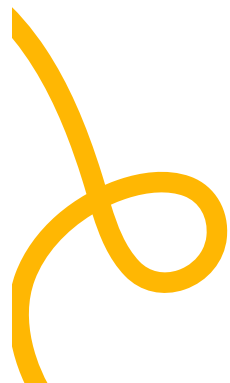
Integrated Planning and Reporting

In October 2009, the NSW Government's new framework for strategic planning and reporting for local Councils came into effect through the introduction of the Local Government Amendment (Planning & Reporting) Act 2009. This Act amended the NSW Local Government Act 1993 with regard to Council's strategic planning and reporting obligations.

The Integrated Planning & Reporting framework requires Councils to integrate their various plans and to plan holistically for the future. It requires Councils and their communities to have informed discussions about funding priorities, acceptable service levels and to plan in partnership for a more sustainable future.

Under the Act, Council must prepare a number of integrated plans which provide details on how Council intends to deliver services and infrastructure across both the short and long term, based on the priorities that have been identified through community engagement programs.

The Integrated Planning and Reporting Framework is illustrated in the diagram on this page.



Operational Plan 2026–2027

10 Our Planning Framework

Uralla Shire Council's Delivery Program 2026–2029 and Operational Plan 2026–2027 form key components of Council's Integrated Planning and Reporting (IP&R) framework. Together with the Community Strategic Plan and Resourcing Strategy, these documents establish a clear line of sight from long-term community aspirations through to Council's annual activities.

A matrix of linked actions connects each element of the framework, ensuring that the community's long-term objectives guide Council's medium and short-term planning and delivery.

Long Term (10-Year): Community Strategic Plan 2025–2034

The Community Strategic Plan (CSP) 2025–2034 was developed through consultation with the Uralla Shire community. It outlines the community's vision for the future and identifies the Community Goals that reflect what residents value most about life in the Shire.

Supporting these goals are Long Term Strategies, which describe the broad directions and priorities that will guide decision-making and investment over the next decade.

Medium Term (4-Year): Delivery Program 2026–2029

The Delivery Program translates the community's long-term goals into a structured set of commitments that Council will deliver over its elected term. It represents Council's response to the CSP and sets out the principal activities to be undertaken during the four-year cycle.

Short Term (1-Year): Operational Plan 2026–2027

The Operational Plan details the specific actions and projects Council will undertake in the coming 12 months to progress the Delivery Program and advance the Community Strategic Plan.

It also includes the Statement of Revenue Policy, which outlines the annual budget, rates and charges, borrowings, and Council's fees and charges.

Resourcing Strategy

The entire IP&R suite is supported by Council's Resourcing Strategy, comprising:

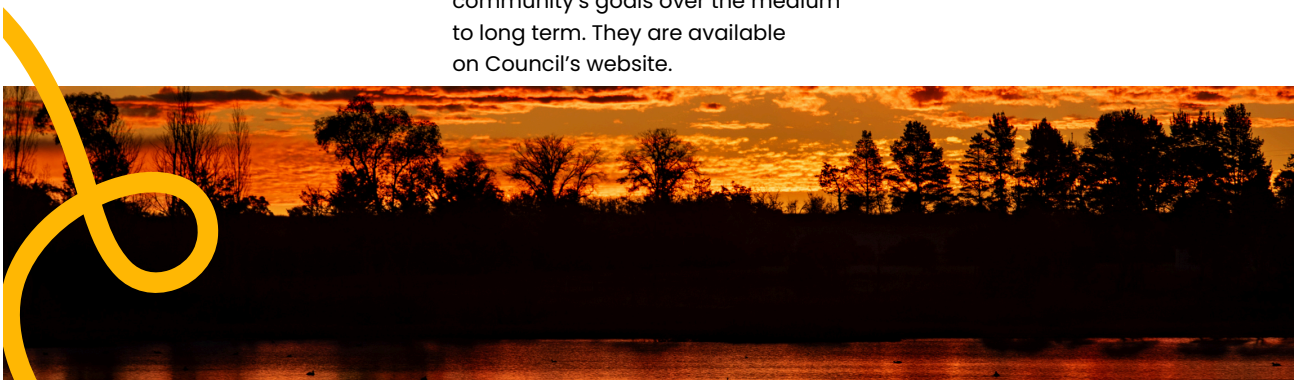
- Long Term Financial Plan
- Asset Management Plans
- Workforce Strategy

These documents set out how Council will manage and allocate the financial, physical, and human resources required to meet the community's goals over the medium to long term. They are available on Council's website.

Sustainability and Community Wellbeing Across the Framework

To ensure responsible, balanced, and forward-looking planning, the IP&R framework considers social, economic, environmental, and governance factors that influence the long-term sustainability and wellbeing of the Shire:

- Social considerations focus on the physical and emotional wellbeing of the community, social connection, and access to services, facilities, and opportunities that support quality of life
- Economic considerations relate to how Council's investment and service delivery strengthen the local economy, support employment and business activity, and build a resilient and connected regional community.
- Environmental considerations ensure that planning and service delivery account for ecological pressures, natural resource management, and the long-term protection of the Shire's natural environment.
- Governance considerations encompass transparency, effective leadership, strong community engagement, and responsible decision-making. This includes how Council works with the community, partners with agencies, and ensures democratic processes guide the delivery of Operational Plan objectives.



11 Community Strategic Plan Objectives



Community Minded

An accessible, inclusive, and empowered community.

- A growing, community-minded shire
- A safe, active, and healthy shire
- A diverse and creative culture that celebrates our history
- Access to and equity of services



Prosperous

A sustainable economy that supports prosperity.

- An attractive environment for the business sector
- Diverse and growing employment opportunities
- Well serviced communities



Good Custodians

Good custodianship of our natural and built environment.

- Preserve, protect, and renew our beautiful natural environment
- Development that respects and enriches our environment
- A circular economy
- Secure, sustainable water cycle management that enhances ecosystems



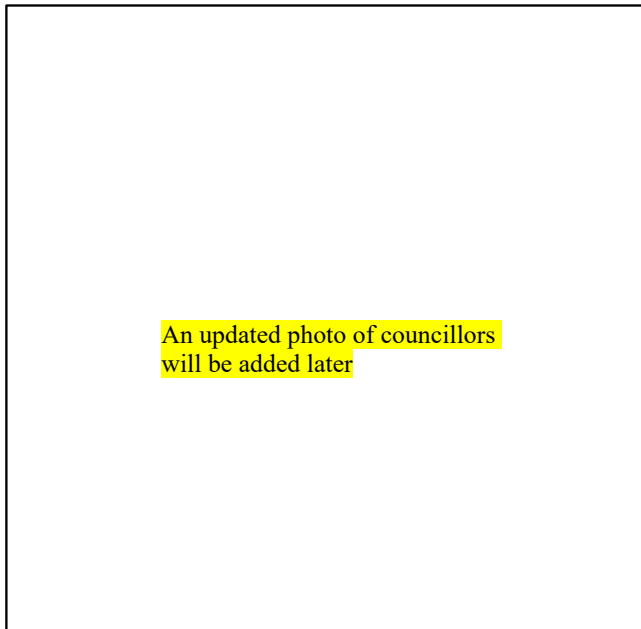
Independent

An independent shire and well-governed community.

- Informed and collaborative community leaders
- A strategic, accountable, and representative Council
- An efficient and effective independent local government

Operational Plan 2026–2027

12 Our Elected Members



An updated photo of councillors
will be added later

Roles and responsibilities

Local government elections were held in September 2024. In Uralla Shire, the number of candidates nominated was equal to the number to be elected and, as a result, the NSW Electoral Commission declared the candidates elected uncontested. The elected Mayor and Councillors were sworn in on Tuesday 17 September 2024.

At the beginning of 2026, Councillor Lone Petrov, one of the Ward A representatives, sadly passed away. In accordance with legislative requirements, a by-election for Ward A was held on 18 April 2026 to fill the vacancy. The successful candidate was [name to be inserted], who was sworn in to Council in May and will serve the remainder of the Council term.

The Mayor's role includes chairing meetings of Council, presiding at civic functions, representing Council to other local governments and levels of government, and, when necessary, exercising certain policymaking functions between Council meetings.

Each Councillor is responsible for representing the needs of the whole community when making decisions. Councillors determine policy positions, set strategic priorities, and make decisions that guide the projects, programs, and services delivered by Council.

Council decisions are made through a majority voting system, with each Councillor allocated one vote. In the case of a tied vote, the chairperson (normally the Mayor) has the casting vote.

Councillors appoint the General Manager who is responsible for day-to-day operations, staff management, and implementing policies and decisions of Council. Council operates within the legislative framework of the Local Government Act 1993 (NSW) and other applicable NSW and Commonwealth legislation.

As the elected body, Councillors are accountable for ensuring the delivery of programs and services identified in the Delivery Program. At the conclusion of each Council term, an End-of-Term Report is provided to the community summarising progress and achievement in implementing the Community Strategic Plan.



Part 1

Requirements of the Operational Plan

DRAFT Operational Plan 2026-2027

Operational Plan 2026–2027

Part 1 Requirements of the Plan

The General Requirements of the Operational Plan are:

- Detail the work that will be done in support of the Delivery Program
- Allocate responsibilities for each project, program or action.
- Identify suitable measures to determine the effectiveness of the projects, programs and actions undertaken.
- Include a budget overview for the actions to be undertaken in that year.

The Operational Plan is presented in this document in five key parts:

1. Overview
2. Operational Plan
3. Budget,
4. Statement of Revenue Policy, and
5. Fees and Charges

Public Exhibition Requirements For The Operational Plan

The draft Operational Plan must be publicly exhibited for at least 28 days, and submissions received by the Council in that period must be considered, before the final Operational Plan is adopted by the Council.

Council must publish a copy of its Operational Plan on the Council's website within 28 days after the plan is adopted.

A map showing those parts of the local government area to which the various rates will apply (including each category and subcategory of the ordinary rate and each special rate included in the Operational Plan) must be available on the Council's website and available for public inspection at its office (and any other places it determines) during the exhibition of the Operational Plan.





Part 2
Operational Plan

DRAFT Operational Plan 2026-2027

Operational Plan 2026-2027

Financial summary by operational areas

URALLA SHIRE COUNCIL DRAFT OPERATIONAL PLAN FINANCIAL SUMMARY FOR THE FINANCIAL YEAR 2026-27

Note: All dollar amounts are shown in \$000s

Major Operational Areas	Operational Revenue	Capital Grants	Direct Expenses	Cash Surplus/(Deficit)	Cash Depreciation	Overheads Allocation	Operational Surplus/(Deficits)	Capital Expenses
Asset Management	309	-	320	(11)	208	306	(524)	10
Development & Planning	861	-	1,047	(186)	0	235	(420)	-
Environmental Management	133	-	473	(341)	2	69	(412)	-
Waste Management	3,463	-	2,354	1,109	235	355	519	85
Emergency Management	-	-	292	(292)	25	67	(384)	-
Water Cycle	3,354	-	2,165	1,189	1,204	577	(592)	809
Facilities & Open Space	112	-	970	(858)	322	297	(1,478)	29
Works & Civil	4,946	1,090	4,868	1,168	4,113	243	(3,189)	5,336
Community Care	3,190	-	2,911	279	2	422	(144)	60
Library	82	-	280	(198)	37	87	(323)	-
Community Development	73	-	67	6	-	51	(45)	-
McMaugh Gardens	6,380	-	5,269	1,112	246	387	478	703
Tourism, Communications & E	26	-	340	(314)	14	75	(403)	-
Civic Leadership	-	-	214	(214)	-	445	(659)	-
Organisational Leadership	-	-	803	(803)	38	(498)	(343)	-
Service Centre	-	-	235	(235)	-	13	(248)	-
Governance	1	-	971	(971)	-	(875)	(96)	-
Records & Information	-	-	141	(141)	-	(13)	(128)	-
Information Technology	-	-	1,398	(1,398)	15	(1,039)	(373)	200
Finance	9,164	-	1,303	7,862	-	(559)	8,421	-
Fleet, Stores & Workshop	417	-	1,169	1,586	780	(122)	928	2,100
Human Resources	75	-	775	(700)	-	(522)	(178)	-
Total	32,588	1,090	26,028	7,650	7,241	-	408	9,331

Operational Plan 2026–2027

Asset Management

Responsibility: Asset Manager



Why?

Asset Management focuses on optimising the whole-of-life costs of infrastructure assets, while meeting the present and future service delivery needs of the community while minimising exposure to risk.

What?

Infrastructure assets are integral to meeting the community's social, economic and recreational needs. We are responsible for a large and diverse asset base and a significant portion of Council's resources is spent operating, maintaining, improving and growing these assets for the benefit of the Uralla Shire community. Asset Management, through a set of overarching international standards, develops, implements, monitors, improves and reports on policy, procedures and resources (framework) for the sustainable lifecycle of the infrastructure assets owned, controlled and maintained by Council.

How?

Through review and management of Council's Asset Management Framework, which informs Council's Long Term Financial Plan, supports and informs Council on the projected costs and timelines to produce sustainable infrastructure asset bases while considering economic, environmental, social and cultural impacts.

CSP Objectives

- 1. Community Minded** – an accessible, inclusive and empowered community
- 2. Prosperous** – A sustainable economy that supports prosperity.
- 3. Good Custodians** – Good custodians of our natural and built environment.
- 4. Independent** – An independent shire and well-governed community.

CSP Strategies

- 1.2** A safe, active and healthy shire.
- 2.1** An attractive environment for the business sector.
- 2.3** Well serviced communities.
- 3.1** Preserve, protect and renew our beautiful natural environment.
- 4.3** An efficient and effective independent local government.

Delivery Program Activities

- 1.2.1** Maintain all of Council's relevant asset classes within available budgets to facilitate equity and ease of access across the Shire.
- 1.2.3** Support participation in sport through the maintenance and servicing of Councils sports facilities.
- 1.2.5** Support the functioning of the RFS in accordance with legislative requirements.
- 2.1.1** Facilitate and support the maintenance of our Shire as a destination.
- 2.3.1** Define, adopt and implement levels of service for all relevant asset classes.
- 3.1.3** Manage Crown Lands under Council care and control.
- 4.3.9** Review, update and maintain asset management plans and registers.
- 4.3.15** Integrate Asset data with resource planning systems, data modelling, capital expenditure, Asset Management Plans preparation and financial management.

Operational Plan 2026–2027

Asset Management

Responsibility: Asset Manager



	Operational Actions	Performance Measure
1.2.1.3	Operate the Bundarra Caravan Park.	Progress asset management improvement plan by 25% each year.
1.2.3.2	Support sport by providing access to sporting facilities.	Maintain the 4 user agreements with Soccer, Netball, Squash and Tennis facilities.
1.2.5.1	Maintain buildings in accordance with the Buildings Asset Management Plan	100% allocation of target budget in accordance with scheduled AMP works.
2.1.1.3	Oversee the management contract for the Uralla Caravan Park.	Target income threshold met 100% delivery of contracted obligations.
2.3.1.7	Progress Asset Management Strategy improvement plan	26/27 actions complete.
2.3.1.8	Develop and adopt Asset Management Plans	Deliver Aged Care AMP and Waste AMP.
2.3.1.9	Develop a Council facility security strategy	MANEX endorsed Council facility security strategy.
2.3.1.10	Revalue water and waste water assets.	Revalued assets included in annual financial statements. Finalisation of updated condition reports.
2.3.1.11	Update yearly valuation class maintenance and renewal backlog	Renewal backlog adjustments factored into LTFP.
2.3.1.12	Investigate feasibility of melding the current asset information systems into one application	Report to MANEX recommending future asset management software system(s) application.
2.3.1.16	Deliver scheduled capital works in accordance with AMPS and funding.	Allocated Capital budget expended on identified projects.
3.1.3.1	Complete a draft plan of management for Queen Street Caravan Park.	Council endorsement to refer the POM to Crown Lands.
4.3.9.1	Develop action plan from facility security strategy.	Endorsed plan from MANEX - 27/28 actions budgeted.
4.3.15.1	Develop Asset operational processes.	Deliver capitalisation procedure 26/27.

Operational Plan 2026–2027

Development and Planning

Responsibility: Manager Development and Planning



Why?

The community seek confidence that our Strategic statutory and regulatory planning and building related functions are transparent and take a balanced approach to development while meeting our legislative obligations.

What?

The service incorporates providing planning and building advice to property owners relating to the development matters, as well as providing planning certificates, subdivision and building certificates, assessment of development applications and constructions certificates, assessment of Complying Development Certificates and planning proposals. Advice is provided to council and the community on matters relating to statutory and regulatory planning and building matters.

How?

Provide high quality strategic planning, development and certification assessment and advice in accordance with the Local and State Planning requirements, taking into consideration the environmental, social and economic impacts.

Engage with NSW Government, agencies, development/building industry and the broader community to achieve optimum development outcomes.

CSP Objectives

- 2. Prosperous** – A sustainable economy that supports prosperity.
- 3. Good Custodians** – Good custodianship of our natural and built environment

CSP Strategies

- 2.1 An attractive environment for the business sector.
- 2.2 Diverse & Growing employment opportunities
- 3.2 Development that enriches our environment.

Delivery Program Activities

- 2.1.2 Provide strategic leadership to manage the impacts of the renewable energy development in the NEREZ and maximise community benefits for our Shire.
- 2.1.3 Maintain a strong strategic planning position and technical response to renewable energy development proposals
- 2.2.2 Support diversity in housing choice in our Shire
- 2.2.5 Investigate ways that Council can strategically support local business
- 3.2.3 Ensure that Developers contribute to our community.

Operational Actions

Performance Measure

2.1.2.2	Participation in the New England REZ regional forums to support regional collaboration in the interest of the Uralla Shire.	Attending 75% of meetings.
2.1.3.1	Submit comprehensive technical submissions on all state significant renewable energy development applications and proposals.	Submit comprehensive response to SSD DAs.
2.1.3.2	Ensure that planning agreements negotiated with developers deliver sound outcomes in the best interests of the community	All Planning agreements are consistent with the Governing Body's adopted thresholds.
2.2.2.1	Support opportunities to deliver affordable housing in the Shire utilising Council owned land.	Participate through attendance of 75%.
2.2.5.1	Prepare the planning proposal to revise the current LEP.	Achieve gateway approval for the department of planning to publicly exhibit the revised plan.
2.2.5.2	Deliver a development assessment process which determine DAs in line with state benchmarking expectations.	Reflect state benchmarking.
3.2.3.1	Review of the Council's development contributions plans (subject to funding).	Report to governing body when relevant.

Operational Plan 2026–2027

Environmental Management



Responsibility: Manager Environment and Waste

Why?

To address the community’s desire for climate action and healthy natural environments, where government and the community work together to preserve, protect and renew our beautiful natural environment. Plan for Council and the community to maintain a healthy balance between development and the environment in order to transition to a net-zero emissions community.

What?

This service involves Council working with the community in relation to local climate change mitigation, adaptation, monitoring and reporting, biodiversity planning, contaminated lands controls, development assessment for environmental impacts, volunteer management and partnerships, waste minimisation and environmental advocacy.

How?

Coordinate Council’s volunteer, environmental and conservation programs, activities, and events aligned with the Uralla Public lands Tree Management Guidelines, climate action and waste diversion strategies.

Preparing, monitoring, implementing, reporting and reviewing environmental policies, strategies and plans.

Review of Environmental Factors and assessment of environmental issues associated with planning proposals and development applications, and management of the Tree Management Permit process for public lands. Undertake environmental monitoring programs, such as water, air quality, contaminated lands management, and pollution responses.

CSP Objectives

3. Good Custodians – Good custodians of our natural and built environment.

CSP Strategies

3.1 Preserve, protect and renew our beautiful natural environment

Delivery Program Activities

- 3.1.1 Preserve and enhance the Shires natural capital to protect biodiversity and to provide access to community land
- 3.1.2 Protect the biosecurity of our Shire by controlling weeds
- 3.1.4 Support community environmental conservation efforts.

Operational Actions		Performance Measure
3.1.1.1	Identify and develop environmental projects in readiness for future grant opportunities.	≥ endorsed project plans ready for 1 grant applicant.
3.1.1.2	Undertake the Uralla Creek Rehabilitation and Stormwater upgrades for Golf Course to Duke Street catchment.	100% completion of 2026/2027 program activities.
3.1.2.1	Manage biosecurity in accordance with the Weeds Action Plan.	Complete monthly inspections in accordance with the WAP.
3.1.4.1	Undertake budgeted works identified in the PoM consolidated works program for 2026/2027	All programmed and funded works completed within adopted budget.

Operational Plan 2026-2027

Waste Management

Responsibility: Manager Environment and Waste



Why?

To work closely with community members and other relevant stakeholders within the shire to prevent, reduce, reuse (repair) and recycle (recover) wastage to minimise waste going to landfill through prevention, education and the use of innovative practises and technologies.

What?

The Waste Management Service is responsible for the planning, delivery and continuous improvement of waste and recycling services that support environmental sustainability and regulatory compliance across the Shire. This includes operating Council's waste facilities, maintaining kerbside collection services, advancing recycling and resource recovery opportunities, and approaching the market for recycling and waste services to ensure best-value, fit-for-purpose arrangements. The service also focuses on community education, market innovation, and long-term strategic planning to reduce landfill dependency and improve recovery outcomes.

How?

Domestic and commercial kerbside waste collection, resource recovery, recycling and landfilling operations. Provide education activities for the community on Council's services and environmentally focused values. Public bin and litter collection and cleaning of illegal dumping of waste. Operation of the Uralla landfill and resource recovery facility, operation of the Uralla Community Recycling Centre, operation of both the Bundarra and Kingstown transfer stations.

CSP Objectives

- 2. Prosperous** – A sustainable economy that supports prosperity.
- 3. Good Custodians** – Good custodians of our natural and built environment.

CSP Strategies

- 2.3 Well-serviced communities.
- 3.2 Development that enriches our environment.
- 3.3 A circular economy

Delivery Program Activities

- 2.3.3 Provide safe and secure water and sewer services for our Shire.
- 3.2.1 Provide education and information to assist in providing effective, regulatory, and compliance services for the community.
- 3.3.1 Support and enhance the development of a circular economy within the Shire
- 3.3.2 Provide safe and secure waste and recycling services for our Shire

Operational Actions	Performance Measure
3.2.1.1 Prepare and deliver educational material to prepare the community for the introduction of FOGO.	Community education project plan endorsed by Group Manager.
3.3.1.1 Produce educational material to increase community awareness and capacity to reduce waste and optimise recycling.	≥4 Community awareness productions/posts
3.3.1.2 Investigate increased recycling opportunities in public spaces.	Report and recommendation to the governing body on feasibility and cost of yellow bins in public spaces
3.3.2.1 Operate Uralla landfill and comply with relevant legislative requirements	100% compliance with EPA License conditions.
3.3.2.2 Operate the Kingstown waste transfer service	100% of collection services are delivered in accordance with contract.
3.3.2.3 Operate the Bundarra waste transfer service	100% compliance with EPA License conditions.
3.3.2.4 Maintain kerbside waste collection services which optimises operational efficiencies	100% compliance with EPA License conditions.
3.3.2.5 Finalise the Uralla landfill future strategy.	Report and recommendation to the governing body.
3.3.2.6 Proactively participate in the regional waste group to identify and implement Regional Waste Solutions.	Attend 4 regional waste group meetings over the year.

Operational Plan 2026–2027

Emergency Management



Responsibility: Group Manager Infrastructure Services

Why?

To maximise our preparedness, resilience and capacity to respond to a changing climate and the increasing rate and severity of natural disasters.

What?

The Emergency Management function contributes to Council's and the community's planning and preparation for significant emergencies impacting on the community and private and public assets. A significant proportion of the Emergency Management Budget is spent on mandatory contribution to the RFS and SES to help fund these invaluable services to our community.

How?

Oversee the production and accuracy of the Uralla Local Emergency Management Pla, Actively participate in and support the Local Emergency Management Committee AND Provide an officer to act as the Local Emergency Management Officer (LEMO).

CSP Objectives

1. Community Minded – an accessible, inclusive and empowered community

CSP Strategies

1.2 A safe, active and healthy shire

Delivery Program Activities

- 1.2.6 Support the functioning of the Local Emergency Management Committee in accordance with legislative requirements
- 1.2.8 Plan for Uralla Shire Council response to natural disasters including bushfires, major storms and flood events

	Operational Actions	Performance Measure
1.2.6.1	Participate as Local Emergency Management Officer on the New England Local Emergency Management Committee	100% attendance at scheduled New England Local Emergency Management Committee meetings for 2026/2027 by USC Local Emergency Management Officer or delegate
1.2.8.1	Review Local Emergency Management Plan to ensure that it remains current	Finalise and adopt the 2026/2027 scheduled formal review of the LEMP
1.2.8.2	Manage Council's Emergency Management functions including payment of the annual contributions to Rural Fire Services and State Emergency Services.	Uralla Shire Emergency services contribution is paid in full and on time.

Operational Plan 2026-2027

Water Cycle

Responsibility: Manager Water and Wastewater Services



Why?

To provide continuous and essential water and wastewater services, ensuring safe supply of drinking water to our community, ensuring compliance with public health regulations, safeguarding life, flora and fauna and continually maintaining and enhancing the quality and reliability of our town water.

What?

Water and wastewater infrastructure assets are essential for delivering safe, reliable and sustainable services to the community. The Water and Wastewater Service plans, investigates and delivers improvements to water supply and sewer infrastructure, including treatment facilities, pipelines and associated systems.

These activities ensure the delivery of clean, high-quality drinking water while safely collecting, treating and disposing of wastewater in accordance with environmental and public health standards. The service also operates, maintains and upgrades water and sewer networks to ensure they function safely, efficiently and reliably for the community.

All operations and infrastructure improvements are undertaken in accordance with relevant regulatory requirements, including those set by DPIE and the EPA, focusing on safety, efficiency, environmental responsibility and long-term sustainability.

How?

This is achieved through regular monitoring, testing and reporting to ensure compliance with regulatory requirements. The service implements actions aligned with Council's strategic plans and policies while continuously reviewing operational practices and infrastructure performance.

Investigations are conducted to identify improvement opportunities that enhance system reliability, reduce risks and support efficient delivery. Infrastructure performance and operational practices are routinely reviewed to ensure systems remain safe, reliable and sustainable for the community.

The service also promotes responsible water security and water-wise practices within the community, maintains transparent communication regarding operations and service delivery and responds to concerns raised by the public and Councillors.

CSP Objectives

- 2. Prosperous** – A sustainable economy that supports prosperity.
- 3. Good Custodians** – Good custodians of our natural and built environment.

CSP Strategies

- 2.3 Well-serviced communities
- 3.1 Preserve, protect and renew our beautiful natural environment
- 3.4 Secure sustainable water-cycle management that enhances ecosystems.

Delivery Program Activities

- 2.3.3 Provide safe and secure water and sewer services for our Shire
- 3.1.5 Prepare for the effects of Climate Change
- 3.4.1 Investigate and plan for Integrated Water Cycle Management for our Shire

	Operational Actions	Performance Measure
2.3.3.1	Operate the Uralla Water Treatment Plant to reliably produce safe drinking water	Zero departures from Australian drinking water guidelines during the reporting period
2.3.3.2	Operate the Bundarra Water Treatment Plant to reliably produce safe drinking water	Zero departures from Australian drinking water guidelines during the reporting period
2.3.3.3	Operate the Uralla Wastewater Treatment Plant in accordance with license conditions regulations	Proactively report breaches within the first 24hrs. 100% of responses to EPA direction within time constraint.
2.3.3.4	Operate the Bundarra Wastewater Treatment Systems in accordance with license conditions and regulations.	Proactively report breaches within the first 24hrs. 100% of responses to EPA direction within time constraint.
2.3.3.5	Commence the roll out new integrated water and sewer telemetry system for Bundarra.	Complete the scopes of works. Endorsed project plan.
2.3.3.6	Review, adopt and implement the trade waste policy.	Complete the scopes of works. Endorsed project plan.
3.1.5.1	Complete the major grant funded Projects: IWCM (Uralla Shire Council Strategic Water Plan) and the Groundwater Investigations	Provision of final reports to Council in December 2026.
3.4.1.1	Prepare and implement a water security community education program.	Community education project plan endorsed by Group Manager.
3.4.1.2	Complete the Project Plan for the installation of the integrated water SCADA and telemetry Uralla water treatment system.	Project Plan endorsed by Group Manager Infrastructure.

Operational Plan 2026-2027

Facilities and Open Space

Responsibility: Manager Civil Infrastructure



Why?

Our community places a high value on quality and accessible public places and opportunities for sport, play, leisure, recreation, learning with cultural activities in the community.

How?

The Facilities and Open Space Team undertake the delivery and maintenance of Council’s public amenities, sporting facilities, park structures and play-ground equipment, cemeteries and gardens.

What?

The Facilities and Open Space section delivers a works program which ensures that our communities are well serviced with essential recreational infrastructure. The works program implements the operational and capital aspects of the relevant asset management plans to meet the agreed Levels of Service detailed in those plans as allowed under relevant budgets.

CSP Objectives

- 1. **Community Minded** – an accessible, inclusive and empowered community
- 2. **Prosperous** – A sustainable economy that supports prosperity.

CSP Strategies

- 1.2 A safe, active and healthy shire
- 2.1 An attractive environment for the business sector.
- 2.3 Well serviced communities.

Delivery Program Activities

- 1.2.1 Maintain all of Council’s relevant asset classes within available budgets to facilitate equity and ease of access across the Shire
- 1.2.3 Support participation in sport through the maintenance and servicing of Councils sports facilities
- 1.2.4 Maintain the delivery of the Uralla Community Swimming Pool (Seasonal)
- 2.1.1 Facilitate and support the maintenance of our Shire as a destination
- 2.3.1 Define, adopt and implement levels of service for all relevant asset classes.

Operational Actions		Performance Measure
1.2.1.4	Maintain the Bundarra caravan park.	Maintain the Bundarra caravan park.
1.2.3.1	Maintain sports field and facilities.	Council sports fields and facilities are prepared and maintained in readiness for community and sport group usage
1.2.4.1	Promote and operate the Uralla Community Swimming Pool 2026/2027 swimming season	Pool is opened to public every scheduled day of season.
2.1.1.4	Maintain Shire primitive camping sites (Emu Crossing, Yarrowyck Crossing, Uralla Fossicking Area).	Maintain the primitive camping sites.
2.3.1.3	Undertake Park maintenance schedule	95% completion of Parks & Garden work schedule for 2026/2027
2.3.1.4	Provide Cemetery services	100% of requested burials/interments are serviced
2.3.1.5	Undertake annual maintenance program of all cemeteries	100% completion of Cemeteries work schedule for 2026/2027

Operational Plan 2026-2027

Works and Civil

Responsibility: Manager Civil Infrastructure



Why?

Quality infrastructure is the backbone of our community and our lifestyle. From well-maintained roads and bridges to safe footpaths and effective stormwater drainage, these essential assets ensure our community remains accessible, connected and safe for everyone.

How?

The Works and Civil Section undertakes maintenance grading of unsealed roads, bitumen resealing of sealed roads, stormwater maintenance and cleaning, footpath inspection and maintenance on a routine basis. Major transport upgrades are undertaken by the Civil and Works team where grant funding programs enable asset renewals.

What?

The Works and Civil team delivers a targeted works program that turns asset management plans into real-world outcomes, maintaining essential infrastructure and meeting agreed service levels within budget.

CSP Objectives

- 1. Community Minded** – an accessible, inclusive and empowered community
- 2. Prosperous** – A sustainable economy that supports prosperity.
- 4. Independent** – an independent shire and well-governed community.

CSP Strategies

- 1.1 A growing community Shire.
- 1.2 A safe, active and healthy shire
- 1.4 Access to and equity of services
- 2.3 Well serviced community
- 4.2 A strategic, accountable and representative Council

Delivery Program Activities

- 1.1.3 Support Council approved community events with in-kind support and/or sponsorship.
- 1.2.1 Maintain all of Council’s relevant asset classes within available budgets to facilitate equity and ease of access across the Shire.
- 1.2.4 Maintain the delivery of the Uralla Community Swimming Pool (Seasonal).
- 1.4.3 Review and implement the USC Disability Inclusion Action Plan.
- 2.3.1 Define, adopt and implement levels of service for all relevant asset classes
- 2.3.2 Expand and upgrade relevant asset classes (subject to grant funding)
- 4.2.4 Provide a safe environment in all aspects of Council operations

Operational Actions	Performance Measure
1.1.3.6 Support significant local community driven events (Subject to funding)	Deliver in-kind support in line with adopted budget.
1.2.1.1 Inspect and Maintain Council’s footpath network	Complete annual inspections for 100% of footpaths.
1.2.1.2 Draft and adopt swimming pool lane hire agreement and commercial user agreement	Council adopts lane hire agreement and commercial user agreement.
1.2.4.2 Prepare an Operations Plan for the Uralla Memorial Swimming Pool	Complete preparation of the Operations Plan.
1.4.3.3 Routinely paint the accessible parking symbols and maintain signs that identify accessible parking spaces.	Update 100%.
2.3.1.1 Implement capital road asset renewal program in accordance with the Transport Asset Management Plan forecast per the Long Term Financial Plan.	Completion of the annual transport asset renewal program.

Operational Plan 2026–2027

Works and Civil

Responsibility: Manager Civil Infrastructure



	Operational Actions	Performance Measure
2.3.1.2	Undertake maintenance grading of the unsealed roads network in accordance with the TAMP.	Undertaken 435 km of unsealed road maintenance grading per year
2.3.1.6	Complete the annual asset renewal program for storm water	100% of the renewal program as per the LTFFP.
2.3.1.13	Review and adopt an updated Pedestrian Access Mobility Plan (PAMP).	Council adopts the updated PAMP.
2.3.1.14	Draft a rural roadside vegetation plan.	Submit a draft to Council for consideration to adopt.
2.3.1.17	Compile and consolidate an operational work schedule for adopted plans of management.	Number of work schedule documents compiled.
2.3.2.1	Implement capital road upgrading program in accordance with approved funding project schedules.	In accordance with the funding agreement
2.3.2.2	Undertake bitumen resealing program	In accordance with the LTFFP
4.2.4.8	Operate an after-hours emergency contact service	100% of after hours emergency calls are actioned

Operational Plan 2026-2027

Community Care

Responsibility: Manager Community Care



Why?

Council is committed to helping older individuals and people with disabilities maintain their independence and live in their own homes for as long as possible. In-home care services play a crucial role in supporting this goal, allowing residents to age in place while enjoying greater autonomy.

What?

Tablelands Community Support provides a range of services to help older people and those living with a disability maintain their independence. Our consumer-directed model allows individuals to make choices about the services they access, empowering them to live independently. We offer a comprehensive range of services across the New England region. We are funded through a mix of Commonwealth Department of Health and Aged Care funding, the National Disability Insurance Scheme, State community transport funding, and means-tested consumer contributions.

How?

Tablelands Community Support

Tablelands Community Support (TCS), is managed by Council, and delivers tailored care plans in collaboration with contractors, direct support services, and volunteers. This approach ensures that consumers receive the support they need while promoting independence. TCS also provide a strong governance framework, including policy development, audits, and continuous staff training, to ensure high service quality.

Tablelands Community Transport

Tablelands Community Transport offers (TCT) safe and reliable transport services to eligible consumers. Funded by Transport for NSW, the Commonwealth Department of Health and means-tested contributions, TCT assists individuals to access medical appointments and maintain social connections. Services are available on a booking basis and are delivered using its fleet of vehicles.

CSP Objectives

1. Community Minded – an accessible, inclusive and empowered community

CSP Strategies

- 1.3 A diverse and creative culture that celebrates our history
- 1.4 Access to and equity of services.

Delivery Program Activities

- 1.3.4 Facilitate inclusive engagement with our community (including our First Nations communities) to identify, promote and deliver community events that bring us together
- 1.4.1 Facilitate access to care services throughout the Shire

Operational Actions

Performance Measure

1.3.4.2	Provide a space and a dedicated program for the First Nations Elders.	Documented provision of meeting space at the TCS facility for regular meetings of Uralla Shire Elders
1.4.1.1	Operate community services in a financially sustainable manner	Improve financial position year on year.
1.4.1.2	Operate Community Services in line with industry standards, policies, procedures and practise to meet audit requirements.	Report to ACCA on a quarterly basis and respond and submit reports within time frames.

Operational Plan 2026–2027

Community Care

Responsibility: Manager Community Care



	Operational Actions	Performance Measure
1.4.1.3	Convene a Consumer Advisory forum.	Two forums per calendar year.
1.4.1.4	Report to Compliance and Assurance Committee.	4 ACCA meetings per year
1.4.1.5	Promote council's community services.	Increase in client base.
1.4.1.6	Advocate for increased federal and state funding for local community services.	Attending at least one forum annually

Operational Plan 2026–2027

Library Services

Responsibility: Librarian



Why?

Our community values access to and equity of services. The Uralla Library is a contemporary shared space that enables our community to access information and to connect with each other through programs and activities. Uralla Library is a social hub that provides an inclusive environment for all generations.

What?

Library services for Uralla Shire residents are provided through the Central Northern Regional Libraries partnership. Library members have access to a wide selection of information and leisure resources including books, e-books, magazines, DVDs, CDs, large-print books and audio books on CD.

If an item is not available at your local branch it can be reserved or obtained from other libraries (inter-library loan). An extensive range of databases and e-resources are also available online at www.cnl.nsw.gov.au.

Public access computers connect our community and visitors with ideas, technology and information. Use of the computers and access to Wi-Fi are provided free of charge.

How?

The Uralla Library operates six days per week and provides: resource loans to members; free Wi-Fi and work/study spaces; programs and events for all members of the community (such as Book Club and Craft Workshops); story time for toddlers and parents (including craft session); home delivery service to the Uralla Area; artist of the month with themed monthly library displays; and a Youth Space with games and young adult books, movies and music.

The Bundarra Library is operated by volunteers from the CWA meeting rooms and is open to the public each Friday. The library collection is refreshed every eight weeks. Craft and books are prepared and supplied for the Bundarra preschool story time activities.

CSP Objectives

1. Community Minded – an accessible, inclusive and empowered community

CSP Strategies

- 1.1 A growing community Shire
- 1.3 A diverse and creative culture that celebrates our history

Delivery Program Activities

- 1.1.1 Coordinate and facilitate Council volunteer programs.
- 1.3.3 Maintain the service delivery for library services and programs in line with the adopted levels of service

Operational Plan 2026–2027

Library Services

Responsibility: Librarian



	Operational Actions	Performance Measure
1.1.1.2	Maintain and promote Volunteers to support Bundarra library services	Maintain volunteers sufficient to meet the Bundarra library services under the MOU.
1.3.3.1	Deliver Library services and programs	<ul style="list-style-type: none"> • Monthly book club 12 per year • Host activities during school holiday periods at a minimum of 1 • Operate library services 6 days a week • Weekly story time during school term.
1.3.3.2	Maintain the Service Level Agreement with Central Northern Regional Library and attend meetings	Attend all Central Northern Regional Library meetings and training sessions.
1.3.3.3	Provide a dedicated youth space in the Uralla Library in consultation with youth in local community (Subject to funding).	Identify and delineate a space in the Uralla Library dedicated to youth. Have at least 5 informal conversations with youth in the library to identify any opportunities or recommendations.
1.3.3.4	Promote library services and programs.	Facebook promotion issued for every Library event undertaken.
1.3.3.5	Deliver the services detailed in the Bundarra library MOU.	<ul style="list-style-type: none"> • Facilitate the selection of a new collection of books for the Bundarra Library every 8 weeks. • Provide IT support to Bundarra Library. • Provide Wi-Fi access to Bundarra Library.

Operational Plan 2026–2027

Community Development



Responsibility: Group Manager Corporate and Community

Why?

We know that creating more opportunities for visitors and residents to come together from across the Shire, including our remote townships and rural properties helps strengthen our shared culture, promotes economic activity, and supports creativity, physical and mental wellbeing.

What?

Council initiates, facilitates, and invests in a wide range of activities and events for, with and by our community, helping to promote civic engagement, participation and a strong and cohesive community.

How?

Council provides financial and in-kind support for community-led events such as Uralla’s annual Fairy Festival, Rotary Art Show, Thunderbolts Festival and Bundarra Pony Club and Bundarra District Campdraft Association events.

We also partner with our community to deliver an annual calendar of activities and events aligned with social awareness and commemoration events including Australia Day, NAIDOC Week, Youth Week and National Volunteers Week.

Council seeks additional funding to create new experiences that bring our community together and contribute to the social, cultural and economic vibrancy of our shire.

CSP Objectives

1. Community Minded – an accessible, inclusive and empowered community

CSP Strategies

- 1.1 A growing community minded Shire
- 1.3 A diverse and creative culture that celebrates our history
- 1.4 Access to and equity of services.

Delivery Program Activities

- 1.1.3 Coordinate and facilitate Council volunteer programs
- 1.3.5 Manage the Uralla Old Court House as a community venue
- 1.4.3 Review and implement the USC Disability Inclusion Action Plan

Operational Actions		Performance Measure
1.1.3.4	Host a Volunteers Week events	Council representation and promotion at Volunteer expo's
1.3.5.1	Manage the Old Court House as a community and event space	Income from of bookings per annum covers operational costs of facility
1.4.3.1	Report on current DIAP and undertake a review of the DIAP	Report on current DIAP performance and adopt new DIAP for 2026–2029
1.4.3.2	Undertake actions in accordance with the DIAP	100% completion of 2026/2027 DIAP actions

Operational Plan 2026–2027

Community Capacity Building

Section 355 Committees

Uralla Shire Council is committed to supporting community wellbeing by providing facilities, programs, and resources that meet the diverse needs of our region. To help guide this work, Council has established a number of Section 355 Committees made up of dedicated local volunteers. These committees offer valuable insight and advice on community priorities, local events, and initiatives that contribute to the goals of the Community Strategic Plan—including tourism, cultural celebration, and township activation.

Current Committees

- 1. Australia Day committee –**
This committee leads the planning, coordination, and delivery of the annual Australia Day celebrations. Members work closely with Council to ensure the event reflects the values, achievements, and spirit of our community.
- 2. Bundarra School of Arts and community Consultative Committee –**
This committee has recently been revitalised through collaboration between Council and the Bundarra community. It oversees the management of the Bundarra School of Arts Hall and provides advice on local issues, priorities, and projects. The committee plays an important role in supporting the social, cultural, and economic wellbeing of Bundarra and surrounding areas.

Supporting Community Groups

In addition to the work of Section 355 Committees, Uralla Shire Council provides direct support to community groups, events, and local initiatives through donations and in-kind assistance. This support helps strengthen community connections, build local capacity, and encourage participation across the Shire.



Operational Plan 2026–2027

McMaugh Gardens Aged Care Facility



Responsibility: Director of Nursing / Facility Manager

Why?

Council supports older people in the community who are unable to live at home. It includes accommodation and offers personal care 24 hours per day.

What?

McMaugh Gardens Aged care is fully accredited by The Aged Care Quality and Safety Commission. This ensures compliance with the Aged Care Standards.

Our experienced team including administration, clinical care, hospitality, lifestyle and maintenance staff, supports residents to live their very best life.

Councils' strong governance frameworks ensure we consistently meet and exceed required standards and any potential risks are identified and managed.

How?

Council offers a range of services that cater to the needs of our aged residents who require specialised care.

Registered Nurses manage clinical care, Personal Care Assistants aid with activities of daily living and Lifestyle Coordinators plan activities to enhance the residents' quality of life.

Our Hospitality team manage the cleaning, laundry and kitchen, our while our Chefs provide nutritious food that is cooked fresh daily based on the residents' preferences. The Maintenance officer ensure the grounds and equipment are safe and well maintained.

CSP Objectives

- 1. Community Minded – an accessible, inclusive and empowered community.

CSP Strategies

- 1.1 A growing community minded Shire
- 1.4 Access to and equity of services

Delivery Program Activities

- 1.1.1 Enhance opportunities for volunteering in the Uralla Shire
- 1.4.2 Facilitate access to residential aged care service
- 1.4.5 Progress the "Retain & Invest" strategy for residential aged care services in Uralla Shire

Operational Plan 2026–2027

McMaugh Gardens Aged Care Facility



Responsibility: Director of Nursing / Facility Manager

	Operational Actions	Performance Measure
1.1.1.1	Maintain and promote Volunteering to support aged care and community services	Recruit and maintain sufficient volunteers to meet service delivery outcomes
1.4.2.1	Maintain McMaugh Gardens quality and compliance standards	Achieve better than benchmark performance on all standards covered by Moving on Audits (MoA) Maintain a minimum quality and compliance rating of Level 3
1.4.2.2	Manage McMaugh Gardens in a financially sustainable manner	Meet or better the approved budget.
1.4.2.3	Successfully complete Aged Care Quality and Safety Commission Audits	Undertake audits within time constraints and maintaining accreditation
1.4.2.4	Facilitate a Compliance and Assurance Committee	4 Assurance & Compliance Committee per year.
1.4.5.1	Implement council endorsed strategy for McMaugh Gardens (SUBJECT TO FUNDING)	Apply for the Aged Care Capital Grant funding.

Operational Plan 2026-2027

Tourism & Events



Responsibility: Corporate Lead - Communication & Events

Why?

Our community is justifiably proud of our town, its history, progressive businesses and industries, and our magnificent natural environment. We recognise the value of the visitor economy and are committed to strengthening it through targeted tourism development and promotion. Engaging events, inclusive community engagement, and a vibrant tourism sector are essential to showcasing Uralla Shire’s unique offerings, enhancing community pride, and supporting economic development.

How?

Council provides a fully staffed Visitor Information Centre that delivers up-to-date information about local and regional destinations and activities. The Centre collaborates with tourism operators, local businesses, and regional tourism bodies to enhance the visibility of Uralla Shire through coordinated marketing and destination branding. They plan and support community events that foster pride and connection and attract regional visitation.

What?

Council operates the Uralla Visitor Information Centre to provide high-quality visitor services and promote local attractions, businesses, and experiences. This centre also plays a central role in destination marketing and tourism partnerships. The Tourism and Events team promotes the Shire as a welcoming and distinctive destination, curates and supports events that reflect local identity, attract visitors and works with the community and industry to strengthen the visitor experience.

CSP Objectives

- 1. **Community Minded** – An accessible, inclusive and empowered community
- 2. **Prosperous** – A sustainable economy that supports prosperity.

CSP Strategies

- 1.1 A growing community minded Shire
- 2.1 Attractive Environment for the business sector

Delivery Program Activities

- 1.1.3 Support Council approved community events with in-kind support and/or sponsorship
- 1.2.9 Lobby government, companies and other individuals to secure funding for cultural fields.
- 2.1.1 Facilitate and support the maintenance of our Shire as a destination

Operational Plan 2026–2027

Tourism & Events



Responsibility: Corporate Lead – Communication & Events

	Operational Actions	Performance Measure
1.1.3.1	Measure social, cultural, educational and economic impact of Council events (Subject to funding).	Complete 100% of the tasks.
1.1.3.2	Coordinate Youth Week activities	Complete all tasks (subject to grant funding).
1.1.3.3	Coordinate Seniors Week events	Delivery of 4 Seniors Week activities with at least one activity in Bundarra
1.1.3.5	Coordinate the Uralla Christmas street fair.	Major Community Event delivered in accordance with Event plan and to the satisfaction of grant funding provider as demonstrated by post-event report.
1.2.9.2	Plan and deliver School Holiday activities (subject to grant funding).	Submission of funding applications for school holiday activities
2.1.1.1	Operate the Visitor Information Centre	Tier-1 AVIC accreditation is maintained & tasks are completed.
2.1.1.2	Develop and lead promotional campaigns and projects to support the local visitor economy.	Promotion of Uralla tourism opportunities complies with accreditation requirements



Uralla Street Store

The Uralla Street Store is located at 60 Bridge Street. Council rents and maintains the street store providing it free of charge to community groups to support their fundraising efforts.

Operational Plan 2026–2027

Civic Leadership

Responsibility: General Manager



Why?

Our community places strong importance on the leadership demonstrated by all community groups within the Shire. These groups are expected to uphold good governance, act in the collective interest of the community, and advocate on its behalf. The Office of the General Manager ensures that Council operates as an effective, accountable, and independent local government authority, always acting in the best interests of the broader community.

What?

The Office of the General Manager is a key business unit within Council that supports its strategic and governance functions. It serves as the primary conduit between the governing body (the Councillors) and Council staff, ensuring that organisational priorities are communicated, progressed, and reported. It also acts as a liaison with external stakeholders to support effective collaboration and community outcomes.

How?

Council is structured to deliver its functions efficiently and responsibly, ensuring appropriate resources are aligned with organisational priorities. It operates within the powers and obligations of the Local Government Act and associated Regulations at all times. Council's conduct is guided by principles of openness, honesty, and integrity, ensuring that all actions are undertaken in the best interests of the community.

CSP Objectives

- 1. Community Minded** – an accessible, inclusive and empowered community
- 2. Prosperous** – A sustainable economy that supports prosperity.
- 4. Independent** – an independent shire and well-governed community.

CSP Strategies

- 1.1 A growing community shire.
- 1.2 A safe, active and healthy shire
- 1.3 A diverse and creative culture that celebrates our history
- 1.4 Access to and equity of services.
- 2.1 An attractive environment for the business sector
- 2.2 Diverse and growing business opportunities
- 4.1 Informed and collaborative leadership in our community

Delivery Program Activities

- 1.1.3 Support Council approved community events with in-kind support and/or sponsorship.
- 1.2.7 Engage with police, community organisations and the community to address crime, anti-social behaviour and maintain community safety
- 1.3.4 Facilitate inclusive engagement with our community (including our First Nations communities) to identify, promote and deliver community events that bring us together
- 1.4.4 Facilitate ceremonies recognising and commemorating events important to our cultural identity
- 2.1.2 Provide strategic leadership to manage the impacts of the renewable energy development in the NEREZ and maximise community benefits for our Shire
- 2.2.3 Support business and industry development in the region
- 2.2.4 Advocate for improvements to telecommunication infrastructure and services.
- 4.1.2 Elected members govern Council in accordance with legislative requirements
- 4.1.4 Advocate for the interests of the community through the NSW Country Mayors Association
- 4.1.5 Advocate for the interests of the community through the LGNSW Association

Operational Plan 2026–2027

Civic Leadership

Responsibility: General Manager



	Operational Actions	Performance Measure
1.1.3.7	Provide support to Council's s355 committees in accordance with the relevant committee Terms of Reference.	Administration support provided in accordance with Terms of Reference.
1.2.7.1	Engage and advocate with the police, emergency services and community groups to support community safety	Documented engagements with the local Police service on Uralla Shire Community safety matters.
1.3.4.1	Liaise with Elders as part of our events delivery to be inclusive of our First Nations Community	≥2 documented formal engagement with Uralla Shire leaders regarding event delivery in 2026/2027
1.4.4.1	Liaise with Department of Home Affairs for the facilitation of citizenship ceremonies	Undertake 100% of Citizenship Ceremonies as required by Department of Home Affairs
1.4.4.2	Coordinate the Australia Day Activities	Deliver Australia Day and citizenship ceremony
1.4.4.3	Coordinate National Aboriginal and Islanders Day Observance Committee (NAIDOC) Week events	Deliver 2027 NAIDOC week observance
2.1.2.1	Continue to advocate to minimise the impact and maximise the benefits of renewable energy developments with reference to the Community Benefits Policy.	Quarterly updates to Governing Body on engagements with industry and state agencies
2.2.3.1	Pursue development opportunities to optimise potential for Rowan Avenue Industrial Land	Report to Council on development options (including NEREZ development activities)
2.2.4.1	Advocate for services and infrastructure requirements for Uralla Shire.	≥ 3 Documented formal engagement with State agencies, Ministers and the local members and in partnership with other Councils as appropriate.
4.1.2.1	Deliver workshops and information sessions for Councillors to inform the strategic direction of Council	Deliver a minimum of 1 workshop per month (excl January).
4.1.2.3	Schedule Council meetings as required by legislation and provide secretarial support	Council holds a minimum of 10 Ordinary meetings
4.1.2.4	Facilitate ongoing Professional Development for Councillors	Provide updates to Councillors on professional development opportunities for Councillors.
4.1.4.1	Participate and attend Country Mayors Association meetings and advocate for the interests of the Uralla Shire.	≥75% of Country Mayors Association meetings attended by Mayor or delegate
4.1.5.1	Continue to engage with LGNSW and participate in forums and inquiries relevant to the interests of Uralla Shire.	≥ 4 documented representations made to LGNSW on matters furthering the interests of the Uralla Shire



Country Mayors Association

The Country Mayors Association represents 97 rural and coastal Councils across NSW, advocating for local government and issues that affect our communities. The Country Mayors Association provides an opportunity for Council to meet to discuss specific issues that relate to areas outside the major metropolitan centres, in addition to looking at the bigger picture of the whole local government sector within the State. Some of the key priorities for the Country Mayors Association is converting waste to energy, improving roads and investing in new technologies.

Operational Plan 2026–2027

Organisational Leadership

Responsibility: General Manager



Why?

Effective organisational leadership is essential for driving performance, strengthening capability, and fostering growth. Leaders provide direction, set strategic objectives, and ensure teams remain aligned with these goals. Through clarity, motivation, and support, they enable individuals and teams to excel, contributing to strong organisational performance.

What?

Organisational leadership shapes decision-making, drives team motivation, and guides the achievement of objectives. It plays a central role in developing workplace culture, improving productivity, and building the organisational capacity needed to achieve longterm success.

How?

Leaders influence and shape organisational culture by consistently reinforcing the behaviors and values that matter. By aligning actions, expectations, and consequences, they communicate priorities and embed shared assumptions across the organisation. A strong organisational culture enhances efficiency, communication, and collaboration—ultimately improving the services and outcomes delivered to our community.

CSP Objectives

4. Independent – an independent shire and well-governed community.

CSP Strategies

- 4.1 Informed and collaborative community leaders.
- 4.3 An efficient and effective local government

Delivery Program Activities

- 4.1.2 Elected members govern Council in accordance with legislative requirements
- 4.3.1 Facilitate open and transparent access to Council decision making and information
- 4.3.4 Provide People & Wellbeing services that support a high performing team culture.

Operational Actions		Performance Measure
4.1.2.2	Ensure Councillors are kept informed of legislative changes, current issues and opportunities.	Weekly Councillor information Bulletin issued (except January).
4.3.1.5	Facilitate a monthly all staff briefing to communicate Council decisions and current and future priorities	≥ 1 all staff briefing after each Ordinary Council meeting
4.3.1.6	Maintain a monthly manager meeting to discuss strategic and operational direction and priorities	≥10 monthly managers meeting per year
4.3.1.7	Deliver organisation wide information session on the direction and deliverables in the adopted Operational plan	≥1 Operational Plan briefing session following the adoption of the Operational Plan
4.3.4.4	Deliver an organisation wide 'culture' morning to celebrate and promote exemplary performance.	Delivery of a facilitated "organisational culture" conference for all staff once annually

Operational Plan 2026–2027

People and Wellbeing

Responsibility: Manager, People & Wellbeing



Why?

Drive a high-performing organisational culture by delivering proactive people services, workforce support, and well-being initiatives that empower our people to succeed.

What?

Deliver People and Wellbeing services aligned with Council’s Values and Customer Service Principles with workforce practices compliant with relevant legislative and statutory requirements and industrial instruments.

How?

Provide support, advice, and information across the full scope of employee services, including but not limited: to leading talent acquisition, attraction, and retention activities, including succession planning; managing performance and remuneration; coordinating learning and development programs; administering workers compensation and overseeing Recover at Work programs; implementing and monitoring work health and safety systems; and delivering advice on industrial relations matters.

CSP Objectives

4. Independent – an independent shire and well-governed community.

CSP Strategies

- 4.2 A strategic, accountable and representative Council
- 4.3 An efficient and effective local government

Delivery Program Activities

- 4.2.4 Provide a safe environment in all aspects of Council operations.
- 4.3.3 Integration of the Safety System throughout organisation.
- 4.3.4 Provide People & Wellbeing services that support a high performing team culture.

Operational Actions	Performance Measure
4.2.4.1 Implement the Workforce Management Strategies.	Compile and report to the ARIC the progress status of implementation of the 2026/2027 actions.
4.2.4.3 Facilitate timely training for mandatory licenses and skills.	100% of staff hold current operating certification
4.2.4.4 Recover at work strategies are implemented for workplace injuries where possible.	≥5% reduction on leave taken for workplace injuries.
4.2.4.5 Regularly review Work Health & Safety reports and statistics to identify opportunities to improve Work Health & Safety performance and drive down workers compensation premium	WHS quarterly report to ARIC.
4.3.3.1 Utilise the Safety system to extract management reports to identify improvement initiatives	100% completion of quarterly reports to ARIC.

Operational Plan 2026–2027

People and Wellbeing

Responsibility: Manager, People & Wellbeing



	Operational Actions	Performance Measure
4.3.3.2	Implement actions as outlined in the State cover annual action plan.	100% of agreed management action completed
4.3.3.3	Report all incidents accidents to the relevant authority.	100% of reportable incidents and accidents reports to authority within 48 hours
4.3.3.4	Deliver training on identifying corrective actions and close out incidents.	1 targeted training session delivered.
4.3.4.1	Develop and Deliver WHS training.	≥ 4 WHS training initiatives delivered to organisation.
4.3.4.2	Continue to implement an online staff performance management system.	85% of staff performance reviews completed on schedule.
4.3.4.3	Review service critical position and develop a succession plan for these roles.	≥ 2 critical positions reviewed and succession plans formalised.

Operational Plan 2026-2027

Communications

Responsibility: Strategic Communications Officer



Why?

Uralla Shire Council delivers strategic communications and community engagement to ensure the community is informed, connected, and confident in Council’s decisions and activities. This service supports transparency, builds and maintains public trust, and protects and enhances Council’s reputation. It ensures community perspectives are understood and considered in Council’s work, and that information about Council’s services, projects and decisions is communicated in clear, accessible and meaningful ways. The service also underpins Council’s commitment to professionalism, customer service and organisational values, and plays a critical role in issues and crisis communication.

What?

The service provides Council’s corporate communications, media, marketing and community engagement functions across print, digital, social and in-person channels. It includes the planning, development and delivery of high-quality communications such as media releases, corporate publications, campaigns, strategic documents and engagement activities. The service establishes and maintains Council’s communications framework, brand and policies, ensuring a consistent, coordinated and strategic approach across the organisation. It also provides specialist advice and support to the Mayor, General Manager, Executive and staff in areas including media relations, community engagement, speech writing, digital content and issues management.

How?

The service is delivered through proactive planning and responsive communication across Council’s channels and operations. This includes monitoring media and community sentiment, developing and publishing content, managing media enquiries, advising staff, and coordinating community engagement activities. Work is undertaken collaboratively across Council and with external stakeholders to ensure communications are accurate, timely, relevant and accessible.

The service applies Council policies, engagement frameworks and industry best practice, using professional judgement to respond to emerging issues, risks and opportunities. It operates with a high degree of autonomy while maintaining strong alignment with senior leadership and Council’s strategic and operational priorities.

CSP Objectives

4. Independent – an independent shire and well-governed community.

CSP Strategies

- 4.1 Informed and collaborative leadership in our community
- 4.3 An efficient and effective local government

Delivery Program Activities

- 4.1.1 Deliver exemplary service and leadership in local government through open, honest and timely engagement with the community and a commitment to responsive and proactive council services.
- 4.3.10 Facilitate the community’s access to Council services

Operational Plan 2026–2027

Communications

Responsibility: Strategic Communications Officer



	Operational Actions	Performance Measure
4.1.1.3	Undertake a community satisfaction survey.	Undertake Community Satisfaction Survey in Q2 26/27 Financial Year. Final report presented to Council in Q3 26/27 Financial Year
4.3.10.1	Review the community engagement strategy.	Produce an updated Community Engagement Strategy
4.3.10.2	Review and update the content on Council webpage	Complete departmental review of web page content.
4.3.10.3	Prepare and deliver a monthly e-newsletter (Excluding January).	Prepare and deliver a regular e-newsletter. Deliver a minimum of 10 e-newsletters per annum.
4.3.10.4	Promote council activities and achievements through Facebook posts and other community engagement mediums.	100% of major council events /achievements are promoted on at least two platforms. Minimum 3 posts per week across official channels (excluding Christmas Shutdown period)
4.3.10.6	Prepare a Social Media Policy.	Adopted by March 2027
4.3.10.7	Prepare and deliver training to staff and councillors on the application of the social media policy.	Delivered by end of financial year

Operational Plan 2026-2027

Service Centre

Responsibility: Manager Governance and Service Centre



Why?

Excellent customer service provides our community with equitable access to information in all council business areas and provides opportunities to share feedback and provide suggestions to inform decision making.

What?

The service centre team provides a professional and efficient customer service experience with Council through a variety of methods including service desk, phone and message service and website communications. The Service Centre team aims to respond to 70% of customer enquiries on the first contact.

How?

The Service Centre team delivers services through: providing a service counter function for payment receipt; enquiries and feedback; provides a telephone answering service for the organisation; and managing Councils email inbox, responding immediately where possible, or redirecting enquiries to the appropriate staff member to action.

CSP Objectives

- 1. Community Minded** – an accessible, inclusive and empowered community
- 4. Independent** – an independent shire and well-governed community.

CSP Strategies

- 1.3 A diverse and creative culture that celebrates our history
- 4.1 Informed and inspired leadership in our community
- 4.2 A strategic, accountable and representative Council
- 4.3 An efficient and effective independent local government

Delivery Program Activities

- 1.3.5 Manage the Uralla Old Court House as a community venue
- 4.1.1 Deliver exemplary service and leadership in local government through open, honest and timely engagement with the community and a commitment to responsive and proactive council services
- 4.2.2 Provide an operational, risk managed, governance framework to support the achievement of Council's strategic objectives and legislative compliance
- 4.3.10 Facilitate the community's access to Council services

Operational Actions		Performance Measure
1.3.5.2	Manage bookings of the Old Court House	100% of booking requests responded to within seven days
4.1.1.1	Oversee and report on the Customer request module.	≥95% of initial CRM response within 7 days ≤10% of CRMS are open for longer than 60 days
4.2.2.4	Review and update the USC Privacy Management Plan 2018.	Final draft presented to Council for adoption prior to March 2027.
4.3.10.5	Coordinate and manage bookings for the Uralla Street Stall	Maintain occupancy greater than 80% of available dates.

Operational Plan 2026–2027

Service Centre

Responsibility: Manager Governance and Service Centre



Our Customer Service Commitment

We will...

- Greet you with a smile
- Communicate clearly and listen carefully
- Make things as simple as possible for you
- Provide accurate, prompt, friendly, courteous and professional service
- Keep records including audio recordings of interviews and meetings
- Acknowledge all written correspondence providing a detailed response within 10 working days, and where further investigation is required you will be notified of a completion date
- Provide after-hours services and response for emergency incidents
- Seek feedback from you on our service
- Respond to telephone enquiries within three business day

How To Contact Us

Council Administration is located at:

32 Salisbury Street, Uralla
 Our customer service desk is available:
 Monday to Friday 8.30am –4.30pm

Call us (02) 6778 6300
 Email us council@uralla.nsw.gov.au

Send us mail PO Box 106 Uralla NSW 2358

In an emergency or after-hours call: 0427 784 982
 Water / Sewer 0427 784 304
 Report all fires 000
 SES (Flood / Storm) 132 500

Operational Plan 2026-2027

Governance

Responsibility: Manager Governance and Service Centre



Why?

As custodians of community funds and assets it is paramount that all Council operations are undertaken with transparency and integrity and that risk and opportunity are factored into decision making.

What?

The Governance function facilitates a control framework to achieve legislative compliance, transparency and integrity of operation. Governance periodically appraises organisational compliance, understanding and effectiveness and reports status and progress to the Governing body and the Audit Risk and Improvement Committee. As a facilitation service, Governance also assists the organisation with the application of governance controls through training, workshops and specialist advice.

How?

Governance services include: oversight and coordination of Integrated Performance and Planning; policy framework and maintenance; statutory reporting; risk management and continuous reporting; administration of the Audit Risk and Improvement Committee; insurance portfolio and claims management; Public Officer; Council meeting administration and support; and implementation of the Internal Audit program.

CSP Objectives

- 1. Community Minded** – an accessible, inclusive and empowered community
- 4. Independent** – an independent shire and well-governed community.

CSP Strategies

- 1.4 Access to and equity of services.
- 4.1 Informed collaborative community leaders
- 4.2 A strategic, accountable and representative Council

Delivery Program Activities

- 1.4.2 Facilitate access to residential aged care service
- 4.1.3 The whole organisation will operate in accordance with legislative requirements
- 4.1.6 Engage and collaborate with the community to progress CSP goals
- 4.2.1 Operate in a financially sustainable manner
- 4.2.2 Provide an operational, risk managed, governance framework to support the achievement of Council's strategic objectives and legislative compliance

	Operational Actions	Performance Measure
1.4.2.5	Manage lease agreement with Grace Munroe Aged Care Facility	100% compliance with lease provisions
4.1.1.2	Develop and implement a staff operated complaints management system that enables council employees to record, track, monitor, and report all community and customer complaints consistently and efficiently.	Complaints management system implemented and fully operational, with ≥90% of complaints accurately recorded, tracked, and a capacity to generate reports within the system on a six monthly basis.
4.1.3.1	Meet the Office of Local Government Compliance and Reporting requirements for 2026/2027.	100% of compliance and reporting requirements delivered on time.

Operational Plan 2026–2027

Governance

Responsibility: Manager Governance and Service Centre



	Operational Actions	Performance Measure
4.1.3.2	Implement the 26/27 actions in the Governance improvement plan (when adopted by EXEC).	26/27 programmed improvement action fully delivered
4.1.6.1	Prepare and present the annual report in accordance with legislative compliance	2025/2026 Annual report submitted to Council in November 2027
4.2.1.7	Review and update Supplier panels	More than 75% of supply panels are reviewed and current.
4.2.1.8	Implement updates to the Procurement Policy & Procedures and deliver organisation-wide training	Reduce noncompliance with procurement procedures
4.2.2.1	Coordinate and support the Audit Risk and Improvement Committee	Quarterly Audit risk and Improvement Committee activity report provided to Council Delivery of Business agenda premised on 4-year ARIC work plan
4.2.2.2	Implement and report on the Internal Audit program	Quarterly progress report provided to ARIC
4.2.2.3	Review and renew USC's Insurance portfolio	Insurance reviewed and renewed prior to 01/07/2027.
4.2.2.6	Undertake scheduled reviews of Council Policy & Procedures	>90% of Council Policies are current
4.2.2.7	Develop and implement a service review program.	Service Review program reported to Council in Q1 26/27 FY.
4.2.2.8	Investigate and implement a review of the enterprise record management system in line with the state record act.	Project outline document submitted to Executive for approval Report on review outcome submitted to ARIC Q326/27 FY.
4.2.2.9	Undertake a desktop scenario test of Business Continuity Plan	Report the outcome of the BCP scenario drill to ARIC
4.2.3.1	Adopt a Corporate Risk Appetite Statement and incorporate the tolerances into the USC risk framework.	Risk Appetite statement adopted by Council < December 2026
4.2.4.2	Provide annual PID Training	Delivery of 2 x PID training sessions (1 organisation-wide, 1 target staff)
4.3.1.1	Publish Council minutes	100% of Council minutes published to website within 5 days of meeting
4.3.10.8	Prepare a Community Support Policy and Process	Draft policy to Council Nov 2026

Operational Plan 2026-2027

Records and Information



Responsibility: Manager Governance and Risk

Why?

Council has a legislated obligation to ensure that it keeps a record of all of its activities to maintain transparency of operation. Our record keeping function provides the framework for documenting Council’s activities and serves to fully inform future strategy and decision making.

What?

Our records and information function provides leadership and guidance to the organisation on individual responsibility of officers to maintain corporate records and oversees the control framework for the safe storage, retention and disposal of records in accordance with the Records Management Act. Our record function also responds to information requests from the community.

How?

Record and information management is undertaken by: providing a framework for the creation, storage, retention, and disposal of corporate records; training the organisation on the correct procedures; auditing record management processes to ensure organisational understanding and compliance; responding to GIPA applications; and Reporting to State Records.

CSP Objectives

4. Independent – an independent shire and well-governed community.

CSP Strategies

4.3 An efficient and effective independent local government

Delivery Program Activities

4.3.1 Facilitate open and transparent access to Council decision making and information

	Operational Actions	Performance Measure
4.3.1.2	Provide information under the GIPA Act	100% Compliance with GIPA Act
4.3.1.3	Progress the backlog of disposal of records	≥ 70% of historical DA files up to 1975 digitised
4.3.1.4	Undertake organisational training for records management	> 1 records management training session for all corporate and admin staff
4.3.1.8	Undertake annual self-audit Record Act compliance report	Completed audit uploaded to state records authority portal prior to end of March 2027.

Operational Plan 2026-2027

Information Technology

Responsibility: IT Team Leader



Why?

Uralla Shire Council uses a variety of IT technology and services to assist in securing information while providing comprehensive and efficient management systems for both our staff members and the Community.

What?

The technology provides digital information in a secure and organised form, enabling information driven decisions and projections for the needs of our community.

How?

Support and build on Council's current Information Technology Strategy Roadmap; implement effective a powerful tools for supporting Council's Core Informati systems; ensure Council's information systems mainta operational relevancy and are fit for purpose; monitor and continue to engage in strong cyber security practices; support and provide high-quality customer facing services.

CSP Objectives

4. Independent – an independent shire and well-governed community.

CSP Strategies

4.3 An efficient and effective independent local government

Delivery Program Activities

4.3.2 Drive innovation and efficiency through the adoption and implementation of IT solutions

	Operational Actions	Performance Measure
4.3.2.1	Upgrade the DECT phone system (subject to funding).	DECT phone system upgrade and operational.
4.3.2.2	Provide a help desk service	>98% uptime during core business hours
4.3.2.3	Implement the USC Intranet Project.	Established intranet staff portal through share point
4.3.2.4	Prepare and implement a USC Disaster Recovery plan	MANEX endorsed DR plan and cyber security action plan by December 2026
4.3.2.5	Provide ongoing Cyber Security Training to the organisation (including Councillors)	Deliver monthly organisation wide cyber security refresher training
4.3.2.6	Implement the wireless access point upgrade project (subject to funding).	Single sign-on internet access for all users.
4.3.2.7	Undertake penetration testing of USC IT security systems (subject to funding).	Undertake external penetration testing in Q2 26/27 FY Report outcome and improvement plan recommendation to ICT in Q3 26/27 FY.

Operational Plan 2026-2027

Financial Management



Responsibility: Chief Financial Officer

Why?

The Uralla Shire community expects representation and service by an efficient and effective independent local government which operates in a financially compliant and sustainable manner.

What?

While Uralla Shire Council is a relatively small local government operation, it is still a complex and diverse business. Financial services oversee the strategic and operational financial management of Council through the Long Term Financial Plan, preparation of annual budgets and the processing of debtor and creditor accounts. Our financial services team ensures that we optimise our investment returns whilst managing investment risk as well as meeting audit and taxation requirements. The team compiles both internal and external reports to provide information for effective decision making and assurance of the adequacy of financial controls.

How?

The financial services team provides the following financial services: raising and collection of rates and sundry debtor; management accounting and support; statutory accounting and reporting; tax management; compliance with financial legislative requirements; investment management; internal and external financial reporting; organisational training in financial matters.

CSP Objectives

4. Independent – an independent shire and well-governed community.

CSP Strategies

4.2 A strategic, accountable and representative Council

Delivery Program Activities

- 4.2.1 Operate in a financially sustainable manner
- 4.2.2 Provide an operational, risk managed, governance framework to support the achievement of Council's strategic objectives and legislative compliance

	Operational Actions	Performance Measure
4.2.1.1	Prepare Budget for 2027-2028 in coordination with the budget officers	Draft Budget reported to Council in by May 2027
4.2.1.2	Undertake an annual review of the LTFP	Reviewed LTFP reported to Council by May 2027
4.2.1.3	Review all fees and charges to compile fees and charges for 2027/2028	Reviewed Fees & Charges reported to Council by May 2027
4.2.1.4	Review and adopt a rate of structures for the 2027/2028 financial year.	Revenue Statement adopted by Council by May 2027
4.2.1.5	Quarterly Budget review prepared and reported to Council	Budget review reported to Council within 2 months of the end of each quarter
4.2.1.6	Maximise Return on Investment in accordance with the USC Investments Policy.	Council's ability to achieve investment returns above the RBA cash rate.
4.2.1.9	Carry out asset valuations in accordance with the valuation cycle.	Reviewed methodology incorporated into annual financial statements
4.2.1.10	Support the annual audit process in accordance with the legislative requirements.	100% of annual external Audit Engagement Plan deadlines met.
4.2.1.11	Maintain debt recovery practices to meet or better the local government ratio.	Rates and annual charges outstanding ≤10%.
4.2.1.12	Prepare the annual financial statements in accordance with the legislative requirements	Submission of annual financial statement made to OLG by 31 October 2026
4.2.2.5	Develop and deliver finance training for the new items introduced in the finance budget	Delivery of targeted training session for budget and procurement officers prior to March 2027.

Operational Plan 2026–2027

Fleet, Stores and Workshop



Responsibility: Manager, Fleet, Stores and Workshops

Why?

Council values safety, transparency and value for money in all of its operations. The coordinated approach to overseeing Fleet, Stores and Workshop provides assurance to Council and the community of safe, cost effective and efficient operations.

What?

The Fleet function coordinates the acquisition and maintenance of all of council plant and vehicle requirements, including asset acquisition and disposal. The Fleet function also oversees fleet asset valuations and insurance claims processing. The Stores function works towards centralising procurement services across the organisation to achieve economies of scale, value for money and cost/inventory control. The workshop function provides the operational response to fleet and plant maintenance across the organisation for timely delivery of services.

How?

Provides expertise in the management and analysis of fleet usage to optimise turnover and maintenance regimes; delivers a procurement control framework though up to date policies and procedures and provides the broader organisation with procurement support services and training; oversees stock control through requisitioning and inventory stock take; and delivers timely maintenance services to all aspects of Council fleet, plant, and infrastructure.

CSP Objectives

- 2 Prosperous** – A sustainable economy that supports prosperity.
- 4. Independent** – an independent shire and well-governed community.

CSP Strategies

- 2.3 Well serviced communities.
- 4.2 A strategic, accountable and representative Council

Delivery Program Activities

- 2.3.1 Define, adopt and implement levels of service for all relevant asset classes.
- 4.2.1 Operate in a financially sustainable manner
- 4.2.4 Provide a safe environment in all aspects of Council operations

Operational Actions		Performance Measure
2.3.1.15	Draft Depot Operations Strategic Plans for the Uralla and Bundarra depot.	The Executive team receives Depot Operations Strategic Plan.
4.2.1.13	Optimise Plant & Equipment procurement and Disposal to maximise ROI	100% of Plant and equipment turned over in accordance with the Plant replacement schedule
4.2.1.14	Manage Inventory through the effective requisitioning and stock control process.	Achieve 50% progress toward fully effective inventory management process.
4.2.1.15	Complete a feasibility study on the viability of an electrical white fleet	Complete and submit the study to the Exec team.
4.2.4.6	Maintain Plant & Equipment for optimum utilisation.	Replacing 90% of plant in accordance with annual requirements.
4.2.4.7	Finalise the asbestos remediation of the Uralla Depot facility.	Completion of remediation with final compliance documents received.



Part 3
Budget

Draft Operational Plan 2026-2027

Purpose

The purpose of this report is to present to Council the Draft Operational and Capital Budget for the financial year ending 30 June 2027 to Council for consideration and endorsement for public exhibition, in accordance with the requirements of the Local Government Act 1993 and associated regulations.

Background

Under the Integrated Planning and Reporting (IP&R) framework mandated by the NSW Office of Local Government, councils are required to prepare an annual Operational Plan, including a detailed budget and statement of revenue policy. In preparation for the financial year 2026-27, the Council has undertaken a comprehensive budgeting process involving detailed financial planning and consultation across all departments and business units. The budget reflects Council's strategic priorities and financial sustainability objectives, ensuring that resources are allocated effectively to deliver services and projects that meet the needs of our community.

Consultation and Budget Development Process

The draft budget has been developed through extensive consultation and engagement with relevant stakeholders, including budget officers, departmental managers, functional heads, and the executive team members to make sure that the draft budget is realistic and aligns with operational capabilities and strategic goals. A series of meetings and discussions were held to:

- Review prior year performance and current year forecasts.
- Identify cost drivers, service delivery requirements, and new initiatives.
- Assess capital project proposals and funding strategies.
- Forecasting the employee costs, including complex rostering and award structures across aged care and council operations.
- Align proposed budgets with Council's Delivery Program and Operational Plan.

Budget Assumptions

1. Special Rate Variation (SRV) Assumption

The Council has applied to IPART for a Special Rate Variation (SRV) of 28.50% in 2026-27 and 23.00% in 2027-28. Accordingly, the budget has been prepared on the assumption that Council will receive a favourable determination, and a 28.50% SRV has therefore been incorporated into the rates modelling for 2026-27. Should the SRV be not approved, or partially approved, Council would need to reduce own-funded capital expenditure and/or operating expenditure for the financial year.

2. Introduction of new rating sub-category

Starting from the financial year 2026-27, the Council is proposing to introduce a new subcategory within the Business rating category for Energy (Power) Generation, based on the dominant use of the land. These properties, primarily used for energy generation, are currently categories as Farmland. The proposed change is intended to create a fairer and more equitable distribution of rates across all categories by aligning the rating structure with the actual commercial use of the land. It recognises that land used for energy generation operates differently from traditional agricultural activities and places different demands on local infrastructure, planning, and

community services. This reform is designed to improve rating equity, reduce the disproportionate burden on genuine farming properties, and ensure that all sectors make an appropriate contribution to the services and infrastructure that support the local community.

3. Inflationary Assumptions

The CPI assumptions have been based on recent historical trends and do not factor in potential impacts arising from the current conflict in the Middle East. Over the past 12 months, overall CPI was 3.6%. However, the CPI has varied across sectors, with construction and infrastructure costs increasing by 5% to 6%. Accordingly, different CPI have been applied across functions to better reflect expected cost movements. A 5.0% indexation rate has been applied to infrastructure related activities, while a 3.5% rate has been applied to non-infrastructure functions, both revenue and expenditure.

4. Interest Rate Assumptions

Interest income from bank deposits has been estimated based on an average return of 4.0% on investments, reflecting current market conditions and uncertainty regarding upcoming interest rate decisions by the central bank.

5. Fees and Charges

Fees and charges have generally been indexed in line with the regular CPI increase. However, the Environmental Levy and Waste Management Charges have been increased by 7% and 10% respectively, consistent with the assumptions adopted in the Long-Term Financial Plan. In some areas, managers have set fees and charges to achieve the best possible cost recovery and support the sustainability of operations, resulting in increases above CPI. Any changes exceeding CPI and greater than \$5 have been separately identified in the exception report.

6. Grants and Contributions

- Recurrent government grants are assumed to remain at current levels and increased with regular CPI due to not having any specific indexation data from the funding bodies.
- Over the past few years, starting from drought in 2019, followed by COVID and flood recovery programs, Council received significant grant funding from State and Federal Governments, averaging more than \$2 million per annum. These funds were used to renew existing assets and deliver other capital projects for the community. However, this level of funding now appears to be declining, with no specific commitments identified to date. Accordingly, capital grants have been budgeted at \$1.09 million, adopting a conservative approach to maintain a realistic budget position.

7. Staffing and Employment

- Wage indexation is still under negotiation with the Union, with current indications ranging between 3.9% and 4.1%. The budget has been prepared using a conservative assumption of 4.1%.
- Provisions for shift penalties, casual loadings, and allowances specific to McMaugh Gardens Aged Care 24/7 services, including the requirements of the 215-care minute per resident compliance standard, have been incorporated into the budget. These amounts have been

indexed in line with the assumptions applied to local government awards, as no advice has been received from the Department of Health and Aged Care regarding any potential changes to the applicable awards.

8. Service Delivery and Operational

- Service levels have been maintained in accordance with community expectations and Council's Delivery Program.
- Contractual obligations for key services and programs are assumed to continue under current terms unless otherwise noted.

9. Capital Works

Capital projects have been prioritised based on asset condition, risk, and strategic importance in alignment with Long Term Financial Plan and Asset Management Plan.

10. Depreciation

Depreciation for the financial year 2026-27 has been estimated based on forecasts generated from the asset management system, with an additional provision of 5% included for new capital assets expected to be capitalised during 2025–26. Council has undertaken a revaluation of stormwater assets in 2025-26, which will result in an additional depreciation impact of approximately \$83k.

11. Minor rounding adjustments in the schedule of fees and charges

Unless otherwise stated in this report, a 3.5% increase has been applied to fees and charges for non-infrastructure functions, while a 5.0% increase has been applied to infrastructure and development functions, subject to any regulatory limitations. Minor rounding adjustments may have resulted in slight variations from the adopted CPI increases in some instances.

The Budget Highlights

Particulars	Amounts in \$'000			
	2024-25 Actuals	2025-26 Original Budget	2025-26 Revised Budget	2026-27 Budget
Total income from operational activities	26,184	29,032	29,931	32,598
Total expenses from continuing operations	25,726	24,497	27,615	26,028
Operating result - Profit/(Loss) before capital grants and depreciation	458	4,535	2,315	6,570
Less: Depreciation, amortisation and impairment	7,429	6,454	6,891	7,241
Operating result - Profit/(Loss) after depreciation	(6,971)	(1,919)	(4,576)	(672)
Add: Grants and contributions provided for capital purposes	1,921	1,719	2,025	1,090
Overall result - Profit/(Loss) with capital grants	(5,051)	(200)	(2,551)	418
Capital Expenditures	6,154	11,331	12,807	9,331

Financial summary by each fund (Budget Year 2026-27)

Particulars	Amounts in '000					
	General	Water	Sewer	McMaugh	TCS & TCT	Total
Total operating revenue	19,676	1,968	1,384	6,380	3,190	32,598
Total operating expenses (excl. depreciation)	14,299	1,762	979	5,656	3,332	26,028
Operating cash surplus/(deficits)	5,377	206	404	725	(142)	6,570
Depreciation	5,789	669	535	246	2	7,241
Operating result before capital grants	(412)	(463)	(130)	478	(144)	(672)
Capital grants	1,090	-	-	-	-	1,090
Operating result after capital grants	678	(463)	(130)	478	(144)	418
Capital expenses	7,820	574	235	703	-	9,331

Key Budget Ratios for 2026-27

Particulars	Benchmark	Overall	General	Water	Sewer	McMaugh	TCT & TCT
Operating Performance Ratio	≥ 0%	180%	173%	190%	171%	189%	204%
Own Source Operating Rev. Ratio*	≥ 60%	60%	59%	92%	100%	33%	81%
Debt Service Cover Ratio	≥ 2.0	37.80	26.21	N/A	N/A	N/A	N/A
Asset Renewals Ratio	≥ 100%	122%	127%	86%	40%	285%	0%

Based on the consolidated Profit and Loss statement, the Council's 2026-27 Budget reflects a modest overall surplus position, supported largely by operating revenues, grant income, and the assumed Special Rate Variation (SRV). The budget demonstrates an improved financial outlook compared with the 2025-26 budget.

The budget projects an overall surplus of \$418k (including capital grants), representing an improvement from the 2025-26 Revised Budget deficit of \$2.55 million. The return to surplus reflects a stronger budget position.

Council is forecasting an operating surplus before depreciation of \$6.57 million, but an operating deficit after depreciation of \$672k. This indicates that day-to-day operations are generating sufficient cash to fund normal service delivery and operating costs, but not enough to fully absorb the annual depreciation expense associated with ageing infrastructure assets. This is a common challenge for infrastructure-intensive councils in NSW, where asset replacement costs continue to rise. Recent sector commentary by LG Debits & Credits noted that NSW councils collectively recognised an additional half a billion dollars in depreciation during 2024-25 following transport asset revaluations, highlighting the increasing financial pressure from infrastructure asset management.

Overall, Council's financial position is improving, but it continues to operate within constrained margins. Long-term sustainability will depend on maintaining revenue growth, exercising disciplined expenditure control, and securing sufficient funding to renew and maintain critical infrastructure assets.

Comments on TCS Operations

The budget for 2026-27 reflects transitional impacts arising from the cessation of Home Care Packages (HCP) and the commencement of Support at Home (SAH), which has created a structural funding shortfall for small regional providers through the reduction of care management fees from 35% to 10%. There is ongoing pressure from industry advocates and service providers for an increase in care management allowances, with an expectation that the current 10% allowance may be revised upward. Any increase would have a positive impact on overall operating result for the service.

Until the TCS operations are fully streamlined under the new funding model, any short-term operational deficits may be temporarily supported through the use of restricted funds while awaiting more sustainable reforms to the SAH funding framework.

Reserve and Cash Movement

As at 31 March 2026, Council held \$24.57 million in cash and investments, comprising \$19.01 million in externally restricted funds and \$4.51 million in internally restricted funds, resulting in an unrestricted cash balance of \$1.045 million. The projected unrestricted cash balance at the end of the 2025–26 financial year is \$1.42 million, and the forecast for unrestricted cash balance for the 2026–27 financial year is \$2.42 million including the recovery of snow event costs.

Key Challenges for 2026-27

- Rising inflationary pressures, together with uncertainty arising from conflict in the Middle East and broader global economic conditions, remain key financial risks for the financial year 2026-27.
- Council's revenue base is limited, relies only on rates income and external grant funding, with no major alternative revenue streams available.
- The growing financial and operational impacts of climate change.
- Water security challenges and the ongoing risk of drought conditions.
- Strategic planning and infrastructure readiness associated with the New England Renewable Energy Zone (NE REZ).

**URALLA SHIRE COUNCIL
DRAFT BUDGET FOR REVENUE & EXPENSES - CONSOLIDATED
FOR THE FINANCIAL YEAR 2026-27**

Amounts in \$'000

Particulars	2024-25 Actuals	2025-26 Original Budget	2025-26 Revised Budget	2026-27 Budget
Income from continuing operations				
Rates and annual charges	8,434	8,949	8,949	10,752
User charges and fees	5,743	6,732	6,722	6,771
Other revenues	1,061	583	1,112	734
Grants and contributions provided for operating purposes	9,124	11,767	12,147	13,111
Interest and investment income	1,495	687	687	904
Proceed from sale of plant	327	314	314	325
Total income from operational activities	26,184	29,032	29,931	32,598
Expenses from continuing operations				
Employee benefits and on-costs	13,645	15,568	15,648	16,484
Materials and services including overheads	8,220	7,919	10,868	8,423
Borrowing costs	297	86	86	241
Councillor and Mayoral fees and associated expenses (Exc Corp O/H)	260	201	281	214
Audit fees	168	143	153	173
Other expenses	790	579	579	493
Net loss/(gain) from the disposal of assets	2,345	-	-	-
Total expenses from continuing operations	25,726	24,497	27,615	26,028
Operating result - Profit/(Loss) before capital grants and depreciation	458	4,535	2,315	6,570
Less: Depreciation, amortisation and impairment	7,429	6,454	6,891	7,241
Operating result - Profit/(Loss) after depreciation	(6,971)	(1,919)	(4,576)	(672)
Add: Grants and contributions provided for capital purposes	1,921	1,719	2,025	1,090
Overall result - Profit/(Loss) with capital grants	(5,051)	(200)	(2,551)	418
Capital Expenditures				
Employee benefits and on-costs	1,111	1,309	1,329	604
Materials and services	5,043	10,021	11,478	8,727
Total Capex	6,154	11,331	12,807	9,331

**URALLA SHIRE COUNCIL
DRAFT BUDGET FOR REVENUE & EXPENSES - GENERAL FUND
FOR THE FINANCIAL YEAR 2026-27**

Amounts in \$000

Particulars	2024-25 Actuals	2025-26 Original Budget	2025-26 Revised Budget	2026-27 Budget
Income from continuing operations				
Rates and annual charges	6,662	7,106	7,106	8,794
User charges and fees	1,162	1,280	1,270	1,306
Other revenues	1,051	581	1,082	722
Grants and contributions provided for operating purposes	4,125	7,029	7,022	8,066
Interest and investment income	927	320	320	463
Proceed from sale of plant	327	314	314	325
Total income from operational activities	14,254	16,628	17,113	19,676
Expenses from continuing operations				
Employee benefits and on-costs	7,307	8,533	8,603	9,379
Materials and services including overheads	3,777	3,611	5,499	3,814
Borrowing costs	284	79	79	241
Councillor and Mayoral fees and associated expenses (Exc Corp O/H)	260	201	281	214
Audit fees	161	128	138	157
Other expenses	790	579	579	493
Net loss/(gain) from the disposal of assets	2,253	-	-	-
Total expenses from continuing operations	14,833	13,132	15,179	14,299
Operating result - Profit/(Loss) before capital grants and depreciation	(579)	3,496	1,934	5,377
Less: Depreciation, amortisation and impairment	6,074	5,053	5,520	5,789
Operating result - Profit/(Loss) after depreciation	(6,653)	(1,556)	(3,586)	(412)
Add: Grants and contributions provided for capital purposes	1,882	1,030	1,238	1,090
Overall result - Profit/(Loss) with capital grants	(4,771)	(526)	(2,348)	678
Capital Expenditures				
Employee benefits and on-costs	878	938	938	522
Materials and services	4,441	6,623	6,997	7,298
Total Capex	5,319	7,561	7,935	7,820

**URALLA SHIRE COUNCIL
DRAFT BUDGET FOR REVENUE & EXPENSES - WATER FUND
FOR THE FINANCIAL YEAR 2026-27**

Amounts in \$000

Particulars	2024-25 Actuals	2025-26 Original Budget	2025-26 Revised Budget	2026-27 Budget
Income from continuing operations				
Rates and annual charges	678	707	707	747
User charges and fees	965	981	981	1,002
Other revenues	-	-	-	-
Grants and contributions provided for operating purposes	282	37	521	150
Interest and investment income	188	119	119	69
Proceed from sale of plant	-	-	-	-
Total income from operational activities	2,113	1,845	2,329	1,968
Expenses from continuing operations				
Employee benefits and on-costs	846	655	665	647
Materials and services including overheads	1,041	1,026	1,612	1,115
Borrowing costs	-	-	-	-
Councillor and Mayoral fees and associated expenses (Exc Corp O/H)	-	-	-	-
Audit fees	-	-	-	-
Other expenses	-	-	-	-
Net loss/(gain) from the disposal of assets	90	-	-	-
Total expenses from continuing operations	1,977	1,681	2,276	1,762
Operating result - Profit/(Loss) before capital grants and depreciation	136	164	52	206
Less: Depreciation, amortisation and impairment	623	646	631	669
Operating result - Profit/(Loss) after depreciation	(486)	(483)	(579)	(463)
Add: Grants and contributions provided for capital purposes	43	689	689	-
Overall result - Profit/(Loss) with capital grants	(443)	206	110	(463)
Capital Expenditures				
Employee benefits and on-costs	179	323	343	53
Materials and services	503	1,999	2,969	521
Total Capex	683	2,322	3,312	574

**URALLA SHIRE COUNCIL
DRAFT BUDGET FOR REVENUE & EXPENSES - SEWER FUND
FOR THE FINANCIAL YEAR 2026-27**

Amounts in \$000

Particulars	2024-25 Actuals	2025-26 Original Budget	2025-26 Revised Budget	2026-27 Budget
Income from continuing operations				
Rates and annual charges	1,095	1,136	1,136	1,212
User charges and fees	76	82	82	48
Other revenues	0	-	-	-
Grants and contributions provided for operating purposes	-	-	-	-
Interest and investment income	145	88	88	124
Proceed from sale of plant	-	-	-	-
Total income from operational activities	1,316	1,306	1,306	1,384
Expenses from continuing operations				
Employee benefits and on-costs	211	133	133	207
Materials and services including overheads	411	478	833	772
Borrowing costs	-	-	-	-
Councillor and Mayoral fees and associated expenses (Exc Corp O/H)	-	-	-	-
Audit fees	-	-	-	-
Other expenses	-	-	-	-
Net loss/(gain) from the disposal of assets	2	-	-	-
Total expenses from continuing operations	623	610	965	979
Operating result - Profit/(Loss) before capital grants and depreciation	693	696	341	404
Less: Depreciation, amortisation and impairment	489	512	500	535
Operating result - Profit/(Loss) after depreciation	204	183	(159)	(130)
Add: Grants and contributions provided for capital purposes	-	-	-	-
Overall result - Profit/(Loss) with capital grants	204	183	(159)	(130)
Capital Expenditures	2024-25 Actuals	2025-26 Original Budget	2025-26 Revised Budget	2026-27 Budget
Employee benefits and on-costs	48	36	36	17
Materials and services	16	796	816	218
Total Capex	64	832	852	235

**URALLA SHIRE COUNCIL
DRAFT BUDGET FOR REVENUE & EXPENSES - MCMAUGH FUND
FOR THE FINANCIAL YEAR 2026-27**

Amounts in \$000

Particulars	2024-25 Actuals	2025-26 Original Budget	2025-26 Revised Budget	2026-27 Budget
Income from continuing operations				
Rates and annual charges	-	-	-	-
User charges and fees	1,136	1,476	1,476	1,837
Other revenues	9	2	30	12
Grants and contributions provided for operating purposes	4,178	4,105	4,105	4,283
Interest and investment income	235	161	161	248
Proceed from sale of plant	-	-	-	-
Total income from operational activities	5,558	5,745	5,772	6,380
Expenses from continuing operations				
Employee benefits and on-costs	3,725	4,133	4,133	4,368
Materials and services including overheads	1,308	1,405	1,405	1,272
Borrowing costs	13	8	8	0
Councillor and Mayoral fees and associated expenses (Exc Corp O/H)	-	-	-	-
Audit fees	7	15	15	16
Other expenses	-	-	-	-
Net loss/(gain) from the disposal of assets	-	-	-	-
Total expenses from continuing operations	5,053	5,561	5,561	5,656
Operating result - Profit/(Loss) before capital grants and depreciation	505	184	211	725
Less: Depreciation, amortisation and impairment	227	233	230	246
Operating result - Profit/(Loss) after depreciation	278	(49)	(19)	478
Add: Grants and contributions provided for capital purposes	(5)	-	-	-
Overall result - Profit/(Loss) with capital grants	273	(49)	(19)	478
Capital Expenditures	2024-25 Actuals	2025-26 Original Budget	2025-26 Revised Budget	2026-27 Budget
Employee benefits and on-costs	5	11	11	13
Materials and services	83	603	696	690
Total Capex	88	615	707	703

URALLA SHIRE COUNCIL
DRAFT BUDGET FOR REVENUE & EXPENSES - COMMUNITY SUPPORT SERVICES
FOR THE FINANCIAL YEAR 2026-27

Amounts in \$000

Particulars	2024-25 Actuals	2025-26 Original Budget	2025-26 Revised Budget	2026-27 Budget
Income from continuing operations				
Rates and annual charges	-	-	-	-
User charges and fees	2,403	2,912	2,912	2,577
Other revenues	1	-	-	-
Grants and contributions provided for operating purposes	539	596	596	613
Interest and investment income	-	-	-	-
Proceed from sale of plant	-	-	-	-
Total income from operational activities	2,943	3,509	3,509	3,190
Expenses from continuing operations				
Employee benefits and on-costs	1,557	2,114	2,114	1,882
Materials and services including overheads	1,683	1,399	1,519	1,450
Borrowing costs	-	-	-	-
Councillor and Mayoral fees and associated expenses (Exc Corp O/H)	-	-	-	-
Audit fees	-	-	-	-
Other expenses	-	-	-	-
Net loss/(gain) from the disposal of assets	-	-	-	-
Total expenses from continuing operations	3,239	3,513	3,633	3,332
Operating result - Profit/(Loss) before capital grants and depreciation	(297)	(5)	(125)	(142)
Less: Depreciation, amortisation and impairment	16	9	9	2
Operating result - Profit/(Loss) after depreciation	(313)	(14)	(134)	(144)
Add: Grants and contributions provided for capital purposes	-	-	-	-
Overall result - Profit/(Loss) with capital grants	(313)	(14)	(134)	(144)
Capital Expenditures				
Employee benefits and on-costs	-	-	-	-
Materials and services	-	-	-	-
Total Capex	-	-	-	-

**URALLA SHIRE COUNCIL
CASH FLOW PROJECTION
FOR THE FINANCIAL YEAR 2026-27**

Particulars of Cash Movement	GENERAL	WATER	SEWER	MCMAUGH	TCS & TCT	Consolidated
Amounts in '000						
Cash Flows from Operating Activities						
Receipts:						
Rates and annual charges	8,794	747	1,212	-	-	10,752
User charges and fees	1,306	1,002	48	1,837	2,577	6,771
Other revenue	722	-	-	12	-	734
Grants and contributions provided for operating purposes	8,066	150	-	4,283	613	13,111
Grants and contributions provided for capital purposes	1,090	-	-	-	-	1,090
Interest and investment income	463	69	124	248	-	904
Proceed from sale of plant	325	-	-	-	-	325
Expected recovery of projects costs	1,550	845	-	-	-	2,395
Cash flow timing adjustment for accounts receivables	(200)	88	(4)	(46)	28	(133)
Less: Payments						
Employee benefits and on-costs	9,379	647	207	4,368	1,882	16,484
Materials and services	3,814	1,115	772	1,272	1,450	8,423
Borrowing costs	44	-	-	0	-	44
Councillor and Mayoral fees and associated expenses	214	-	-	-	-	214
Audit fees	157	-	-	16	-	173
Other expenses	493	-	-	-	-	493
Net loss/(gain) from the disposal of assets	-	-	-	-	-	-
Cash flow timing adjustment for accounts payables	12	25	6	1	1	45
Net Cash provided (or used in) Operating Activities	8,002	1,114	395	677	(115)	7,678
Cash Flows from Investing Activities						
Investment in Infrastructure, Property, Plant & Equipment	(7,820)	(574)	(235)	(703)	-	(9,331)
Funding provided from restrictions	954	574	235	-	-	1,763
Cash spent on capital expenses from current year	(6,866)	-	-	(703)	-	(7,569)
Cash Flows from Financing Activities						
Net movement of McMaugh Gardens Bonds	-	-	-	1,050	-	1,050
Less: payment of loans or borrowings	(134)	-	-	(1)	-	(135)
Net Cash provided (or used in) Financing Activities	(134)	-	-	1,049	-	915
Cash increase/(decrease) during the year	1,002	1,114	395	1,023	(115)	3,419
Projected opening balance 2026-27 *	1,421	189	2,117	6,250	1,654	11,631
Cash & Cash Equivalents - End of Year 2026-27 *	2,423	1,303	2,512	7,273	1,539	15,050

* The Water, Sewer, McMaugh Gardens (resident bonds), TCS and TCT funds reported in this statement are externally restricted, General Fund balance are projected unrestricted cash balance.

URALLA SHIRE COUNCIL
Summary of Revenue and Expenses by Each Function/Department
Financial Year 2025-26 (Revised Budget) and 2026-27 (Draft Budget)

		2026-27 Draft Budget								2025-26 Revised Budget									
Subtotals		32,598	1,090	16,484	9,544	604	8,727	-	1,672	7,241	29,931	2,025	15,648	11,967	1,329	11,478	-	8,467	6,891
Function Name	Operational Plan Headings	Operational Revenue	Capex Grant	Salaries (OPEX)	*Operational Expenses	Salaries (CAPEX)	Capital Expenses	Cash Results	Depreciation	Operational Revenue	Capex Grant	Salaries (OPEX)	*Operational Expenses	Salaries (CAPEX)	Capital Expenses	Cash Results	Depreciation		
General Managers Office	Organisational Leadership	-	-	463	112	-	-	(575)	38	-	-	440	116	-	-	(555)	37		
Elected Members	Civic Leadership	-	-	-	214	-	-	(214)	-	-	-	-	281	-	-	(281)	-		
Other Governance	Governance	1	-	446	526	-	-	(971)	-	0	-	406	425	-	-	(831)	-		
Communication	Tourism, Communications & Events	-	-	4	70	-	-	(74)	-	-	-	1	51	-	-	(52)	-		
Administration Building	Asset Management	-	-	-	58	-	-	(58)	2	-	-	-	153	-	-	(153)	2		
Rates	Finance	6,264	-	196	131	-	-	5,937	-	4,788	-	128	114	-	-	4,546	-		
Financial Operations	Finance	2,900	-	613	331	-	-	1,956	-	2,726	-	572	325	-	-	1,829	-		
Information Technology	Information Technology	-	-	206	1,192	-	200	(1,598)	15	-	-	195	793	3	147	(1,138)	14		
Records Management	Records & Information	-	-	123	18	-	-	(141)	-	-	-	124	8	-	-	(132)	-		
Human Resources	Human Resources	75	-	641	134	-	-	(700)	-	-	-	555	118	-	-	(673)	-		
Engineering Operations	Works & Civil	-	-	805	178	-	-	(983)	28	-	-	846	56	-	-	(902)	26		
Uralla Parks & Reserves	Facilities & Open Space	-	-	170	120	-	-	(290)	171	0	-	135	179	28	273	(614)	159		
Bundarra Parks & Reserves	Facilities & Open Space	2	-	41	29	-	-	(68)	7	2	-	33	37	-	-	(67)	6		
Sport Grounds & Recreation Facilities	Facilities & Open Space	-	-	25	70	1	28	(125)	97	-	-	20	34	11	179	(245)	88		
Bridges - Regional	Works & Civil	65	-	26	15	-	-	24	-	40	-	21	62	-	-	(43)	-		
Footpaths	Works & Civil	-	-	32	26	-	-	(57)	52	-	31	25	28	23	55	(100)	75		
Kerb & Gutter	Works & Civil	66	-	5	9	16	50	(14)	86	64	-	4	8	2	71	(22)	67		
Local Urban Streets	Works & Civil	1,749	-	141	154	-	1,903	(449)	202	1,700	-	116	1,030	7	142	405	219		
Regional Rural Sealed Roads	Works & Civil	1,608	1,090	303	216	15	651	1,513	1,114	950	1,030	241	317	312	909	200	1,095		
Regional Rural Unsealed Roads	Works & Civil	100	-	55	43	-	-	2	25	60	-	44	90	1	25	(100)	23		
Sealed Rural Roads	Works & Civil	1,118	-	549	418	214	799	(863)	1,089	1,080	-	432	467	38	763	(620)	959		
Unsealed Rural Roads	Works & Civil	66	-	980	549	188	564	(2,216)	760	67	176	780	712	405	958	(2,611)	902		
Bike Track	Works & Civil	66	-	7	-	-	-	59	7	64	-	5	3	-	-	56	7		
Road Safety	Works & Civil	50	-	13	60	-	-	(23)	3	49	-	10	64	-	-	(25)	4		
Street Lighting	Works & Civil	15	-	-	35	-	-	(20)	-	15	-	-	45	-	-	(30)	-		
Stormwater Drainage	Works & Civil	34	-	32	3	-	720	(721)	66	34	-	25	36	91	798	(916)	61		
Domestic Waste	Waste Management	1,271	-	406	555	-	-	309	5	1,123	-	347	594	-	-	181	4		
Other Waste Management	Waste Management	2,205	-	462	930	-	85	727	230	1,967	98	406	1,025	5	273	357	218		
Cemetery	Facilities & Open Space	60	-	118	38	-	-	(97)	3	39	-	94	46	-	15	(116)	2		
Plant	Fleet, Stores & Workshop	405	-	268	2,080	-	1,720	497	743	414	-	254	1,780	-	1,448	491	554		
Works/Labour Overheads	Finance	-	-	5,091	-	-	-	(5,091)	-	121	-	4,733	-	-	-	(4,612)	-		
Private Works	Works & Civil	10	-	13	5	-	-	(8)	-	10	-	11	20	-	-	(21)	-		
Libraries	Library	82	-	115	165	-	-	(198)	37	102	-	116	192	-	-	(206)	35		
Swimming Pool(s)	Facilities & Open Space	50	-	40	119	-	-	(109)	33	40	-	90	63	-	45	(158)	35		
Public Halls	Asset Management	44	-	-	46	-	-	(2)	52	41	-	-	51	-	-	(10)	49		
Pre-school	Asset Management	27	-	-	4	-	-	23	14	26	-	-	8	-	-	18	13		
Grace Munro Centre	Asset Management	50	-	-	12	-	-	38	62	58	-	-	29	2	14	14	58		
Hill Street Aged Units	Asset Management	30	-	-	6	-	-	24	13	30	-	-	16	-	-	14	12		
TCSO	Community Care	2,554	-	1,454	831	3	57	210	2	2,880	-	1,720	855	-	-	305	9		
TCT	Community Care	636	-	429	197	-	-	10	-	628	-	395	169	-	-	65	-		
Uralla Events Promotion	Community Development	73	-	-	67	-	-	6	-	97	-	-	193	-	-	(96)	-		
Tourism	Tourism, Communications & Events	26	-	169	83	-	-	(226)	14	14	-	253	55	-	-	(294)	12		
Heritage	Development & Planning	-	-	-	2	-	-	(2)	-	-	-	-	1	-	-	(1)	-		
Town Planning	Development & Planning	697	-	483	399	-	-	(185)	-	548	-	350	470	-	-	(272)	-		
Town Planning - S94 Contributions	Development & Planning	77	-	-	-	-	-	77	-	43	-	-	-	-	-	43	-		
Building Control Office	Development & Planning	-	-	-	-	-	-	-	-	-	-	-	31	-	-	(31)	-		
Animal Control	Development & Planning	87	-	97	67	-	-	(76)	0	81	-	91	59	-	-	(70)	0		

Environmental Management	Environmental Management	24	-	67	123	-	-	(166)	2	-	-	65	123	-	150	(337)	2
Rural Fire Service	Emergency Management	-	-	-	266	-	-	(266)	19	-	-	-	258	-	-	(258)	18
Health Administration & Inspection	Development & Planning	-	-	-	-	-	-	-	-	14	-	-	20	-	-	(6)	-
Caravan Parks & Camping Grounds	Asset Management	154	-	-	179	-	10	(35)	13	152	-	-	168	-	10	(26)	12
Mt Mutton & TV Blackspot	Asset Management	4	-	-	-	-	-	4	1	4	-	-	-	-	-	4	1
Uralla Water Supply	Water Cycle	1,694	-	543	653	53	521	(76)	546	2,064	689	607	1,143	312	2,896	(2,205)	511
Bundarra Water Supply	Water Cycle	274	-	104	68	-	-	103	124	265	-	58	83	31	73	20	121
Uralla Sewerage Services	Water Cycle	1,207	-	174	563	15	200	255	329	1,137	-	103	640	36	796	(438)	309
Bundarra Sewerage Services	Water Cycle	176	-	33	27	2	18	96	206	169	-	29	21	-	20	99	191
McMaugh Gardens	McMaugh Gardens	6,380	-	4,368	900	13	690	409	246	5,772	-	4,133	856	11	696	76	230
Corporate Services	Organisational Leadership	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Loans	Finance	-	-	-	32	-	-	(32)	-	-	-	-	32	-	-	(32)	-
Customer Service	Service Centre	-	-	197	38	-	-	(235)	-	-	-	187	34	-	-	(222)	-
Noxious Weeds	Environmental Management	109	-	200	83	-	-	(174)	-	450	-	271	165	-	-	14	-
Bridges - Local	Works & Civil	-	-	13	12	65	150	(240)	671	-	-	10	13	-	-	(23)	625
Unsealed Urban Streets	Works & Civil	-	-	18	15	-	-	(33)	-	-	-	15	291	-	-	(306)	-
Street Cleaning	Works & Civil	-	-	58	55	-	-	(113)	-	-	-	46	58	-	-	(104)	-
Public Amenities	Facilities & Open Space	-	-	162	38	-	-	(200)	12	-	-	129	71	-	150	(350)	11
Community Properties	Asset Management	-	-	-	14	-	-	(14)	51	-	-	-	13	-	-	(13)	53
Parking Facilities	Works & Civil	-	-	3	3	-	-	(6)	12	-	-	2	4	-	-	(6)	7
Quarries & Pits	Works & Civil	-	-	10	10	-	-	(20)	-	-	-	8	11	-	-	(19)	-
Depot Operations	Fleet, Stores & Workshop	12	-	379	264	19	361	(1,011)	37	4	-	360	275	9	574	(1,213)	48
Works/Labour Overhead Recovery	Finance	-	-	5,091	-	-	-	5,091	-	-	-	4,733	-	-	-	4,733	-
Community Services Operations	Organisational Leadership	-	-	226	2	-	-	(228)	-	-	-	341	2	-	-	(343)	-
Street Stall	Tourism, Communications & Events	-	-	-	14	-	-	(14)	-	-	-	-	13	-	-	(13)	-
State Emergency Service	Emergency Management	-	-	-	25	-	-	(25)	6	-	-	-	23	-	-	(23)	6

* Operational expenses represent cash expenditures before the allocation of overhead costs.

URALLA SHIRE COUNCIL
PROJECTED MOVEMENT OF RESTRICTIONS AND UNRESTRICTED CASH BALANCE
FOR THE FINANCIAL YEAR 2026-27

	Type of Restrictions	Projected for the Financial Year 2025-26				For FY 2026-27		
		Opening Balance	Added during the Year	Release during the Year	Projected YE Balance	Expected to receive	Expected to Release	Expected Closing Balance
External Restrictions								
Unexpended Loans - Industrial Land	External	486,937	-	-	486,937	-	-	486,937
Trust funds	External	31,296	-	-	31,296	-	-	31,296
McMaugh Fund - Bonds	External	4,800,000	1,450,000	-	6,250,000	1,050,000	-	7,300,000
Developer Contributions - General (Section 94)	External	1,403,663	119,080	110,000	1,412,743	141,274	-	1,554,018
TCT funding delivery shortfall (monthly)	External	1,717,891	569,731	633,955	1,653,667	-	115,000	1,538,667
TCS CHSP funding delivery shortfall (annual)	External	584,111	-	584,111	-	-	-	-
Water Fund	External	1,978,322	-	1,789,427	188,895	1,114,105	-	1,303,000
Sewer Fund	External	2,754,780	158,165	796,000	2,116,945	395,000	-	2,511,945
Stormwater Drainage	External	322,514	33,363	61,843	294,033	33,363	-	327,396
Conservation and Ecological Restoration of Racecourse Lagoon	External	101,282	-	53,625	47,657	-	47,657	-
AGRN 1030 and AGRN 1034	External	945,783	-	155,696	790,087	-	790,087	-
Stronger Communities Fund - SCCF5A0002	External	532,789	-	451,955	80,834	-	80,834	-
Regional NSW Planning Portal	External	33,100	-	33,100	-	-	-	-
Block Grants	External	386,574	1,120,000	1,506,574	-	-	-	-
RERRF + RLRRP Funding	External	2,117,981	-	1,145,729	972,252	-	972,252	-
Regional leak reduction program	External	34,485	-	34,485	-	-	-	-
LRCI3	External	10,566	-	-	10,566	-	10,566	-
LRCI4	External	360,204	-	360,204	-	-	-	-
Events Program Funding	External	-	45,994	45,994	-	-	-	-
Regional Housing Strategic Planning	External	250,000	-	-	250,000	-	-	250,000
LSCA - Sunny Jim Park - Shade Structure	External	28,000	-	28,000	-	-	-	-
Blackspot Program 23/24 - Kingstown Road widening and safety	External	119,326	-	119,326	-	-	-	-
Strong Start Planning Cadetship Program	External	25,000	-	25,000	-	-	-	-
Advanced Operational Support Grant Project	External	-	192,000	192,000	-	-	-	-
ND LR Uralla EPAR P3 FldSep22-Part New AGRN 1034	External	-	338,733	50,000	288,733	-	288,733	-
FAGS received in advance	Internal	1,879,878	1,936,274	1,879,878	1,936,274	1,994,363	1,936,274	1,994,363
Employee leave entitlement (annual)	Internal	1,093,318	1,147,984	-	2,241,302	112,065	-	2,353,367
Tip remediation costs (annual)	Internal	1,265,000	-	-	1,265,000	0	-	1,265,000
Bundarra Rural Transaction Account Centre	Internal	28,210	-	-	28,210	0	-	28,210
Waste Management Consultancy	Internal	8,366	-	8,366	-	-	-	-
Commitments for POs, Contracts and Projects in Progress	Internal	2,039,620	24,672	-	2,064,292	-	-	2,064,292
Unrestricted cash balance	Unrestricted	2,943,081	-	1,522,344	1,420,737	1,001,846	-	2,422,583
Total Cash Balance		28,282,077	7,135,997	11,587,614	23,830,460	5,842,016	4,241,403	25,431,073



Part 4
Statement of Revenue

DRAFT Operational Plan 2026-2027



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Rating Policy

Revenue Policy

Council's Revenue Policy for Rates, Fees & Charges 2026-2027 outlines policy and pricing for those areas that Council receives income. The Revenue Policy is developed as part of the Operational Plan each year.

There are several sources of income available for Council, however, rates income remains the predominant source of income and is supplemented by statutory and other charges, user fees for services, grants and income from commercial endeavours.

Rate Income

Section 497 of the *Local Government Act 1993* provides the method for structure of a rate. A rate may consist of:

- (a) an ad-valorem amount (which may be subject to a minimum amount); or
- (b) a base amount to which an ad-valorem amount is added.

Uralla Shire Council utilises option (b), being the use of a base amount plus an ad-valorem.

A base amount is an amount paid by every rateable property in each land category, regardless of land value. An Ad Valorem amount (cents in the dollar is applied to Land Value) is the amount calculated in addition to the base amount. The base amount and Ad Valorem amount are combined to give the total amount of the rate.

The Valuer General's Department is the agency which determines the unimproved capital value of all properties within a Council area for the purposes of rating and re-values all properties within the Uralla Shire Council area once every three years. A revaluation was carried out in 2025 and that has been used for rating purposes in this Operational Plan. Information on the valuation methodology can be obtained through the Valuer General website at

www.valuergeneral.nsw.gov.au/land_values/how_do_we_value_land/valuation_method

Rates

The total amount of rate revenue to be collected from registered property owners at the commencement of a rating year (General Income) is set by IPART on behalf of the Minister for Local Government. This process, known as the 'Rate Peg', sets the percentage the Council can increase its General Income. Council's General Income from rates set by the IPART for the financial year 2026-27 is 3.7%. Details on the new methodology can be found at

[IPART - Information on Rate Pegging for NSW Councils 2026-2027](#)

Special Rate Variation

The Council has applied to the IPART for a Special Rate Variation (SRV) of 28.50% in 2026-27 and 23.00% in 2027-28. If approved, the rate peg would be 28.50% instead of the 3.70% set by IPART. The IPART is expected to communicate their determination late May or early June 2026.

Rating Categories

There are four land categories used for rating purposes, being: Farmland, Residential, Mining, and Business, with a Residential sub-category of "Rural Residential". The Council is planning to introduce a new business sub-category named "Energy Generation" for Ordinary Rates from 2026-2027.

Farmland Rate

The Farmland Rate applies to all rateable assessments categorised as farmland under Section 515 of the *Local Government Act 1993* throughout the whole of the Council area. A map of the area to which the Farmland Rate applies (whole of shire) is included at the end of this document.

Residential Rate

The Residential Rate applies to all rateable assessments categorised as residential under Section 516 of the *Local Government Act 1993* throughout the whole of the Council area. A map of the area to which the Residential Rate applies (whole of shire) is included at the end of this document.

Rural Residential Rate

The Rural Residential Rate applies to all rateable assessments categorised as Rural Residential under Section 529 of the *Local Government Act 1993* throughout the whole of the Council area. A map of the area to which the Rural Residential Rate applies (whole of shire) is included at the end of this document.

Business Rate

The Business Rate applies to all rateable assessments categorised as Business under Section 518 of the *Local Government Act 1993* throughout the whole of the Council area. A map of the area to which the Business Rate applies (whole of shire) is included at the end of this document.

Energy Generation (Proposed)

The Council proposes to introduce a new subcategory within the Business rating category for Energy (Power) Generation, based on the dominant use of the land. These properties, primarily used for energy generation, are currently categorised as Farmland. As per section 518 of the *Local Government Act 1993*, "Business" is the default rating category for land. If the land cannot be categorised as residential, farmland, or mining, it will be categorized as business.

The proposed change is intended to create a fairer and more equitable distribution of rates across all categories by aligning the rating structure with the actual commercial use of the land. It recognises that land used for energy generation operates differently from traditional agricultural activities and places different demands on local infrastructure, planning, and community services. This reform is designed to improve rating equity, reduce the disproportionate burden on genuine farming properties, and ensure that all sectors make an appropriate contribution to the services and infrastructure that support the local community.

Mining Rate

The Mining Rate applies to all rateable assessments categorised as Mining under Section 517 of the *Local Government Act 1993* throughout the whole of the Council area. A map of the area to which the Mining Rate applies (whole of shire) is included at the end of this document.

Rates Structure – 2026/2027

Scenario With Special Rate Variation

Category	No. of Assessments		Land Value \$		Ad Valorem		Base Rates \$		Ad Valorem \$		Total Rates		Yield of Total Rates	
	2026/27	2025/26	2026/27	2025/26	2026/27	2025/26	\$390.00	\$306.56	2026/27	2025/26	2026/27	2025/26	2026/27	2025/26
							2026/27	2025/26						
Residential	1495	1477	262,558,250	200,842,680	0.002227	0.002254	583,050	452,789	584,672	452,699	1,167,722	905,488	18.92%	18.93%
Rural Residential	898	876	304,811,950	248,895,290	0.002330	0.002254	350,220	268,547	710,278	554,248	1,060,498	822,795	17.19%	17.20%
Business	160	159	41,021,730	25,982,100	0.001852	0.002254	62,400	48,743	75,985	58,564	138,385	107,307	2.24%	2.24%
Business - Energy Generation	6	0	21,640,000	-	0.014149	0.002254	2,340	-	306,181	-	308,521	-	5.00%	0.00%
Farmland	609	612	1,491,581,400	1,224,919,000	0.002184	0.002254	237,510	187,615	3,257,783	2,760,968	3,495,293	2,948,582	56.65%	61.63%
Mining - Ordinary	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total	3168	3124	\$2,121,613,330	\$1,700,639,070			\$1,235,520	\$957,693	\$4,934,898	\$3,826,478	\$6,170,418	\$4,784,171	100%	100%

Scenario With Regular Rate Peg (Without Special Rate Variation)

Category	No. of Assessments		Land Value \$		Ad Valorem Rate		Base Rates \$		Ad Valorem \$		Total Rates		Yield of Total Rates	
	2026/27	2025/26	2026/27	2025/26	2026/27	2025/26	\$315.00	\$306.56	2026/27	2025/26	2026/27	2025/26	2026/27	2025/26
							2026/27	2025/26						
Residential	1495	1477	262,558,250	200,842,680	0.001799	0.002254	470,925	452,789	472,344	452,699	943,269	905,488	18.92%	18.93%
Rural Residential	898	876	304,811,950	248,895,290	0.001882	0.002254	282,870	268,547	573,785	554,248	856,655	822,795	17.19%	17.20%
Business	160	159	41,021,730	25,982,100	0.001496	0.002254	50,400	48,743	61,385	58,564	111,785	107,307	2.24%	2.24%
Business - Energy Generation	6	0	21,640,000	-	0.011429	0.002254	1,890	-	247,329	-	249,219	-	5.00%	0.00%
Farmland	609	612	1,491,581,400	1,224,919,000	0.001764	0.002254	191,835	187,615	2,631,614	2,760,968	2,823,449	2,948,582	56.65%	61.63%
Mining - Ordinary	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total	3168	3124	\$2,121,613,330	\$1,700,639,070			\$997,920	\$957,693	\$3,986,457	\$3,826,478	\$4,984,377	\$4,784,171	100%	100%

Annual Charges

Water Supply - Access Charges

In accordance with Section 501 of the *Local Government Act 1993*, it is proposed to levy a charge on all consumers connected to, or capable of being connected to (situated within 225 metres of council water pipes), the Uralla or Bundarra water supply systems for water services, based on the table below.

Annual Water Access Charges						
Charge	Annual Fee		Number of Assessments		Total Revenue	
	2026/27	2025/26	2026/27	2025/26	2026/27	2025/26
Uralla Water	\$497.95	\$474.25	1,297	1,280	\$645,841	\$607,040
Bundarra Water	\$497.95	\$474.25	240	238	\$119,508	\$112,872
Total					\$765,349	\$719,912

Water Supply – Consumption Charges

In accordance with Section 502 of the *Local Government Act 1993*, it is proposed to levy a charge for the consumption of water for all properties, as detailed in the table below:

Water Usage Charge						
Charge	Amount per KL		Estimated Consumption (KL)		Estimated Revenue	
	2026/27	2025/26	2026/27	2025/26	2026/27	2025/26
Uralla Water Consumption Charge	\$4.98	\$4.74	168,333	172,322	\$838,300	\$816,852
Bundarra Water Consumption Charge	\$4.98	\$4.74	29,959	32,635	\$149,195	\$154,690
Total			198,292	204,967	\$987,495	\$971,542

The estimates for 2026-27 have been projected based on the average consumption from the financial year 2022-23 through to the first half of financial year 2025-26.

Sewerage Charges – Residential

In accordance with Sections 501 and 502 of the *Local Government Act 1993*, it is proposed to levy a charge on all residential consumers connected to, or capable of being connected to (land that is situated within 75 metres of Council sewer system), the Uralla & Bundarra sewer system for sewerage services, as detailed in the table below:

Annual Sewer Charges – Residential						
Charge	Annual Fee		Number of Assessments		Total Revenue	
	2026/27	2025/26	2026/27	2025/26	2026/27	2025/26
Uralla Sewerage – Vacant/Unconnected Lot	\$878.00	\$847.39	36	30	\$31,608	\$25,422
Bundarra Sewerage – Vacant/Unconnected Lot	\$878.00	\$847.39	17	17	\$14,926	\$14,406
Uralla Sewerage	\$889.76	\$847.39	1061	1052	\$944,035	\$891,454
Bundarra Sewerage	\$889.76	\$847.39	163	159	\$145,031	\$134,735
Total			1277	1258	\$1,135,600	\$1,066,017

Sewerage Charges – Non-Residential

In accordance with Sections 501 and 502 of the *Local Government Act 1993*, it is proposed to levy a charge on all non-residential consumers connected to, or capable of being connected to, the Uralla or Bundarra sewer systems for sewerage services, that is the greater of:

- i) A charge calculated according to Department of Planning, Industry and Environment, Liquid Trade Waste Management Guidelines – 2021
- ii) A charge that is equal to the Sewerage Charges - Residential

Annual Sewer Charges – Non-Residential						
Charge	Amount		Number of Assessments		Total Revenue	
	2026/27	2025/26	2026/27	2025/26	2026/27	2025/26
Uralla Sewerage – Access	\$620.75	\$591.19	110	110	\$68,283	\$65,031
Bundarra Sewerage – Access	\$620.75	\$591.19	26	26	\$16,140	\$15,371
Total			136	136	\$84,422	\$80,402

Trade Waste Charges

In accordance with Sections 501 and 502 of the *Local Government Act 1993*, it is proposed to levy a charge on all premises that are connected to, or capable of being connected to, the Uralla or Bundarra sewer systems and are classified as dischargers of Liquid Trade Waste according to Uralla Shire Council Trade Waste Policy and in line with the Department of Planning, Industry and Environment, Liquid Trade Waste Management Guidelines – 2021.

Trade Waste Charges – Non-Residential						
Charge	Amount		Number of Assessments		Total Revenue	
	2026/27	2025/26	2026/27	2025/26	2026/27	2025/26
Trade Waste – Annual Inspection Fee	\$107.65	\$104.00	38	38	\$4,091	\$3,952
Trade Waste – Non-Compliance Charge	\$327.60	\$312.00	0	0	\$0.00	\$0.00
Total					\$4,091	\$3,952

Trade Waste and Sewer Charges – Non-Residential						
Charge	Amount		Estimated Usage		Total Revenue	
	2026/27	2025/26	2026/27	2025/26	2026/27	2025/26
Sewer Usage	\$2.10	\$2.00	20,791	21,397	\$43,661	\$42,794
Trade Waste*	\$1.85	\$1.75	2,469	8,592	\$4,567	\$15,036
Total					\$48,228	\$57,830

*Trade waste usage charge revenue expectation has been reduced based on lower actual usage trend in the first half of the year 2025–26. The original estimate appears to have been based on higher usage assumptions than realised. The 2026–27 budget has been revised to better reflect current usage levels.

Stormwater Management Levy

In accordance with Section 496A of the *Local Government Act 1993*, it is proposed to levy a charge for the provision of stormwater management services.

The levy applies to all urban residential, business and industrial lots with impervious surfaces, as detailed in the table below:

Stormwater Management Levy						
Charge per lot	Amount		Number of Assessments		Estimated Revenue	
	2026/27	2025/26	2026/27	2025/26	2026/27	2025/26
Urban Residential levy	\$25.00	\$25.00	1024	1024	\$25,600	\$25,600
Urban Strata residential levy	\$12.50	\$12.50	21	21	\$263	\$263
Charge per 350m ²	Amount		Number of Assessments		Estimated Revenue	
Urban Business and Industrial	\$25.00	\$25.00	300	300	\$7,500	\$7,500
Total					\$33,363	\$33,363

Environmental Levy

In accordance with Section 501 of the *Local Government Act 1993*, it is proposed to levy an annual charge on all rateable properties as an Environmental Levy. This charge recognises that all rateable properties potentially produce waste and hence should contribute to the costs of running Council's Waste Management Facilities. Gate charges will apply as per Council's Fees and Charges Policy.

Environmental Levy						
Charge	Annual Fee		Number of Assessments		Estimated Revenue	
	2026/27	2025/26	2026/27	2025/26	2026/27	2025/26
Environmental Levy	\$419.49	\$392.05	3168	3124	\$1,328,944	\$1,124,764

Domestic Waste Management Service (Residential)

In accordance with Section 496 of the *Local Government Act 1993* Council proposes to levy annual charges for the provision of waste management collection services on each parcel of rateable land for which services are available. The charges will be made as set out in the table below:

Waste Management Charge – Residential						
Charge	Annual Fee		Number of Services		Estimated Revenue	
	2026/27	2025/26	2026/27	2025/26	2026/27	2025/26
Domestic Waste Collection Service to Uralla, Bundarra and Invergowrie 1 x 140L General Waste Bin 1 x 240L Recycling Bin	\$542.98	\$493.60	1994	1984	\$1,082,702	\$979,302
Domestic Waste Collection Service to Kentucky 1 x 240L General Waste Bin	\$382.47	\$347.70	82	82	\$31,363	\$28,511
Additional Kerbside General Waste Service (Except Kentucky) 1 x 140L General Waste Bin	\$333.56	\$303.25	24	26	\$8,005	\$7,885
Additional Kerbside Recycling Service (Except Kentucky) 1 x 240L Recycling Bin	\$178.07	\$161.90	3	3	\$534	\$486
Additional Kerbside General Waste Service Kentucky 1 x 240L General Waste Bin	\$351.12	\$319.20	-	-	-	-
TOTAL			2103	2095	\$1,122,604	\$1,016,184

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Uralla Shire Council Operational Plan 2026-2027

Domestic Waste Management Service (Non Rateable)

In accordance with Section 503(2) of the *Local Government Act 1993*, Council proposes to levy an annual charge for the removal of material from non-rateable properties. The charges will be made as set out in the table below:

Charge	Annual Fee	
	2026/27	2025/26
Domestic Waste Management Service Uralla, Bundarra & Invergowrie 1 x 140L General Waste Bin 1 x 240L Recycling Waste 240L Bin	\$542.98	\$493.60
Domestic Waste Management Service Kentucky 1 x 240L General Waste Bin	\$382.47	\$347.70

Commercial Waste Management Service

In accordance with Section 501 of the *Local Government Act 1993*, Council proposes to levy an annual charge for the removal of material from non-residential properties. The charges will be made as set out in the table below:

Waste Management Charge – Non-Residential						
Charge	Annual Fee		Number of Services		Revenue	
	2026/27	2025/26	2026/27	2025/26	2026/27	2025/26
Commercial Kerbside Waste Service – SMALL Uralla, Bundarra & Invergowrie 1 x140L General Waste Bin 1 x 240L Recycling Bin	\$570.57	518.70	36	36	\$20,541	\$18,673
Commercial Kerbside Waste Service – LARGE Uralla, Bundarra & Invergowrie 1 x240L General Waste Bin 1 x 240L Recycling Bin	\$708.51	\$644.10	92	92	\$65,183	\$59,257
Commercial Kerbside Waste Service Kentucky 1 x 240L General Waste	\$401.28	\$364.80	1	1	\$401	\$365
Additional Commercial Kerbside General Waste Service All Urban Areas Except Kentucky 1 x 140L General Waste Bin	\$351.12	\$319.20	23	24	\$8,076	\$7,661
Additional Commercial Kerbside General Waste Service All Urban Areas Except Kentucky 1 x 240L General Waste Bin	\$382.47	\$347.70	88	88	\$33,657	\$30,598
Additional Commercial Kerbside Recycling Waste Service All Urban Areas Except Kentucky 1 x 240L Recycling Waste Bin	\$178.07	\$161.90	51	52	\$9,082	\$8,419
Additional Commercial Kerbside General Waste Service Kentucky 1 x 240L General Waste Bin	\$382.47	\$347.70	5	5	\$1,912	\$1,739
TOTAL			296	298	\$138,852	\$126,711

Borrowings

There are no planned Borrowings for 2026/27.

Pensioner Rebates

Council is required by the State Government to offer a rebate of up to \$250 to all eligible pensioners if they hold a Pensioner Concession Card from Centrelink on ordinary rates and domestic waste management services.

The rebate is extended if the property is serviced by Councils Water and Sewer by up to \$87.50 for each service connected.

The pensioner concession is only granted for the current rating year and only to eligible pensioners. The amount of the rebate will be proportioned according to the number of full quarters in the rating year after the commencement of pensioner eligibility. The eligible pensioner must:

- Be the owner and reside at the property.
- Hold either a Pensioner Concession Card (PCC) or,
- Gold card embossed with 'TPI' (Totally Permanently Incapacitated) or,
- Gold card embossed with 'EDA' (Extreme Disablement Adjustment).

If the land is jointly owned by others who are not eligible pensioners, the rebate will be apportioned based on the percentage of the ownership for the eligible pensioner residing at the location.

Council will verify the concessional eligibility of pensioners on a regular basis. If eligibility cannot be confirmed, the rebate will be reversed for all following full quarters of the year. A letter will be forwarded to the ratepayer advising the rebate has been removed from the account and any balance remaining to be paid.

Interest on Rates & Charges

Interest will be charged on overdue rates and charges as regulated by the Office of Local Government. Council will apply the maximum rate determined under this regulation. Interest will be calculated on a simple daily basis.

The interest rate is determined by the Office of Local Government in accordance with section 566(3) of the *Local Government Act 1993*, the Minister has not yet determined the rate of interest payable on overdue rates and charges for the period 1 July 2026 to 30 June 2027, and will be updated as soon as the Council is advised of the interest rate. The rate for 2025-26 was 10.5% per annum.

Hardship Policy

Council offers assistance to ratepayers suffering genuine hardship. Applications for relief under Council Hardship Policy can be submitted by obtaining the relevant forms from Council's finance section. The Hardship Policy is available on Council's website and can also be obtained in hard copy upon request.

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Uralla Shire Council Operational Plan 2026-2027

Fees and Charges

In accordance with Section 608 of the *Local Government Act 1993*, Council proposes a range of fees and charges as contained in the 2026/27 Fees and Charges Schedule contained in this document. Council reserves the right to change any of the fees and charges or strike new fees and charges during 2026/27.

The application of these fees and charges will reduce the level of cross subsidisation required to be funded by ordinary rates.

The following factors have been considered in determining the fees:

- the cost of providing the service;
- the importance of the service to the community;
- the price fixed by the relevant industry body;
- any factors specified in the Local Government Regulations;
- National Competition Policy;
- Goods and Services Tax legislation.

Council provides a range of goods and services where statutory charges are set by regulation, examples include:

- section 603 certificates;
- section 10.7 certificates;
- information supplied under *Government Information (Public Access) Act 2009*;
- impounding fees;
- dog registrations; and
- Building application fees.

Pricing Policy

Council is committed to providing a variety of goods and services which reflect concern for the individual and the wider community, and which meets the diverse needs of everyone who lives in, works in, or visits the Council area.

Council will ensure that charges are raised as equitably as possible. The charges or fees set have Goods and Services Tax (GST) included where applicable. Those charges or fees subject to GST are indicated in the Fees and Charges Schedule. The principles of competitive neutrality which is part of the National Competition Policy have been taken into consideration in the pricing policy.

Council adopts a user pays principle in the assessing and levying of fees and charges, whilst recognising the need for supplementing income in particular circumstances.

Council will ensure that all rates, charges and fees are set to provide adequate cash flows to meet operating costs and to assist in the provision of funding capital renewal and replacement.

Council will pursue all cost-effective opportunities to maximise its revenue base and to seek an acceptable commercial rate of return on investments, subject to risk parameters.

Council recognises the need to set prices for goods and services to provide the most effective level of service to our community and to ensure resources are deployed most efficiently.

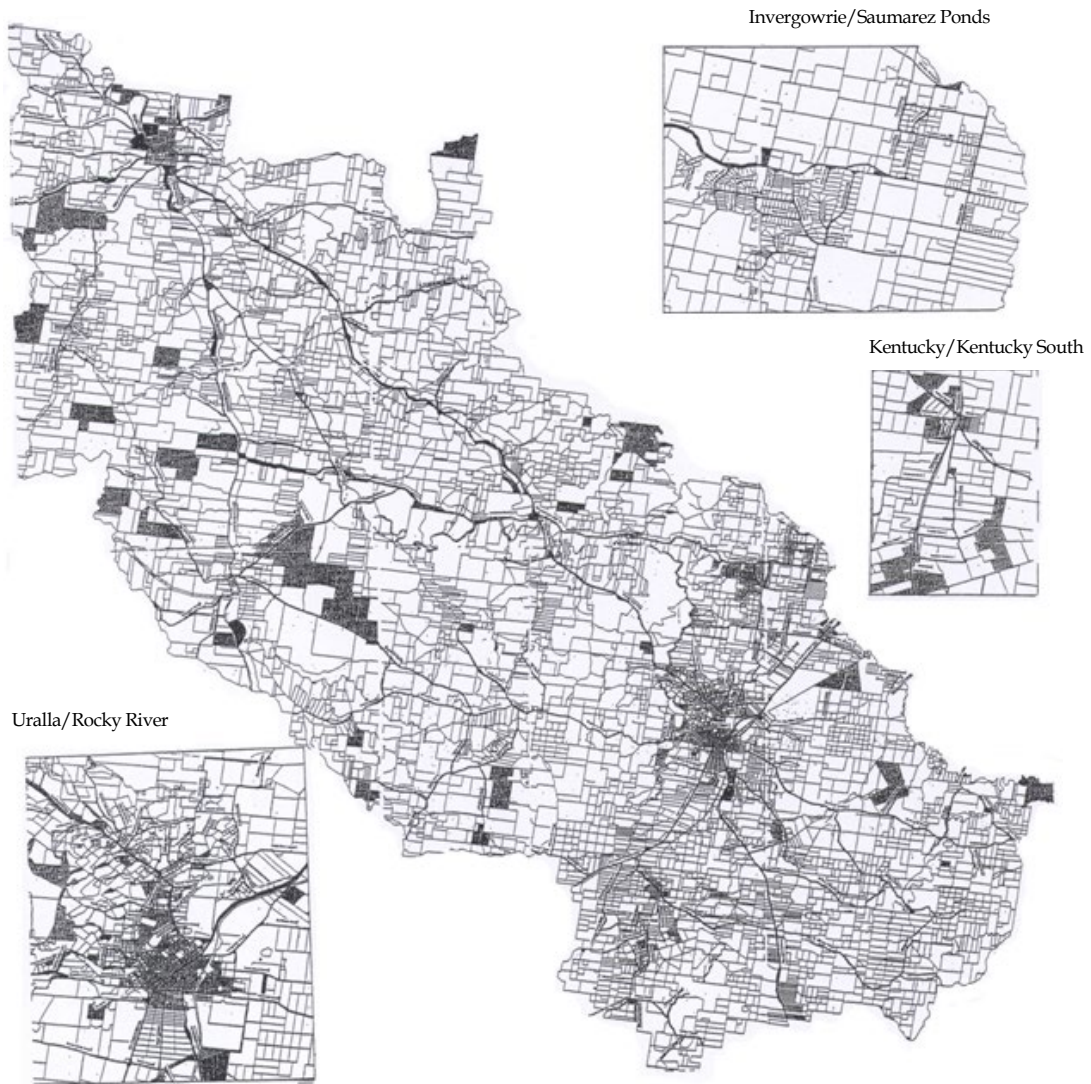
During the next financial year, Council will continue investigations into alternative methods of raising revenue with particular emphasis on user pays principles. Revision of Council's pricing policy will be undertaken during this period.

Council's pricing policy in relation to any good or service may be found in the relevant section of the Fees and Charges Schedule.

Council reserves the right to charge for any additional services or facilities, and to cater for legislative changes which are not identified in the fees and charges schedule.

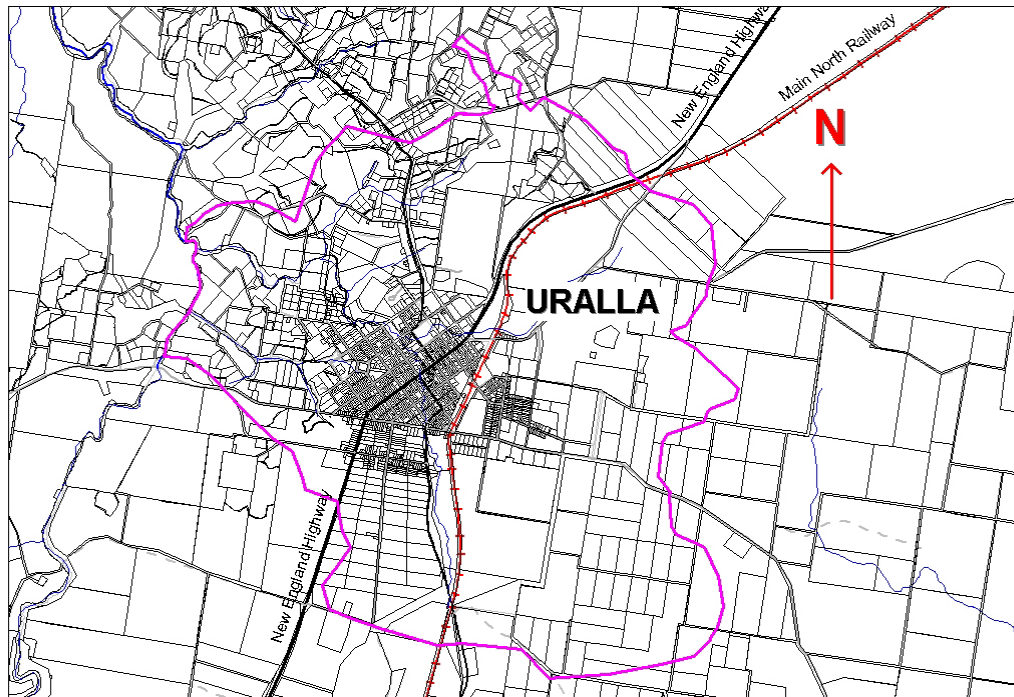
Rating Maps

Map of Ordinary Rate Area



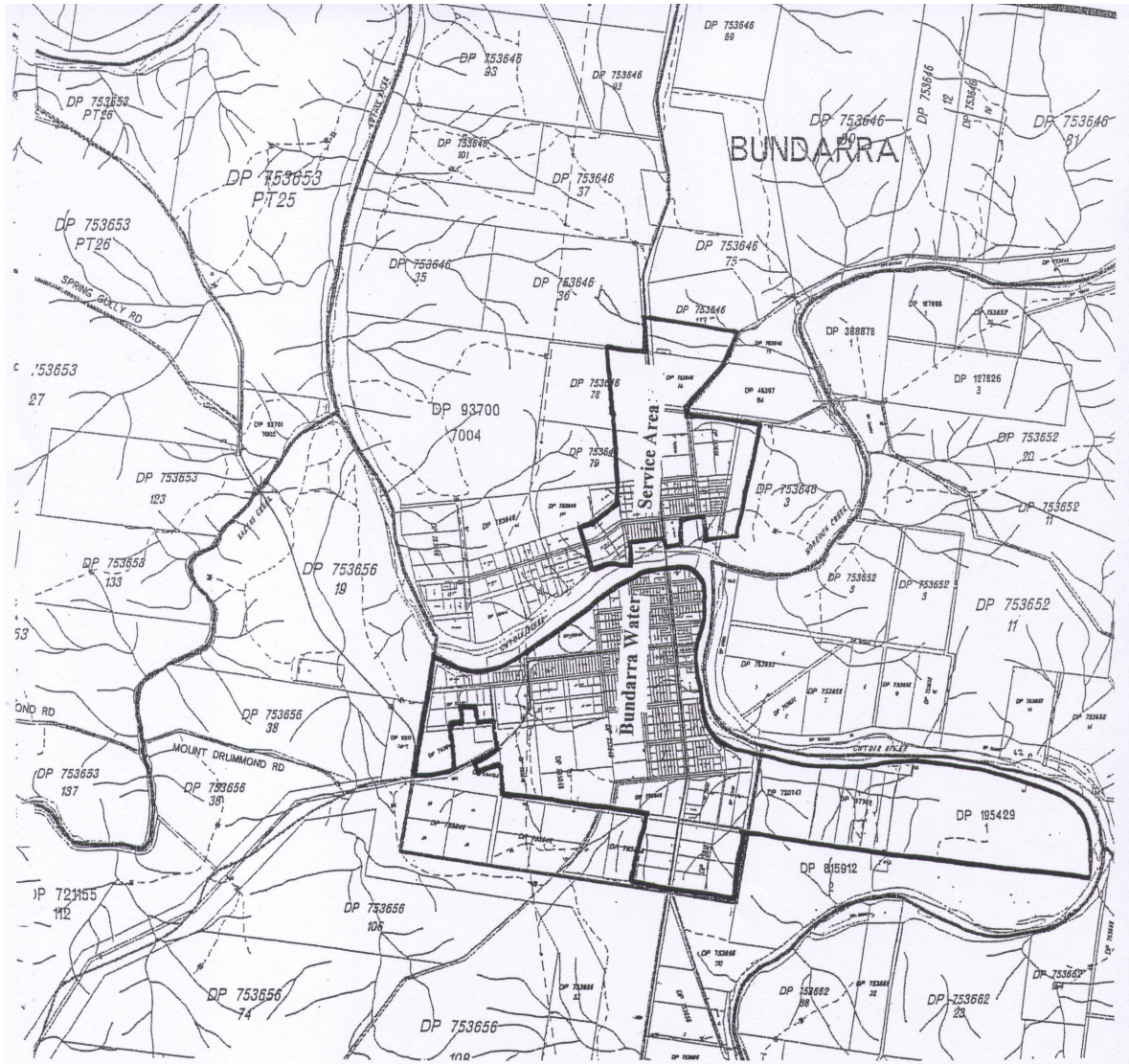
Uralla Shire applies the same base rate and rate in the dollar (ad valorem) for all rating categories (Farmland, Residential, Rural Residential, Mining and Business) across the Shire.

Map of Uralla Stormwater Catchment Area

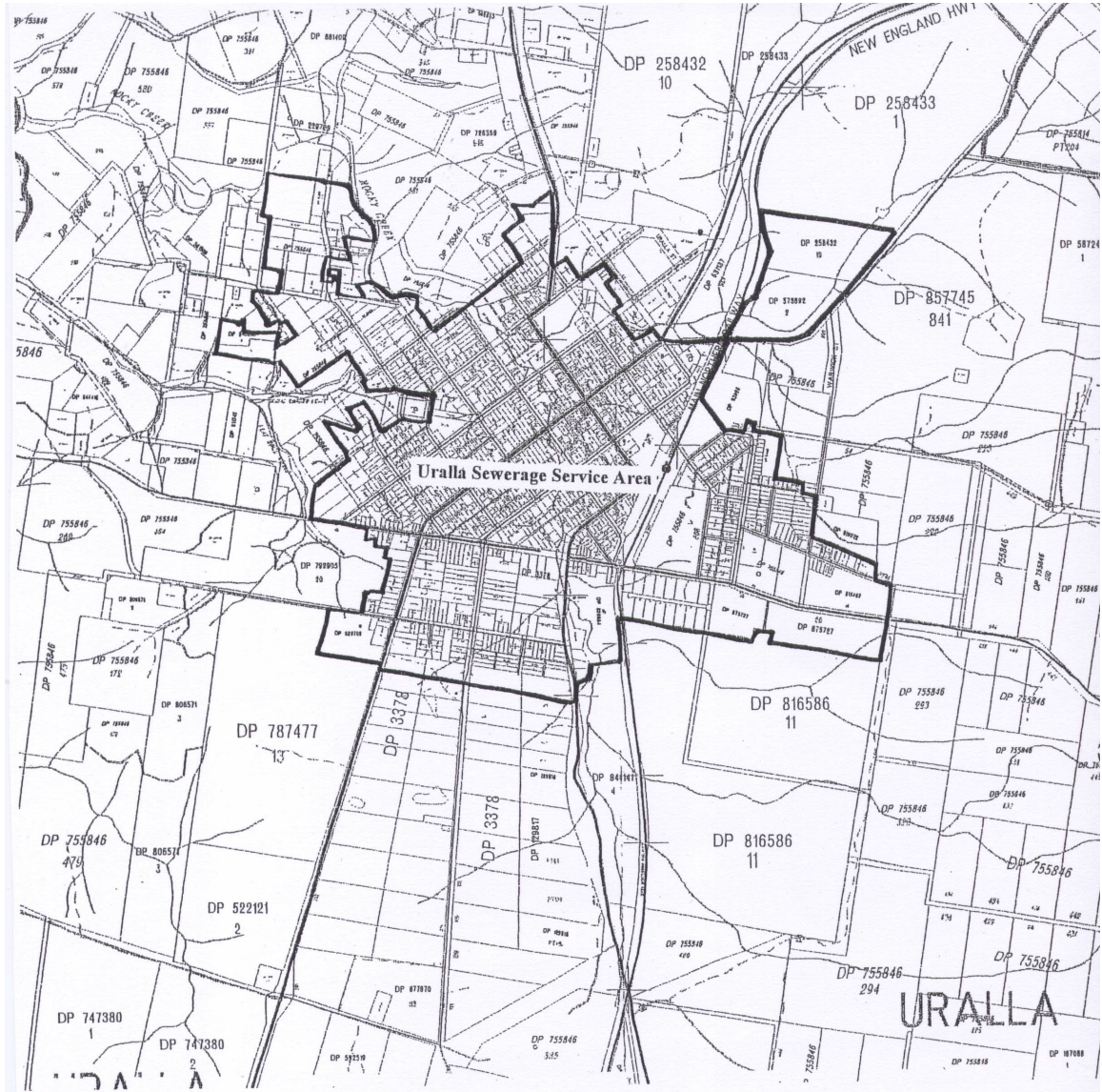


URALLA SHIRE COUNCIL URBAN STORMWATER CATCHMENT AREA

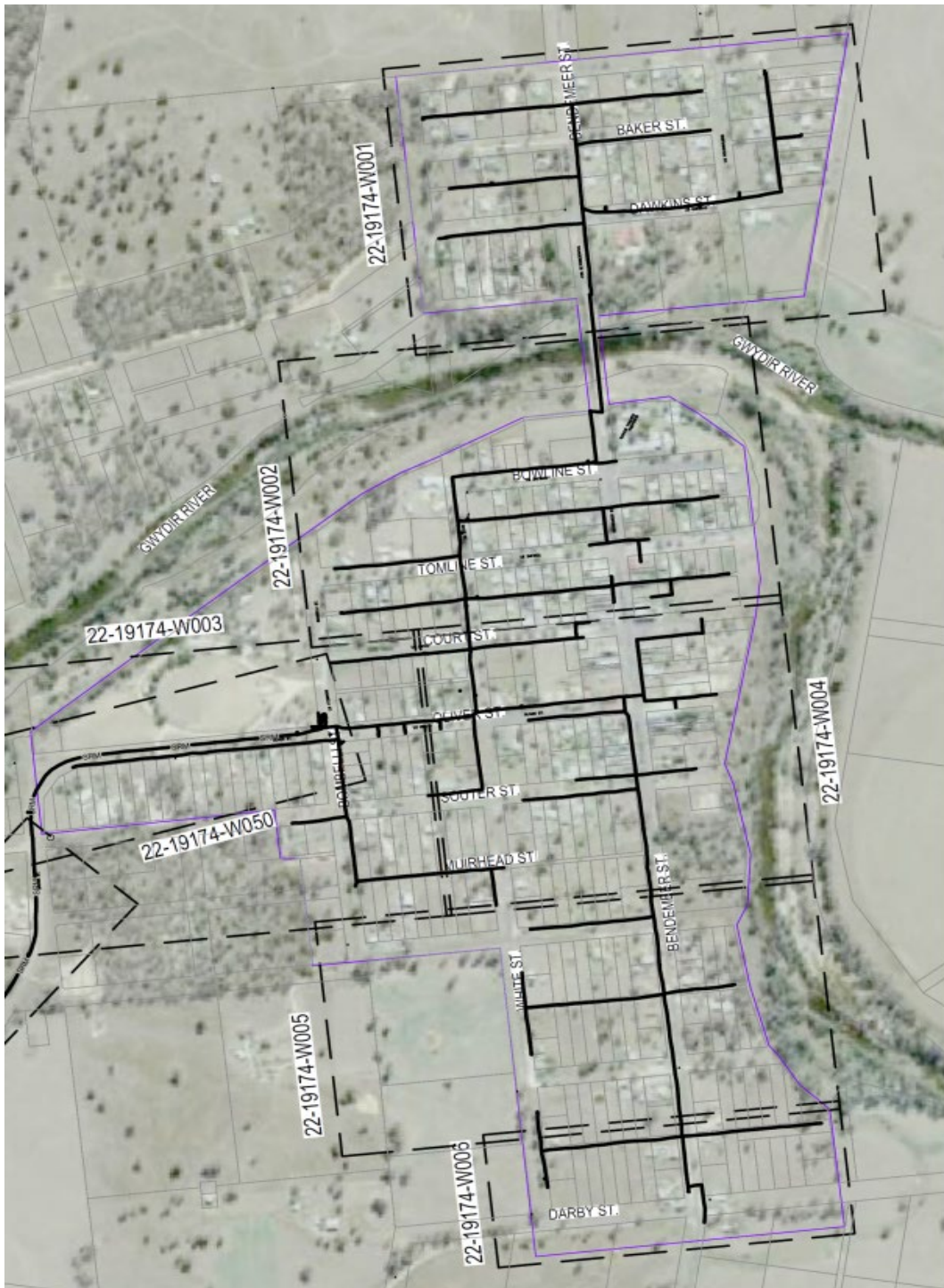
Map of Bundarra Water Service Area



Map of Uralla Sewer Service Area



Map of Bundarra Sewer Service Area



DRAFT

Draft Fees & Charges 2026-2027

Uralla Shire Council

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DRAFT

Name	Year 25/26	Year 26/27		Increase %	Unit	Statu	GST
	Fee (incl. GST)	GST	Fee (incl. GST)				

Uralla Shire Council

Utilities

Storm Water Management

Urban Business and Industrial	\$25.00	\$0.00	\$25.00	0.00%	Per 350m2	N	N
Urban Residential Levy	\$25.00	\$0.00	\$25.00	0.00%	Per lot	N	N
Urban Strata Residential Levy	\$12.50	\$0.00	\$12.50	0.00%	Per lot	N	N

Water Services

Access and Supply

Water Access Charge Uralla and Bundarra	\$474.25	\$0.00	\$497.95	5.00%	Per annum per assessment	N	N
Water Supply – consumption charge	\$4.74	\$0.00	\$4.98	5.06%	Per kL	N	N

Water Connection Fees

Provide Junction and 2m of mains extension where main not in property	\$1,878.00	\$0.00	\$1,971.90	5.00%	Per Connection	N	N
Provide Junction in Existing main in Property (Main exposed by Applicant)	\$790.00	\$0.00	\$829.50	5.00%	Per Connection	N	N
Provide Junction in Existing main in Property (Main exposed by Council)	\$1,594.00	\$0.00	\$1,673.70	5.00%		N	N
Uralla and Bundarra Connection Charge to water main, up to 4 m	\$3,610.00	\$0.00	\$3,795.00	5.12%	Per connection within 4 m of water main: 20 mm or 25 mm	N	N
Uralla and Bundarra Connection Charge to water main, connection over 4 m			Construction cost + cost of additional design requirements will apply. Price on application.		Per connection beyond 4 m of water main: 20 mm or 25 mm	N	N

Other Water Fees and Charges

Water Meter supplied and fitted (>20 mm) or replaced			Price on application		Per Meter	N	N
Water Meter supplied and fitted (20 mm) or replaced	\$243.50	\$0.00	\$444.00	82.34%	Per Meter	N	N

Water Sales

Treated sewage effluent charge from the Uralla STP	\$1.20	\$0.00	\$1.30	8.33%	kL	N	N
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Name	Year 25/26	Year 26/27		Increase %	Unit	Statu	GST
	Fee (incl. GST)	GST	Fee (incl. GST)				

Water Sales [continued]

Bulk water sales	\$7.00	\$0.00	\$7.40	5.71%	Per kL	N	N
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Water Restriction Devices

Installation/Removal during service hours (7.30 am-3.00 pm)	\$180.50	\$0.00	\$190.00	5.26%	Per Activity	N	N
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Other Costs

Unmetered Fire Services Connection Cost	as per identified costs in the section 68 application process				per application	N	N
	as per identified costs in the section 68 application process						
Council required to clear vegetation to gain access to a meter, at cost charge	\$101.50	\$0.00	\$107.00	5.42%	Per Hour	N	N
This charge applies where property owners have not prevented vegetation from growing around the meter and will not clear it themselves. Rates advise that this is an 'at cost' charge.							
Council required to return to property to read meter (e.g. where meter access is denied by locked yards/gates etc)	\$80.50	\$0.00	\$101.00	25.47%	Per Visit	N	N

Stand Pipe Water Supply and Charges

Service Charge	\$0.00	\$0.00	\$65.00	∞	65	N	N
Stand Pipe Deposit	\$0.00	\$0.00	\$1,896.00	∞	Per standpipe	N	N
Stand Pipe Rent	\$0.00	\$0.00	\$65.00	∞	Per month	N	N
Water Access Card Administration Fee	\$0.00	\$0.00	\$126.00	∞	Per Application	N	N
Water Consumption	\$0.00	\$0.00	\$7.40	∞	Per kilolitre	N	N

Water Quality and Instrument Testing

Hydrant Flow Test	\$138.50	\$0.00	\$659.00	375.81%	Per test	N	N
Water Meter Testing only	\$155.50	\$0.00	\$340.00	118.65%	Per Meter	N	N

Fee will be refunded where meter is checked and found to be reading more than 4% over or under as per Australian Std AS3565-1 1998 and 2004

Sewer Charges

Access and Supply

Residential sewer access charge	\$847.39	\$0.00	\$889.76	5.00%	Per annum single dwelling per lot/unit	N	N
Non-residential sewer access charge	\$591.19	\$0.00	\$620.75	5.00%	Per annum per connection	N	N
Usage charge	\$2.00	\$0.00	\$2.10	5.00%	Per kL	N	N

Name	Year 25/26	Year 26/27		Increase %	Unit	Statu	GST
	Fee (incl. GST)	GST	Fee (incl. GST)				

Access and Supply [continued]

Unconnected lot sewer access charge	\$848.00	\$0.00	\$878.00	3.54%	Per annum per Lot	N	N
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Sewer Connection Charges

Provide Junction and 2m of mains extension where main not in property	\$1,878.00	\$0.00	\$1,971.90	5.00%	Per Connection	N	N
Provide Junction in Existing main in Property (Main exposed by Applicant)	\$790.00	\$0.00	\$829.50	5.00%	Per Connection	N	N
Provide Junction in Existing main in Property (Main exposed by Council)	\$1,594.00	\$0.00	\$1,673.70	5.00%	Per Connection	N	N
Supply & install pressure sewer unit & house service – Bundarra only	\$11,880.00	\$0.00	\$12,475.00	5.01%		N	N
Provide junction to main on property, up to 4 m	\$3,610.00	\$0.00	\$3,795.00	5.12%		N	N
Council staff exposed main							
Provide junction and connection beyond 4m from sewer main	Price on application. Full cost recovery construction cost + cost of additional design requirements will apply.				Per m construction cost plus other design requirements	N	N

Trade Waste Charges

Trade Waste

Trade Waste - Non-Compliance Charge	\$312.00	\$0.00	\$327.60	5.00%	Per Non-Compliance	N	N
Trade Waste – Annual Inspection Fee	\$104.00	\$0.00	\$107.65	3.51%	Per Annum	N	N
Trade Waste – usage	\$1.75	\$0.00	\$1.85	5.71%	Per kL	N	N

Drainage Fees

Copy of Drainage/Sewer Diagram	\$47.50	\$0.00	\$50.00	5.26%	Per Plan	N	N
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Engineering Services

General Services

Other (private) works			At cost plus 25%		Per work	N	Y
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Name	Year 25/26	Year 26/27		Increase %	Unit	Statu	GST
	Fee (incl. GST)	GST	Fee (incl. GST)				

Kerb and Guttering

Private works (not in conjunction with works program)		Full cost of works per DCP plus 25%			Per Metre	N	Y
Adjoining owner charges (in conjunction with works program)	\$127.50	\$12.00	\$132.00	3.53%	Per Metre	N	Y

Rural Addressing

Uralla Rural Property Address signage scheme (Blue)	\$360.00	\$32.73	\$360.00	0.00%		N	Y
Installation of new/replacement numbering post (Yellow)	\$85.50	\$7.77	\$85.50	0.00%	Per post	N	Y

Plant Hire Charges

Charges by Plant Item	Internal hire rate plus 25% with a minimum 1 hr applying				Per Item	N	Y
Grading Plant	Internal hire rate plus 25% with a minimum 1 hr applying				Per Crew	N	Y
Grading of private roads and driveways to be charged at full crew costs (grader, water cart & roller) unless alternative work available for unrequested grading items							

Road Restoration Fees

Road Restoration Fees	Full Cost of Work plus 25%					N	N
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Civil Engineering Works

Civil Engineering Works	Estimated full cost of agreed work plus 25% margin or at hourly rates for unspecified work (i.e hire of plant only) plus 25%					N	Y
The 25% margin may be varied subject to the nature and value of the work							

Mount Mutton transmitter

Leasing of space for transmitter and aerial at Mount Mutton	\$4,375.00	\$411.82	\$4,530.00	3.54%	Per annum	N	Y
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Waste Management Facility

Waste Product Sales

240L Wheelie Bin	\$187.20	\$0.00	\$200.30	7.00%	Each	N	N
140L Wheelie Bin	\$152.00	\$0.00	\$162.65	7.01%	Each	N	N
Delivery – Uralla & Bundara town area (within 5 km)	\$40.00	\$3.91	\$43.00	7.50%	Per return trip	N	Y
Delivery – Uralla and Bundarra 5-15 km	\$53.60	\$5.21	\$57.35	7.00%	Per return trip	N	Y
Delivery – beyond 15 km from Uralla or Bundarra, maximum 30 km	\$67.20	\$6.54	\$71.90	6.99%	Per return trip	N	Y

Sorted Recycling

Recyclable materials, sorted only (no charge)	No charge				Any volume	N	Y
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Name	Year 25/26	Year 26/27		Increase %	Unit	Statu	GST
	Fee (incl. GST)	GST	Fee (incl. GST)				

Residential Waste (Sorted)

Wheelie Bin (up to 240 Litre, per bin)	\$8.20	\$0.80	\$8.80	7.32%	Per wheelie bin (full or part)	N	Y
Car/sedan/wagon/4X4 domestic	\$10.10	\$0.98	\$10.80	6.93%	Full or part	N	Y
Utility/6 x 4 trailer	\$19.20	\$1.91	\$21.00	9.38%	Level	N	Y
Any load above Utility/6 x 4 trailer (per cubic metre)	\$19.20	\$1.91	\$21.00	9.38%	Per Cubic Meter	N	Y

Residential Waste (Unsorted)

Any load above Utility/6 x 4 trailer (per cubic metre)	\$60.80	\$5.91	\$65.00	6.91%	Per Cubic Metre	N	Y
Car/sedan/wagon/4x4 domestic vehicle	\$20.00	\$1.95	\$21.40	7.00%	Per load (full or part)	N	Y
Utility/6x4 trailer	\$38.40	\$3.74	\$41.10	7.03%	Per load (full or part)	N	Y
Wheelie Bin (Up to 240L and per bin)	\$15.20	\$1.48	\$16.30	7.24%	Per load (full or part)	N	Y

Uncontaminated garden and wood waste (Green Waste)

Bulk Green Waste Charges - Large Truck 10 Cubic Metres	\$137.60	\$0.00	\$147.30	7.05%	per 10 cubic metre load	N	N
Bulk Green Waste Charges - Small Truck 3 Cubic Metres	\$41.60	\$0.00	\$44.50	6.97%	per 3 cubic metre load	N	N
Bulk Green Waste Disposal (per cubic metre)	\$13.80	\$0.00	\$14.80	7.25%	per cubic metre	N	N
Uncontaminated Food and garden organic waste: wheelie bin (No Charge)	\$0.00	\$0.00	\$0.00	0.00%	per wheelie bin	N	Y
Uncontaminated garden and wood waste: Car, Sedan, Wagon	\$9.30	\$0.91	\$10.00	7.53%	per load	N	Y

* Four free vouchers per rate payer for green waste disposal issued with annual rate notice.

* If there is a storm event council will determine additional free vouchers for green waste disposal for a period of time

Uncontaminated Garden and Wood Waste: Utility/6x4 Trailer	\$12.00	\$1.17	\$12.90	7.50%		N	Y
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Contaminated Garden and Wood Waste (Green Waste)

Contaminated garden and wood waste (Charged as normal waste)	Charged at residential/commercial waste rates					N	Y
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Clean brick, Concrete, Tile

Wheelie Bin (up to 240 L, per bin)	\$9.60	\$0.95	\$10.40	8.33%	per bin (Full or part)	N	Y
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Name	Year 25/26	Year 26/27		Increase %	Unit	Statu	GST
	Fee (incl. GST)	GST	Fee (incl. GST)				

Clean brick, Concrete, Tile [continued]

Car/sedan/wagon/4X4 domestic	\$13.80	\$1.35	\$14.80	7.25%	Full or part	N	Y
Utility/6 x 4 trailer	\$16.00	\$1.56	\$17.20	7.50%	Full or part	N	Y
Commercial	\$49.60	\$4.82	\$53.00	6.85%	Per cubic metre	N	Y

Mattresses

Cot mattresses or any stripped mattresses (Charged as normal waste)	Charged as normal waste				Each	N	Y
Single	\$20.80	\$2.03	\$22.30	7.21%	Each	N	Y
King Single	\$24.00	\$2.34	\$25.70	7.08%	Each	N	Y
Double	\$30.40	\$2.95	\$32.50	6.91%	Each	N	Y
Queen	\$41.60	\$4.05	\$44.50	6.97%	Each	N	Y
King	\$44.80	\$4.36	\$48.00	7.14%	Each	N	Y

Lounges

4 Seaters and above or equivalent Lounges	\$0.00	\$4.55	\$50.00	∞		N	Y
1 seater	\$20.80	\$2.03	\$22.30	7.21%	Each	N	Y
2 seater	\$32.00	\$3.14	\$34.50	7.81%	Each	N	Y
3 seater	\$40.00	\$3.91	\$43.00	7.50%	Each	N	Y

E-Waste

NTCRS eligible e-waste				Free of charge	Per Item	N	Y
Non NTCRS e-waste	\$3.20	\$0.32	\$3.50	9.38%	Per Item	N	Y

Appliances

Fridges, freezers & air-conditioning units containing CFCs	\$28.80	\$2.80	\$30.80	6.94%	Per Unit	N	Y
All other white goods				Free of charge	Per Item	N	Y

Dead Animals

Small domestic animals e.g. cats, chickens, possums, dogs	\$28.80	\$2.80	\$30.80	6.94%	Per Item	N	Y
Medium animals – e.g. goats, sheep, pigs	\$67.20	\$6.54	\$71.90	6.99%	Per Item	N	Y
Large Animals – e.g. horses, cattle	\$90.40	\$8.80	\$96.80	7.08%	Per Item	N	Y

Tyres

Loads comprising more than 20 tyres, or tyre loads that are over 200 kg, will not be accepted without evidence of the required tracking and consignment.

Motorcycle	\$17.60	\$1.73	\$19.00	7.95%	Per Item	N	Y
Car	\$17.60	\$1.73	\$19.00	7.95%	Per Item	N	Y
4X4	\$33.60	\$3.27	\$36.00	7.14%	Per Item	N	Y
Light truck	\$36.80	\$3.59	\$39.50	7.34%	Per Item	N	Y
Truck	\$75.20	\$7.32	\$80.50	7.05%	Per Item	N	Y
Super single	\$150.40	\$14.64	\$161.00	7.05%	Per Item	N	Y

Name	Year 25/26	Year 26/27		Increase %	Unit	Statu	GST
	Fee (incl. GST)	GST	Fee (incl. GST)				

Tyres [continued]

Small tractor tyre, up to 1 m	\$316.80	\$30.82	\$339.00	7.01%	Per Item	N	Y
Medium tractor tyre, 1 m-1.9 m	\$585.60	\$56.96	\$626.60	7.00%	Per Item	N	Y
Large tractor tyre, 2 m-2.8 m	\$769.60	\$74.86	\$823.50	7.00%	Per Item	N	Y
Extra large tractor tyre, > 2.8 m	\$756.80	\$73.62	\$809.80	7.00%	Per Item	N	Y
Fork lift tyre, small up to 12"	\$49.60	\$4.82	\$53.00	6.85%	Per Item	N	Y
Fork lift tyre, medium 12"-18"	\$97.60	\$9.50	\$104.50	7.07%	Per Item	N	Y
Fork lift tyre, large greater than 18"	\$147.20	\$14.32	\$157.50	7.00%	Per Item	N	Y
Grader tyre	\$363.20	\$35.33	\$388.60	6.99%	Per Item	N	Y
Earth mover, small – up to 1 m	\$489.60	\$47.63	\$523.90	7.01%	Per Item	N	Y
Earth mover, medium, 1 m-1.5 m	\$1,174.40	\$114.24	\$1,256.60	7.00%	Per Item	N	Y
Earth mover, large, greater than 1.5 m	\$2,240.00	\$217.89	\$2,396.80	7.00%	Per Item	N	Y
Shredded Tyres				NOT ACCEPTED		N	Y

Commercial Waste

Commercial Waste - Bulk - Sorted	\$123.20	\$11.98	\$131.80	6.98%	Per cubic metre	N	Y
Commercial Waste - Bulk - Unsorted	\$247.20	\$24.05	\$264.50	7.00%	Per cubic metre	N	Y

Tyres on Rims

Tyres on rim will be charged at double the rate of tyres off rim

Asbestos

Inadequately wrapped or unbagged asbestos will not be accepted. Please note that asbestos weighing more than 100 kg, or consisting of more than 10 m2 of sheeting in one load, will not be accepted without evidence of the required consignment number.

Asbestos – asbestos bag including disposal cost, maximum 0.5 cubic metre	\$38.40	\$3.74	\$41.10	7.03%	Per Bag	N	Y
Asbestos-containing materials (subject to specific cost assessment)	\$497.60	\$48.41	\$532.50	7.01%	Per tonne	N	Y

Certified ENM and VENM

- Acceptable quantities will be based on available stockpiling space at Uralla landfill				No charge		N	Y
- Acceptable quantities will be based on available stockpiling space at Uralla landfill							
- Certification has to be provided to be accepted and needs to be suitable for re-use by Council.							

Bio solids

All special wastes must be collected, transported and disposed of strictly in accordance with the requirements of the WorkCover Authority and the Environment Protection Authority.

Processed sludges from water & sewage treatment (in solid form only, liquid not accepted))	\$91.20	\$8.87	\$97.60	7.02%	Per cubic metre	N	Y
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Name	Year 25/26	Year 26/27		Increase %	Unit	Statu	GST
	Fee (incl. GST)	GST	Fee (incl. GST)				

Waste Management Services

Domestic Waste Management

Domestic Waste Collection - 1 x 240L general waste (Kentucky)	\$347.70	\$0.00	\$382.47	10.00%	Per annum per assessment	N	N
Domestic Waste collection-1x140L General and 1x240L Recycling (all areas except Kentucky)	\$493.60	\$0.00	\$542.98	10.00%	Per Annum	N	N
Additional Kerbside General Waste service 240L (Kentucky)	\$319.20	\$0.00	\$351.12	10.00%	Per Year	N	N
Additional kerbside recycling service 240L - residential or commercial (all areas except Kentucky)	\$161.90	\$0.00	\$178.07	9.99%	Per Annum	N	N
Additional 140L kerbside general waste service - residential (all areas except Kentucky)	\$303.25	\$0.00	\$333.56	10.00%	Per Annum	N	N
Environmental Levy	\$392.05	\$0.00	\$419.49	7.00%	Per Annum	N	N

Green Waste Kerbside Collection Fee – Uralla Township

Collection Fee	\$114.00	\$0.00	\$129.40	13.51%	Per Annum & pro rata	N	N
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Commercial Recycling

Manual Collection Weekly – Cardboard Only	\$28.50	\$0.00	\$32.50	14.04%	Per Week	N	N
Manual Collection bi-weekly – Cardboard Only	\$57.00	\$0.00	\$65.00	14.04%	Per Week	N	N

Non-Rateable Waste Management

Domestic Waste Management Charge (Kentucky) 240L	\$347.70	\$0.00	\$382.47	10.00%	Per Service	N	N
Domestic Waste Management Service (Uralla, Bundarra, Invergowrie)	\$493.60	\$0.00	\$542.95	10.00%	Per Service	N	N

Commercial Waste

Commercial Kerbside Waste Service Small (Uralla, Bundarra, Invergowrie)	\$518.70	\$0.00	\$570.57	10.00%		N	N
Commercial Kerbside Waste Service Large (Uralla, Bundarra, Invergowrie)	\$644.10	\$0.00	\$708.51	10.00%		N	N
Commercial Kerbside Waste Service 240L General Waste (Kentucky)	\$364.80	\$0.00	\$401.28	10.00%		N	N
Additional 140L Commercial Waste Service (Uralla, Bundarra, Invergowrie)	\$319.20	\$0.00	\$351.12	10.00%	Per Year	N	N
Additional 240L Commercial Waste Service (Uralla, Bundarra, Invergowrie)	\$347.70	\$0.00	\$382.47	10.00%	Per Year	N	N
Additional 240L Commercial Waste Service (Kentucky)	\$347.70	\$0.00	\$382.47	10.00%	Per Year	N	N

Name	Year 25/26	Year 26/27		Increase %	Unit	Statu	GST
	Fee (incl. GST)	GST	Fee (incl. GST)				

Weed Management and Control

Private Works

Administrative charge based on time (hr)	\$86.00	\$8.14	\$89.50	4.07%	per hour	N	Y
Chemicals and other consumables				As quoted	As quoted	N	Y
Labour - Spraying	\$80.50	\$7.59	\$83.50	3.73%	per Hour	N	Y
Labour – supervisor / professional	\$113.50	\$10.68	\$117.50	3.52%	Per Hour	N	Y
Large Plant with spray equipment	\$109.00	\$10.27	\$113.00	3.67%	Per Hour	N	Y
Minimum Charge	\$286.00	\$26.95	\$296.50	3.67%		N	Y
Plant (vehicle) with spray equipment	\$74.50	\$7.05	\$77.50	4.03%	Per Hour	N	Y
Undertaking a 'drone' inspection (including mapping and equipment).	\$286.00	\$26.95	\$296.50	3.67%	Per Hour	N	Y

Project Works

Undertaking defined and contracted project works				As Quoted	As Quoted	N	Y
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Other fees and charges levied by Council

Admin Cost for Preparation and accepting a biosecurity undertaking by a person (under the provisions of Sections 142 & 146 of the Biosecurity Act 2015).	\$250.00	\$0.00	\$258.75	3.50%		Y	N
Entry onto private land to carry out treatment work for 'Fail to Comply' with individual biosecurity direction (under Sections 128 & 133 of the Biosecurity Act 2015), if undertaken by a contractor engaged by the council (per contractor charge plus cost of chemical).				Contractor charge plus GST and cost of chemical (if not included in contractor's cost) plus 15% of contractors charge for administration and supervision.		Y	N
Entry onto private land to carry out treatment work for 'Fail to Comply' with individual biosecurity direction (under Sections 128 & 133 of the Biosecurity Act 2015), if undertaken by Council (plus cost of chemical).	\$250.00	\$0.00	\$258.75	3.50%	Per hour	Y	N
Subsequent inspection of private property as part of Council's regulatory function, after the service of an individual biosecurity direction or Biosecurity Undertaking (under Sections 128 & 133 and 147 of the Biosecurity Act 2015).	\$180.00	\$0.00	\$186.30	3.50%	per hour	Y	N

Event Bin Service

Community Event General Waste	\$0.00	\$1.41	\$15.50	∞	Per bin	N	Y
Community event Recycling	\$6.85	\$0.70	\$7.75	13.14%	Per bin	N	Y
Commercial event General Waste	\$28.50	\$2.95	\$32.50	14.04%	Per Bin	N	Y
Commercial Event Recycling	\$0.00	\$1.48	\$16.25	∞	Per Bin	N	Y

Community and Recreational Services

Sporting Fields

Field Hire

External users – details of application should be sought from Council Schools Within the Shire Exempt.

Name	Year 25/26	Year 26/27		Increase %	Unit	Statu	GST
	Fee (incl. GST)	GST	Fee (incl. GST)				

Field Hire [continued]

Sunny Jim Mackay Park	\$67.50	\$6.36	\$70.00	3.70%	Per Day	N	Y
Uralla Sporting Complex #	\$67.50	\$6.36	\$70.00	3.70%	Per field/ per day	N	Y
Canteen hire (two available) #	\$64.00	\$6.05	\$66.50	3.91%	Per day per canteen	N	Y
Canteen hire bond (for non-regular user groups and for those outside of Uralla Shire area)	\$1,265.00	\$0.00	\$1,310.00	3.56%	Per event booking	N	N

Parks and Gardens

Casual Hiring Fee

Alma Park: Connect power to bandstand	\$43.50	\$4.14	\$45.50	4.60%	Per Day	N	Y
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Aquatic Centre

Admittance Fees

Pool Admission – Pensioners/Seniors				No Charge	Per Person	N	N
Pool Lane Hire Fee	\$0.00	\$1.82	\$20.00	∞	per hour	N	Y
Single Admission Fee – Adult	\$4.50	\$0.43	\$4.70	4.44%	Per Person	N	Y
Single Admission Fee – Child	\$2.20	\$0.23	\$2.50	13.64%	Per Person	N	Y
Books of 10 – Adult	\$42.00	\$3.95	\$43.45	3.45%	Per Book	N	Y
Books of 10 – Child	\$20.00	\$1.88	\$20.70	3.50%	Per Book	N	Y
Books of 20 – Adult	\$80.00	\$7.55	\$83.00	3.75%	Per Book	N	Y
Books of 20 – Child	\$37.00	\$3.48	\$38.30	3.51%	Per Book	N	Y
Books of 50 – Adult	\$175.00	\$16.50	\$181.50	3.71%	Per Book	N	Y
Books of 50 – Child	\$90.00	\$8.47	\$93.15	3.50%	Per Book	N	Y

Library Services

Photocopies and Printing (non self-service)

Library Fees

Lost membership card replacement	\$5.00	\$0.00	\$5.00	0.00%	Per Card	N	N
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Lost, damaged or stolen books

Processing Fee	\$11.00	\$0.00	\$11.00	0.00%	Per Item	N	N
Item Replacement		At cost - determined by CNRL per item.			Per Item	N	N

Inter-Library Loan Fee

Charge 1 (local library search)		No charge from specific NSW libraries.			Per Item	N	Y
Charge 2 (Library Lending Charge)	\$28.50	\$2.59	\$28.50	0.00%	Per Item	N	Y

Name	Year 25/26	Year 26/27		Increase %	Unit	Statu	GST
	Fee (incl. GST)	GST	Fee (incl. GST)				

Photocopies and Printing (self-service)

A4 Black and White	\$0.40	\$0.02	\$0.20	-50.00%	Per single sided page	N	Y
A4 Colour	\$0.60	\$0.09	\$1.00	66.67%	Per single sided page	N	Y
A3 Black and White	\$0.60	\$0.04	\$0.40	-33.33%	Per single sided page	N	Y
A3 Colour	\$1.20	\$0.18	\$2.00	66.67%	Per single sided page	N	Y

Cemeteries

Transfer of Interment Right	\$0.00	\$0.00	\$150.00	∞	per transfer	N	N
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Searches

Record search for burial details (after 15 minutes)	\$144.50	\$0.00	\$150.00	3.81%	Per Hour	N	N
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Uralla and Bundarra Lawn Cemeteries

Purchase of Double Depth Plot (does not include plaque)	\$2,110.00	\$0.00	\$2,500.00	18.48%	Per Plot	N	N
Interment	\$946.00	\$136.36	\$1,500.00	58.56%	Per interment	N	Y
Interment in an existing Grave	\$1,425.00	\$145.45	\$1,600.00	12.28%		N	Y
Interment: Saturdays, Sundays and Public Holidays loading	\$1,275.00	\$159.09	\$1,750.00	37.25%	Per interment	N	Y
Placement of ashes	\$602.00	\$68.18	\$750.00	24.58%	Minimum for Placement	N	Y
Permission to carry out work at existing grave, includes monument erection and inspection	\$76.00	\$0.00	\$150.00	97.37%	Per Plot	N	N
Surcharge for digging of grave by hand	\$192.50	\$27.27	\$300.00	55.84%	Per Person, Per Hour	N	Y

Uralla and Bundarra Old Section Cemeteries

Purchase of plot - Single Depth	\$1,380.00	\$0.00	\$1,800.00	30.43%	Per Plot	N	N
Purchase of plot - Double depth	\$2,110.00	\$0.00	\$2,500.00	18.48%	Per Plot	N	N
Interment	\$1,105.00	\$136.36	\$1,500.00	35.75%	Per interment	N	Y
Interment in an existing Grave	\$1,425.00	\$145.45	\$1,600.00	12.28%	Per interment	N	Y
Interment: Saturdays, Sundays and Public Holidays loading	\$1,275.00	\$159.09	\$1,750.00	37.25%	Per interment	N	Y
Placement of ashes	\$627.00	\$68.18	\$750.00	19.62%	Minimum Per Placement	N	Y

Name	Year 25/26	Year 26/27		Increase %	Unit	Statu	GST
	Fee (incl. GST)	GST	Fee (incl. GST)				

Uralla and Bundarra Old Section Cemeteries [continued]

Permission to carry out work at existing grave, includes monument erection and inspection	\$79.50	\$0.00	\$150.00	88.68%	Per Plot	N	N
Surcharge for digging of grave by hand	\$185.00	\$27.27	\$300.00	62.16%	Per Person	N	Y

Niche Garden

Purchase of Niche in garden	\$659.00	\$0.00	\$850.00	28.98%	Per Niche	N	N
Interment of Ashes	\$156.00	\$16.36	\$180.00	15.38%	Per Interment	N	Y
Interment: Saturdays, Sundays and Public Holidays loading	\$88.00	\$13.64	\$150.00	70.45%	Per Interment	N	Y
Removal of plaques	\$208.00	\$19.59	\$215.50	3.61%	Per Plaque	N	Y

Niche Wall Package

Purchase of Niche in Wall (Perpetual Interment Right)	\$0.00	\$0.00	\$673.00	∞	per niche	N	N
Plaque for Niche Wall	\$0.00	\$36.36	\$400.00	∞	per plaque	N	Y
Niche Wall Interment (time of need)	\$0.00	\$31.09	\$342.00	∞	per niche	N	Y
Vase	\$99.00	\$9.55	\$105.00	6.06%	Per Vase	N	Y
Additional lines on plaque	\$45.00	\$4.27	\$47.00	4.44%	Per Line	N	Y

Building Rental – Uralla

Courthouse Uralla

Front Meeting Room (kitchen and toilet access) - Commercial - 12 hours	\$220.00	\$22.36	\$246.00	11.82%	12 Hours	N	Y
Front Meeting Room (kitchen and toilet access) - Commercial - 3 hours	\$46.50	\$8.32	\$91.50	96.77%	2.5 Hours	N	Y
Front Meeting Room (kitchen and toilet access) - Commercial - 6 hours	\$110.00	\$11.18	\$123.00	11.82%	6 Hours	N	Y
Front Meeting Room (kitchen and toilet access) - Local Community Group(Not for profit) - 12 hours	\$110.00	\$11.18	\$123.00	11.82%	12 Hours	N	Y
Front Meeting Room (kitchen and toilet access) - Local Community Group(not for profit) - 3 hours	\$23.50	\$0.00	\$0.00	-100.00%	2.5 Hours	N	Y
Front Meeting Room (kitchen and toilet access) - Local Community Group(not for profit)- 6 hours	\$55.00	\$0.00	\$0.00	-100.00%	6 Hours	N	Y
Full Courthouse - Commercial - 12 Hours	\$330.00	\$42.36	\$466.00	41.21%	12 Hours	N	Y
Full Courthouse - Commercial - 3 Hours	\$69.00	\$12.45	\$137.00	98.55%	2.5 Hours	N	Y
Full Courthouse - Commercial - 6 Hours	\$165.00	\$21.18	\$233.00	41.21%	6 Hours	N	Y
Full Courthouse - Local Community Group (Not for Profit) - 3 Hours	\$34.50	\$0.00	\$0.00	-100.00%	2.5 Hours	N	Y
Full Courthouse - Local Community Group (Not for Profit) - 6 Hours	\$82.50	\$0.00	\$0.00	-100.00%	6 Hours	N	Y
Full Courthouse - Local Community Group(Not for Profit) - 12 Hours	\$165.00	\$21.18	\$233.00	41.21%	12 Hours	N	Y

Name	Year 25/26	Year 26/27		Increase %	Unit	Statu	GST
	Fee (incl. GST)	GST	Fee (incl. GST)				

Equipment Hire Charges

PA and conferencing Equipment (includes TV)	\$125.00	\$13.55	\$149.00	19.20%	Per Event	N	Y
Screen & Projector	\$231.50	\$26.82	\$295.00	27.43%		N	Y
Set-up change (1-2 of 4) Servery, Bar and tables, indoor/outdoor seating, shade.	\$100.00	\$14.09	\$155.00	55.00%	Per Event	N	Y
Set-up change (3-4 of 4) Servery, Bar and tables, indoor/outdoor seating, shade.	\$0.00	\$19.09	\$210.00	∞	per event	N	Y
Stage & Venue Lighting	\$191.00	\$19.55	\$215.00	12.57%	Per Event	N	Y
TV only	\$0.00	\$5.91	\$65.00	∞	per event	N	Y

Bond and Other Charges

Other Charges

Administration Fee	\$55.00	\$5.00	\$55.00	0.00%		N	Y
for multiple date changes of booking date or damages & breakages							
Cancellation Fee (<7 day's notice)					Full hire cost	N	Y
Cleaning Fee - Building	\$165.00	\$15.91	\$175.00	6.06%		N	Y
if venue left unclean							
Cleaning fee - front meeting room	\$0.00	\$10.00	\$110.00	∞	per event	N	Y
Damages & Breakages					Admin fee plus repair/replacement cost	N	Y
Decoration Removal	\$55.00	\$5.00	\$55.00	0.00%	per hour	N	Y
Lost Key Replacement (including all locks and key sets)	\$0.00	\$90.91	\$1,000.00	∞	per key	N	Y
Misuse of Equipment					Full repair or replacement cost	N	Y
Overstay Fee	\$0.00	\$30.00	\$330.00	∞		N	Y
Refundable Bond	\$500.00	\$0.00	\$500.00	0.00%	Per Event	N	N

Hill Street Uralla

Per Unit	\$345.00	\$0.00	\$358.00	3.77%	Per Unit Per Fortnight	N	N
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Uralla Pre-School

5 Hill Street, Uralla	\$504.00	\$47.45	\$522.00	3.57%	Per Week	N	Y
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Queen Street Uralla Caravan Park

Powered site for up to 2 persons	\$41.50	\$3.77	\$41.50	0.00%	Per Night	N	Y
Unpowered site for up to 2 persons	\$31.50	\$2.86	\$31.50	0.00%	Per Night	N	Y
Additional persons >2	\$6.50	\$0.64	\$7.00	7.69%	Per Night	N	Y
Uninhabited, unpowered tent site	\$8.00	\$0.91	\$10.00	25.00%	Per Night	N	Y

Longer stays (7 nights for 6)

Weekly Powered site for up to 2 persons	\$249.00	\$22.64	\$249.00	0.00%	Per Week	N	Y
Weekly Unpowered site for up to 2 persons	\$189.00	\$17.18	\$189.00	0.00%	Per Week	N	Y
Permanents with metered site	\$145.00	\$13.68	\$150.50	3.79%	Per Week	N	Y
Power for metered site	\$0.51	\$0.05	\$0.54	5.88%	kWh	N	Y

Name	Year 25/26	Year 26/27		Increase %	Unit	Statu	GST
	Fee (incl. GST)	GST	Fee (incl. GST)				

Uralla Community Centre

Tablelands Community Support Options – TCS

Large Group Room

Local Community Groups – Half Day	\$55.00	\$5.00	\$55.00	0.00%	Half Day	N	Y
Local Community Groups – Full Day	\$102.50	\$9.32	\$102.50	0.00%	Full Day	N	Y
Affiliated Centre Tenants	\$83.00	\$7.82	\$86.00	3.61%	Half Day	N	Y
Commercial Users	\$151.00	\$14.27	\$157.00	3.97%	Full Day	N	Y
Kitchen - Commercial Users	\$0.00	\$5.00	\$55.00	∞		N	Y
Kitchen - Local Community Groups	\$0.00	\$2.27	\$25.00	∞		N	Y

Private Parties/ Commercial Functions

Booking	\$175.50	\$16.55	\$182.00	3.70%	Per Day	N	Y
Cleaning bond (refundable)	\$338.00	\$0.00	\$350.00	3.55%	Per Booking	N	N

Small Group Room

Local Community Groups – Half Day	\$35.00	\$3.18	\$35.00	0.00%	Half Day	N	Y
Local Community Groups – Full Day	\$55.00	\$5.00	\$55.00	0.00%	Full Day	N	Y
Affiliated Centre Tenants	\$67.50	\$6.36	\$70.00	3.70%	Half Day	N	Y
Commercial Groups	\$96.00	\$9.09	\$100.00	4.17%	Full Day	N	Y

Kitchen (large room only)

All breakages will be charged at replacement cost		All breakages will be charged at replacement cost				N	Y
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Building Rental – Bundarra

Bundarra School of Arts Hall

Hall Hire (less than 2 hours)	\$23.50	\$2.23	\$24.50	4.26%	Per two hours	N	Y
General Hall Hire <50	\$57.00	\$5.36	\$59.00	3.51%	Per Day	N	Y
General Hall Hire >50	\$88.00	\$8.32	\$91.50	3.98%	Per Day	N	Y
Kitchen Use Extra <50	\$31.50	\$3.00	\$33.00	4.76%	Per Day	N	Y
Kitchen Use Extra >50	\$45.50	\$4.32	\$47.50	4.40%	Per Day	N	Y
Balls/weddings (includes kitchen hire)	\$163.50	\$15.41	\$169.50	3.67%	Per Day	N	Y
Commercial Use - ie Auctions, Markets, Polling		\$200 plus 25% of subletting fees			Per Day	N	Y
Small Regular Usage – eg sporting clubs	\$12.00	\$1.15	\$12.60	5.00%	Per Session	N	Y
Cleaning bond (refundable)	\$115.00	\$0.00	\$300.00	160.87%	Per Booking	N	N

External Equipment Hire

Cleaning bond (refundable)	\$57.50	\$0.00	\$60.00	4.35%	Per hire	N	N
Chairs	\$2.10	\$0.20	\$2.20	4.76%	Per Item	N	Y
Tables	\$8.80	\$0.84	\$9.20	4.55%	Per Item	N	Y

Name	Year 25/26	Year 26/27		Increase %	Unit	Statu	GST
	Fee (incl. GST)	GST	Fee (incl. GST)				

External Equipment Hire [continued]

Replacement of broken or missing chairs and tables (hall or external use)			At replacement cost		Per Item	N	Y
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Bundarra Caravan Park

Lost Key Replacement (including all locks and key sets)	\$0.00	\$68.18	\$750.00	∞	per one	N	Y
Powered site for up to 2 persons	\$29.50	\$2.82	\$31.00	5.08%	Per Night	N	Y
Unpowered site for up to 2 persons	\$17.00	\$1.60	\$17.60	3.53%	Per Night	N	Y
Additional persons	\$6.10	\$0.59	\$6.50	6.56%	Per Night	N	Y
Showers	\$5.00	\$0.45	\$5.00	0.00%	Per Use	N	Y

Aged and Community Care

Tableland Community Support

Support at Home and Private Clients

Support at Home	SaH co-contribution fees are calculated as a percentage of the price of each service, with participants paying a portion and the government subsidizing the remainder. The amount of the co-contribution depends upon the service provided and the level of co-contribution determined by an income assessment undertaken by Services Australia fees and charges are displayed on the My Aged Care website.					N	N
Tableland Community Support	Per the Fees and Charges on "My Aged Care" website					N	N

Commonwealth Home Support Programme

Goods, Equipment and Technology	25% of variable costs for goods / equipment or assistive technology				25% of variable costs for goods/ equipment or assistive technology.	N	N
Domestic Assistance	\$16.00	\$0.00	\$17.00	6.25%	Per Hour	N	N
Personal care	\$16.00	\$0.00	\$17.00	6.25%	Per Hour	N	N
Respite	\$16.00	\$0.00	\$17.00	6.25%	Per Hour	N	N
Social Support – Individual	\$16.00	\$0.00	\$17.00	6.25%	Per Hour	N	N
Social Support – Group	\$12.00	\$0.00	\$13.00	8.33%	Per Hour	N	N
Allied Health	\$37.00	\$0.00	\$39.00	5.41%	Service	N	N
Home Maintenance	\$32.00	\$0.00	\$34.00	6.25%	Per Hour	N	N

NDIS

House cleaning	As per current NDIS Price Guide				Per hour	Y	N
Plan Management	As per current NDIS Price Guide				Per hour	Y	N
Self-Care Activities	As per current NDIS Price Guide				Per hour	Y	N

Name	Year 25/26	Year 26/27		Increase %	Unit	Statu	GST
	Fee (incl. GST)	GST	Fee (incl. GST)				

McMaugh Gardens Aged Care Centre

Bond

Accommodation Entry Bond	\$350,000.00	\$0.00	\$400,000.00	14.29%	Per Room maximum to asset testing	Y	N
Accommodation Entry Bond – further detail	In line with the Dept of Health & Ageing regulated Pensioner Allowable limit for Accommodation Bonds					Y	N

Daily Fees

Standard Resident	As per Department of Health schedule of resident fees & charges	Per Day	Y	N
Protected Resident	As per Department of Health schedule of resident fees & charges	Per Day	Y	N
Phased Resident	As per Department of Health schedule of resident fees & charges	Per Day	Y	N
Non Standard Resident	As per Department of Health schedule of resident fees & charges	Per Day	Y	N

Respite

Pensioner	As per Department of Health schedule of resident fees & charges	Per Day	Y	N
Non-Pensioner	As per Department of Health schedule of resident fees & charges	Per Day	Y	N
Day Respite	As per Department of Health schedule of resident fees & charges	Per Day	Y	N

Transport Residents

Staff Escort - Registered Nurse	By negotiation			One Way Trip	N	Y	
Staff Escort	\$60.00	\$5.45	\$60.00	0.00%	Hour	N	Y

Visitor Meals

Lunch	\$17.00	\$1.64	\$18.00	5.88%	Each	N	Y
Dinner	\$17.00	\$1.64	\$18.00	5.88%	Each	N	Y

Hairdressing

Hair Salon

Ladies

Ladies Cut	\$0.00	\$4.00	\$44.00	∞	per cut	N	Y
Shampoo	\$0.00	\$1.00	\$11.00	∞	per person	N	Y
Shampoo & set	\$0.00	\$3.00	\$33.00	∞	per person	N	Y
Shampoo & Blow-Wave	\$0.00	\$4.00	\$44.00	∞	per person	N	Y
Blow-Wave & Hot Tong	\$0.00	\$4.45	\$49.00	∞	per person	N	Y

Name	Year 25/26	Year 26/27		Increase %	Unit	Statu	GST
	Fee (incl. GST)	GST	Fee (incl. GST)				

Ladies [continued]

Perm, Cut & Set or Blow-Wave	\$0.00	\$11.45	\$126.00	∞	per person	N	Y
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Gents

Men's Cut	\$0.00	\$3.00	\$33.00	∞	per cut	N	Y
Clipper Cut	\$0.00	\$2.18	\$24.00	∞	per cut	N	Y
Beard or Moustache Trim	\$0.00	\$1.00	\$11.00	∞	per person	N	Y

Community Outings

Community Outing

Labels - for Clothing	\$0.00	\$0.09	\$1.00	∞	per clothing item	N	Y
Outings - Bus Trips	\$0.00	\$0.45	\$5.00	∞	per person	N	Y
Morning Tea on Outings	Residents pay for their own morning tea				N/A	N	N

Tablelands Community Transport**Client Contributions – Individual return transport**

0-15 km	\$15.00	\$0.00	\$15.00	0.00%	Per return trip per person	N	N
16-50 km	\$25.00	\$0.00	\$25.00	0.00%	Per return trip per person	N	N
51-100 km	\$35.00	\$0.00	\$35.00	0.00%	Per return trip per person	N	N
101-150 km	\$45.00	\$0.00	\$45.00	0.00%	Per return trip per person	N	N
151-200 km	\$55.00	\$0.00	\$55.00	0.00%	Per return trip per person	N	N
201-250 km	\$70.00	\$0.00	\$70.00	0.00%	Per return trip per person	N	N
251-300 km	\$130.00	\$0.00	\$130.00	0.00%	Per return trip per person	N	N

Client Contributions – Group return transport

Access Bus (Uralla/ Invergowrie/ Armidale)	\$10.00	\$0.00	\$10.00	0.00%	Per return trip per person	N	N
Social Outing	\$20.00	\$0.00	\$20.00	0.00%	Per return trip per person	N	N

Name	Year 25/26	Year 26/27		Increase %	Unit	Statu	GST
	Fee (incl. GST)	GST	Fee (incl. GST)				

Other Services

Community transport – other	Cost is variable based on km and time used					N	N
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Development and Health Services

Development Control

The fees identified as a Statutory Fee in the Council Cost Recovery Policy column will be charged in accordance with the maximum fee payable under the Environmental Planning and Assessment Act 1979 (as amended). The applicable fees at the time of printing are as follows and may be changed without notice.

Section 7.11 Contributions

Previously Section 94 Contributions

Section 7.11 Contributions	See: Section 7.11 and 7.12 Contributions Document on Council's website					N	N
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Complying Development Certificates – Fees based on construction cost

To \$5,000	\$206.00 plus \$5.50 per \$1,000	Per Application	N	Y
\$5,001-\$100,000	\$238.00 plus \$3.85 per \$1,000 above \$5,000	Per Application	N	Y
\$100,001-\$250,000	\$655.00 plus \$2.20 per \$1,000 above \$100,000	Per Application	N	Y
Over \$250,000	\$1,029.00 plus \$1.10 per \$1,000 above \$250,000	Per Application	N	Y

Development Applications – Building Works – Based on cost of works

Environmental Planning & Assessment Regulation 2021, Schedule 4

Development Application Fees (all)	As per statutory fees in accordance with Schedule 4 (Item 2.1) of the Environmental Planning and Assessment Regulation 2021 refer Cl. 256	Per Application	Y	N
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Development Application

Erection of dwelling costing less than \$100,000	As per statutory fees in accordance with Schedule 4 (Item 2.3) of the Environmental Planning and Assessment Regulation 2021 refer Cl. 256	Per Application	Y	N
Development not involving the erection of a building, the carrying out of a work, or the subdivision of land or demolition	As per statutory fees in accordance with Schedule 4 (Item 2.7) of the Environmental Planning and Assessment Regulation 2021 refer Cl. 256	Per Application	Y	N
Advertising Signs (Including additional signs)	As per statutory fees in accordance with Schedule 4 (Item 2.2) of the Environmental Planning and Assessment Regulation 2021 refer Cl. 256	First Sign	Y	N

Miscellaneous Administrative Application Fees

Building Entitlement Confirmation Fee

Per application	\$374.00	\$0.00	\$388.00	3.74%	Per Application	N	N
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Name	Year 25/26	Year 26/27		Increase %	Unit	Statu	GST
	Fee (incl. GST)	GST	Fee (incl. GST)				

Planning Reform Fee

For cost of work >\$50,000 for each \$1,000			(\$0.64 per \$1,000) - \$5		Per Matter	Y	N
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Subdivision Fees

Applications shall be accompanied by a base fee plus a fee for each allotment to be created by the subdivision.

Subdivisions – Opening of a New Road	As per statutory fees in accordance with Schedule 4 (Item 2.4) of the Environmental Planning and Assessment Regulation 2021 refer Cl. 256	Per Application	Y	N
Subdivisions – No opening of a New Road	As per statutory scale of fees in accordance with Schedule 4 (Item 2.5) of the Environmental Planning and Assessment Regulation 2021 refer Cl. 256	Per Application	Y	N
Subdivisions – Strata	As per statutory fees in accordance with Schedule 4 (Item 2.6) of the Environmental Planning and Assessment Regulation 2021 refer Cl. 256	Per Application	Y	N

Road Naming

Road Naming Administration and Advertising Fee (Per Road)	\$281.00	\$0.00	\$290.84	3.50%	Per Service	N	N
Section 138 Approval (Driveway crossover and kerb inlets)	\$197.00	\$0.00	\$203.90	3.50%	Per Application	N	N

Subdivision Certificate / Title Plan Processing Fee

Subdivision Works Certificate - Per lot (includes up to 5 inspections)	\$450.00	\$40.91	\$450.00	0.00%	Per lot	N	Y
Subdivision Works Inspection Per inspection over 5 (If over 5 required)	\$393.00	\$35.73	\$393.00	0.00%		N	Y
Subdivision Certificate / Title Plan Processing Fee - Units, Occupancies or Lots - 2-10			\$520 + \$93 per unit/lot		Per Certificate	N	N
Subdivision Certificate / Title Plan Processing Fee - Units, Occupancies or Lots - >10			\$1,140 + \$93 per unit/lot		Per Certificate	N	N

Refund of DA fee for cancellation of DA

Processing commenced		1/2 DA fee	Per Application	N	N
Processing largely completed		No refund	Per Application	N	N
Processing not commenced		Full DA fee	Per Application	N	N

Review of Determination

Not involving building work	As per statutory fees in accordance with Schedule 4 (Item 7.1) of the Environmental Planning and Assessment Regulation 2021 refer Cl. 256	Per Application	Y	N
Where the request is in respect to a Development application for the erection of a dwelling with an estimated construction cost of \$100,000 or less	As per statutory fees in accordance with Schedule 4 (7.2) of the Environmental Planning and Assessment Regulation 2021 refer Cl. 256	Per Application	Y	N

Name	Year 25/26	Year 26/27		Increase %	Unit	Statu	GST
	Fee (incl. GST)	GST	Fee (incl. GST)				

Review of Determination [continued]

Review of Determination (All other development)	As per statutory fees in accordance with Schedule 4 (Item 7.3 or Item 7.4) of the Environmental Planning and Assessment Regulation 2021 refer Cl. 256	Per Application	Y	N
Notice of application for review of a determination	As per statutory fees in accordance with Schedule 4 (Item 7.7) of the Environmental Planning and Assessment Regulation 2021 refer Cl. 256	Per Application	Y	N

All other Development Work

Review of Determination per EPA Regulations (Rejection)

Application for review of decision to reject and not determine a development application under the Act, section 8.2(1)(c)	As per statutory fees in accordance with Schedule 4 (Item 7.4) of the Environmental Planning and Assessment Regulation 2021 refer Cl. 256	Per Application	Y	N
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Modification of Development Consent

For a modification to be considered under Section 4.55 of the Environmental Planning and Assessment Act, the proposal must be substantially the same as the development originally approved. Fee for re-advertising/renotification may apply.

Modifications

4.55(1) – Minor Error/Discrepancy	As per statutory fees in accordance with Schedule 4 (item 4.1) of the Environmental Planning and Assessment Regulation 2021 refer Cl. 256	Per Application	Y	N
4.55 (1A) & 4.56 (1) – Modification of minor environmental impact	As per statutory fees in accordance with Schedule 4 (Item 4.2) of the Environmental Planning and Assessment Regulation 2021 refer Cl. 256	Per Application	Y	N
4.55(2) or 4.56(1) (not of minimal environmental impact) Original fee was less than \$100.00	As per statutory fees in accordance with Schedule 4 (item 4.3) of the Environmental Planning and Assessment Regulation 2021 refer Cl. 256	Per Application	Y	N
4.55(2) or 4.56(1) (not of minimal environmental impact) Original fee was greater than \$100.00	As per statutory fees in accordance with Schedule 4 (item 4.4) of the Environmental Planning and Assessment Regulation 2021 refer Cl. 256	Per Application	Y	N
Modification application under the Act, section 4.55(2) or 4.56(1) (not of minimal environmental impact) if the fee for the original application was 1 fee unit or more and the application relates to an original development application, other than an original development application specified in item 4.3 or 4.4	As per statutory fees in accordance with Schedule 4 (item 4.5) of the Environmental Planning and Assessment Regulation 2021 refer Cl. 256	Per Application	Y	N
Additional fee for modification application if notice of application is required to be given under the Act, section 4.55(2) or 4.56(1)	As per statutory scale of fees in accordance with Schedule 4 (Item 4.6) of the Environmental Planning and Assessment Regulation 2021 refer Cl. 256	Per Application	Y	N
Additional fee for modification application that is accompanied by statement of qualified designer	As per statutory fees in accordance with Schedule 4 (item 4.7) of the Environmental Planning and Assessment Regulation 2021 refer Cl. 256	Per Application	Y	N

All other requests for modifications, based on estimated construction costs

Designated Development

Designated development requiring advertising	As per statutory fees in accordance with Schedule 4 (Item 3.5) of the Environmental Planning and Assessment Regulation 2021 refer Cl. 256	Per Application	Y	N
Designated Development – Standard DA Fees plus additional fee	As per statutory fees in accordance with Schedule 4 (Item 3.3) of the Environmental Planning and Assessment Regulation 2021 refer Cl. 256	Per Application	Y	N

Name	Year 25/26	Year 26/27		Increase %	Unit	Statu	GST
	Fee (incl. GST)	GST	Fee (incl. GST)				

Integrated, Concurrence & Prohibited Development

Additional fee for Integrated Development and Development requiring Concurrence	As per statutory fees in accordance with Schedule 4 (item 3.1 & 3.2) of the Environmental Planning and Assessment Regulation 2021 refer Cl.256				Per Application	Y	N
Designated Development – Standard DA Fees plus additional fee	As per statutory fees in accordance with Schedule 4 (item 3.3) of the Environmental Planning and Assessment Regulation 2021 refer Cl.256				Per Application	Y	N
Additional fee for development application that is referred to design review panel for advice	As per statutory fees in accordance with Schedule 4 (item 3.4) of the Environmental Planning and Assessment Regulation 2021 refer Cl.256				Per Application	Y	N
Giving Notice for Nominated Integrated Development, Designated Development, Prohibited Developments, and other (Advertising)	As per statutory fees in accordance with Schedule 4 (item 3.5, 3.6, 3.7, 3.8) of the Environmental Planning and Assessment Regulation 2021 refer Cl. 256				Per Application	Y	N

Privately Certified Certificate Registration via Planning Portal

Engineering Plans Checking (design and construction) – based on cost of work

Planning Proposal

Planning proposal application	At full cost to applicant				Per Application	N	N
Subject to \$4,500 deposit							

Planning Proposals Minor LEP Amendments

Total overall fee for minor LEP amendments is \$14,000 plus \$180 per hour over 50 hours plus full cost of community consultation, public hearings and specialist studies if required.

Stage 1 - pre-lodgment	\$1,050.00	\$0.00	\$1,050.00	0.00%	Per proposal	N	N
Stage 2 - lodgment	\$3,000.00	\$0.00	\$3,000.00	0.00%	Per proposal	N	N
Stage 3 - submission requesting gateway determination	\$5,250.00	\$0.00	\$5,250.00	0.00%	Per proposal	N	N
Public Notification and Community Consultation	Full Cost Recovery				Per proposal	N	N
Public Hearing	Full cost recovery					N	N
Specialist Studies	Full Cost Recovery				Per Study	N	N

Standard Planning Proposals

Stage 1 - pre-lodgment	\$2,100.00	\$0.00	\$2,100.00	0.00%	Per proposal	N	N
Stage 2 - lodgment	\$6,300.00	\$0.00	\$6,300.00	0.00%	Per proposal	N	N
Stage 3 - submission requesting gateway determination	\$14,700.00	\$0.00	\$14,700.00	0.00%	Per proposal	N	N
Stage 4 - implement gateway determination and make LEP amendment	\$10,500.00	\$0.00	\$10,500.00	0.00%	Per proposal	N	N
Public Notification and Community Consultation	Full Cost Recovery				Per proposal	N	N
Public Hearing	Full Cost Recovery				Per Hearing	N	N

Name	Year 25/26	Year 26/27		Increase %	Unit	Statu	GST
	Fee (incl. GST)	GST	Fee (incl. GST)				

Standard Planning Proposals [continued]

Specialist Studies				Full Cost Recovery	Per Study	N	N
The cost of specialist studies is to be met by the proponent for the planning proposal.							

Complex Planning Proposals

Stage 1 - pre-lodgment	\$4,200.00	\$0.00	\$4,200.00	0.00%	Per proposal	N	N
Stage 2 - lodgment	\$10,500.00	\$0.00	\$10,500.00	0.00%	Per proposal	N	N
Stage 3 - submission requesting gateway determination	\$18,900.00	\$0.00	\$18,900.00	0.00%	Per proposal	N	N
Stage 4 - implement gateway determination and make LEP amendment	\$14,700.00	\$0.00	\$14,700.00	0.00%	Per proposal	N	N
Public Notification and Community Consultation				Full Cost Recovery	Per proposal	N	N
Public Hearing				Full Cost Recovery	Per Hearing	N	N
Specialist Studies				Full Cost Recovery	Per Study	N	N
The cost of specialist studies is to be met by the proponent for the planning proposal							

SEPP Applications

Long Service Levy

Part of the service may not be GST taxable

Long Service Levy fee for cost of works \$250,000 and over	0.35% of cost of all building work \$250,000 and over	Cost of work	Y	N
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Construction Certificates

To \$5,000	\$365.75	\$34.41	\$378.55	3.50%	Per Application	N	Y
\$5,001-\$100,000	\$502.00	\$47.27	\$520.00	3.59%	Per Application	N	Y
\$100,001-\$250,000	\$1,045.00	\$98.64	\$1,085.00	3.83%	Per Application	N	Y
Over \$250,000	\$1050.00 plus \$1.10 per \$1,000 above \$250,000				Per Application	N	Y

Fee for Basix Certificate

Section 68 Applications

On-site Waste Water management system	\$283.00	\$0.00	\$293.00	3.53%	Per Application	N	N
Minor changes to existing OSSM system or scheduled inspection	\$103.00	\$0.00	\$107.00	3.88%	Per Application	N	N
Sewer supply work	\$198.50	\$0.00	\$205.50	3.53%	Per Application	N	N

Name	Year 25/26	Year 26/27		Increase %	Unit	Statu	GST
	Fee (incl. GST)	GST	Fee (incl. GST)				

Section 68 Applications [continued]

Water supply work	\$198.50	\$0.00	\$205.50	3.53%	Per Application	N	N
Stormwater supply work	\$198.50	\$0.00	\$205.50	3.53%	Per Application	N	N
Install a manufactured home, moveable dwelling or associated structure	\$511.00	\$0.00	\$529.00	3.52%	Per Application	N	N
Management of waste	\$128.00	\$0.00	\$132.50	3.52%	Per Application	N	N
Community land	\$128.00	\$0.00	\$132.50	3.52%	Per Application	N	N
Public Roads	\$128.00	\$0.00	\$132.50	3.52%	Per Application	N	N
Caravan Park/camping ground	\$254.50	\$0.00	\$263.50	3.54%	Per Application	N	N
Amusement Device	\$198.50	\$0.00	\$205.50	3.53%	Per Application	N	N
Domestic oil or solid fuel heating appliance, other than a portable appliance	\$198.50	\$0.00	\$205.50	3.53%	Per Application	N	N
Use a standing vehicle or any article for the purpose of selling any article in a public place	\$483.00	\$0.00	\$500.00	3.52%	Per Application	N	N

Building Inspections (including Compliance and Occupation Certificates)

Fire Safety Schedule (Inspection, Assessment & Schedule)			Price on Application		Price on Application	N	Y
Inspection	\$330.00	\$31.09	\$342.00	3.64%	Per inspection	N	Y

Building Certificates

Domestic – Includes Initial inspection

Fee	\$250.00	\$0.00	\$250.00	0.00%	Per Dwelling	Y	N
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Commercial

Building Certificates – building up to 200m2	\$250.00	\$0.00	\$250.00	0.00%	Per Building	Y	N
Building Certificates – Fee for 201-2,000m2		\$250.00 plus \$0.50 per m2 over 200m2			Per Building	Y	N
Building Certificates – Fee for greater than 2,001m2		\$1,165.00 plus \$0.075 per m2 over 2000m2			Per Building	Y	N

Name	Year 25/26	Year 26/27		Increase %	Unit	Statu	GST
	Fee (incl. GST)	GST	Fee (incl. GST)				

Building Certificate – additional inspections (if required)

Building Certificate – additional inspections (if required)	\$90.00	\$0.00	\$93.15	3.50%	Per Building	Y	N
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Copy of Building Certificate

Copy of Building Certificate	\$13.00	\$0.00	\$13.00	0.00%	Per Copy	Y	N
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Additional fee where applicant /owner erected the building and:

Development consent, complying development consent or construction certificate consent was required and not obtained	Maximum fee payable to which the erection or alteration relates in the period of 24 months immediately preceding	Per Certificate	Y	N
Penalty notice has been issued for an offence under the Act in relation to erection of building and the penalty has been paid	Maximum fee payable to which the erection or alteration relates in the period of 24 months immediately preceding	Per Certificate	Y	N
Where Order No, 2, 12, 13, 15, 18 or 19 in the Schedule 5 of the Act has been issued	Maximum fee payable to which the erection or alteration relates in the period of 24 months immediately preceding	Per Certificate	Y	N
Where a person has been found guilty of an offence under the Act in relation to the erection of a building	Maximum fee payable to which the erection or alteration relates in the period of 24 months immediately preceding	Per Certificate	Y	N
Where the court has made a finding that the building was erected in contravention of a provision of the Act	Maximum fee payable to which the erection or alteration relates in the period of 24 months immediately preceding	Per Certificate	Y	N

Building Indemnity Insurance

Solicitor Enquiry	\$73.50	\$0.00	\$76.50	4.08%	Per Enquiry	N	N
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Environmental Engineering

Licensing Fees

General

Inspection of Underground Petroleum Storage Systems					Per inspection	N	N
Advertisement/Advertising Structure Inspection	\$47.50	\$0.00	\$49.50	4.21%	Per Inspection	N	N
Sandwich Board Inspection	\$48.00	\$0.00	\$50.00	4.17%	Per Inspection	N	N
Cooling Tower Inspection (microbial Control)	\$198.50	\$0.00	\$205.50	3.53%	Per Inspection	N	N
Essential Services (Fire Safety) Certificate Registration and Administration	\$53.00	\$5.00	\$55.00	3.77%	Per Inspection	N	Y
Hairdresser/Beauty Salon/Skin Penetration Inspection	\$161.00	\$0.00	\$167.00	3.73%	Per Inspection	N	N

Food Premises

Annual Administration/Registration Fee (includes 1 inspection)	\$266.50	\$0.00	\$266.50	0.00%	Per Premises	Y	N
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Name	Year 25/26	Year 26/27		Increase %	Unit	Statu	GST
	Fee (incl. GST)	GST	Fee (incl. GST)				

Food Premises [continued]

Inspection Fee includes repeat inspection due to non-compliance, change of premises operator and if non compliance based on complaint.	\$202.00	\$0.00	\$209.50	3.71%	Per Premises Per Hour	N	N
Issue of Improvement Notice	\$350.00	\$0.00	\$350.00	0.00%	Per Notice	Y	N

Swimming Pools

Registration on behalf of owner	\$11.60	\$1.11	\$12.20	5.17%	Per Pool/ Spa	Y	Y
Exemption	\$106.00	\$0.00	\$109.71	3.50%	Per Pool/ Spa	Y	N
Inspection	\$150.00	\$14.14	\$155.50	3.67%	Per Pool/ Spa	N	Y
2nd inspection if 1st failed (no 3rd inspection fee)	\$110.00	\$10.36	\$114.00	3.64%	Per Pool/ Spa	N	Y

Street Vendors

License/Approval Fee	\$122.50	\$0.00	\$127.00	3.67%	Per Vendor	N	N
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Onsite Sewerage Management Systems

Registration	\$48.50	\$0.00	\$50.50	4.12%	Per system	N	N
Inspection	\$204.00	\$0.00	\$211.50	3.68%	Inspection	N	N
Administration fee for non-inspected systems	\$53.00	\$0.00	\$55.00	3.77%	Per estimated system	N	N

Development Information

Development Certificates

Section 10.7(2) Certificate (EPA) EPA Regulations 2000	\$71.00	\$0.00	\$71.00	0.00%		Y	N
Section 10.7 (2) & (5) Certificate (includes Notices and Orders information) EPA Regulations 2000	\$178.00	\$0.00	\$178.00	0.00%		Y	N
Multiple copies of Certificates	\$17.16	\$0.00	\$17.76	3.50%	Per additional copy	N	N
Section 735A Orders and Notices Certificate	\$127.00	\$0.00	\$131.50	3.54%	Per Certificate	N	N

Certificates

Confirmation of Development Information (Interpreting LEP, existing use rights, housing entitlements, file search)	\$122.50	\$0.00	\$127.00	3.67%	Per Hour	N	N
Certified copy of an Environmental Planning Instrument/related document per EPA Act	\$55.50	\$0.00	\$57.50	3.60%	Per Copy	N	N

Name	Year 25/26	Year 26/27		Increase %	Unit	Statu	GST
	Fee (incl. GST)	GST	Fee (incl. GST)				

Certificates [continued]

Digital media of Council LEP, DCP or related Planning/Development Policy	\$22.50	\$0.00	\$23.50	4.44%	Per Disk	N	N
Other copy of Council LEP, DCP or related Planning/Development Policy	\$43.50	\$0.00	\$45.50	4.60%	Per Document	N	N
Documents <10 pages	\$8.40	\$0.00	\$8.70	3.57%	Per Document	N	N
Documents 10-30 pages	\$14.60	\$0.00	\$15.20	4.11%	Per Document	N	N
Documents 31-50 pages	\$29.50	\$0.00	\$31.00	5.08%	Per Document	N	N
Documents >51 pages	\$55.50	\$0.00	\$57.50	3.60%	Per Document	N	N
Binders and covers (DCP)	\$72.00	\$0.00	\$75.00	4.17%	Per Document	N	N
LEP full size colour map sheet	\$55.50	\$0.00	\$57.50	3.60%	Per Document	N	N
Uralla Shire Biodiversity Strategy 2012	\$43.00	\$0.00	\$45.00	4.65%	Per Document	N	N
Uralla Biodiversity Strategy Planning Outcomes Report 2013	\$14.60	\$0.00	\$15.20	4.11%	Per Document	N	N

Other Regulatory Fees

Vehicle Impounding	\$40.00 per tyre \$160.00 Impound fee + \$12.00 per night vehicle remains impounded + fullcost recovery for towing from location to impound yard.				Per Vehicle	N	N
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Animal Control

Companion Animal Regulation 2021 - Registration Category

Dog - Desexed (by 12 weeks or when sold if earlier than 12 weeks)	\$80.00	\$0.00	\$80.00	0.00%	per animal	Y	N
Dog - Desexed (by eligible pensioner)	\$35.00	\$0.00	\$35.00	0.00%	Per Animal	Y	N
Dog - Desexed (sold by pound/shelter)	\$0.00	\$0.00	\$0.00	0.00%	Per Animal	Y	N
Dog - Not desexed or desexed (for not desexing dog by 6 months)	\$262.00	\$0.00	\$262.00	0.00%	Per Animal	Y	N
Dog - Not Desexed (not recommended)	\$80.00	\$0.00	\$80.00	0.00%	Per Animal	Y	N
Dog - Not Desexed (not recommended eligible pensioner)	\$35.00	\$0.00	\$35.00	0.00%	Per Animal	Y	N
Dog - Registration (recognized breeder)	\$80.00	\$0.00	\$80.00	0.00%	Per Animal	Y	N
Dog - Working	\$0.00	\$0.00	\$0.00	0.00%	Per Animal	Y	N

Name	Year 25/26	Year 26/27		Increase %	Unit	Statu	GST
	Fee (incl. GST)	GST	Fee (incl. GST)				

Companion Animal Regulation 2021 - Registration Category [continued]

Dog - Service of the State	\$0.00	\$0.00	\$0.00	0.00%	Per Animal	Y	N
Assistance Animal	\$0.00	\$0.00	\$0.00	0.00%	Per Animal	Y	N
Cat - Desexed or Not Desexed (by 12 weeks or when sold if earlier than 12 Weeks)	\$70.00	\$0.00	\$70.00	0.00%	Per animal	Y	N
Cat - Desexed (eligible Pensioner)	\$35.00	\$0.00	\$35.00	0.00%	each	Y	N
Cat - Desexed (sold by pound/shelter)	\$0.00	\$0.00	\$0.00	0.00%	Per Animal	Y	N
Cat - Not Desexed (not recommended)	\$70.00	\$0.00	\$70.00	0.00%	Per animal	Y	N
Cat - not Desexed (not recommended - eligible pensioner)	\$35.00	\$0.00	\$35.00	0.00%	each	Y	N
Cat - not Desexed (recognised breeder)	\$70.00	\$0.00	\$70.00	0.00%	each	Y	N
Registration late fee	\$23.00	\$0.00	\$23.00	0.00%	Per animal	Y	N

Companion Animal Regulation 2021 – Annual Permit Category

Cat not desexed by four months of age	\$99.00	\$0.00	\$99.00	0.00%	Per animal	Y	N
Dangerous Dog	\$236.00	\$0.00	\$236.00	0.00%	Per animal	Y	N
Restricted Dog	\$236.00	\$0.00	\$236.00	0.00%	each	Y	N
Permit late Fee	\$23.00	\$0.00	\$23.00	0.00%	Per animal	Y	N

Companion Animal Control – Release/Sale/Surrender

Animal surrender	\$200.00	\$0.00	\$207.00	3.50%	Each	N	N
First Release	\$86.50	\$0.00	\$90.00	4.05%	Each	N	N
Second Release (within 12 months)	\$156.00	\$0.00	\$161.50	3.53%	Each	N	N
Daily Charge, Sustenance	\$32.50	\$0.00	\$34.00	4.62%	Per Day	N	N

Dog Control – Training Aids

Hire of Trap	\$63.33	\$5.96	\$65.54	3.49%	Per Hire	N	Y
Trap deposit	\$104.00	\$0.00	\$108.00	3.85%		N	N
Deposit – refundable							

Stock Control – Release Fees

Call Out Fee/Stock Impounding	\$156.00	\$0.00	\$161.50	3.53%	Per Hour	N	N
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Sheep/Goats

Impounded between 6.00 am-6.00 pm Monday to Friday	\$33.50	\$0.00	\$35.00	4.48%	Per Animal	N	N
Impounded between 6.00 pm-6.00 am or on any time on Weekends & Public Holidays	\$46.00	\$0.00	\$48.00	4.35%	Per Animal	N	N

Name	Year 25/26	Year 26/27		Increase %	Unit	Statu	GST
	Fee (incl. GST)	GST	Fee (incl. GST)				

Other Animals

Impounded between 6.00 am-6.00 pm Monday to Friday	\$64.50	\$0.00	\$67.00	3.88%	Per Animal	N	N
Impounded between 6.00 pm-6.00 am or on any time on Weekends and Public Holidays	\$108.00	\$0.00	\$112.00	3.70%	Per Animal	N	N

Sustenance Costs

Sheep/Goats	\$22.00	\$0.00	\$23.00	4.55%	Per head / per day	N	N
Other animals	\$38.00	\$0.00	\$39.50	3.95%	Per head / per day	N	N

Other Animal Fees

Damages to garden or growing crop			Full Cost Recovery		Per Animal	N	N
Fee for veterinary care			Full Cost Recovery		Per Animal	N	N
Fee for advertising			Full Cost Recovery		Per Animal	N	N
Fee for sale of animals			Full Cost Recovery		Per Animal	N	Y
Fee for serving notices			Full Cost Recovery		Per Animal	N	N
Truck/Float Hire			Full Cost Recovery		Per Animal	N	N

Administrative Services

Printing and copying (non self-service)

A4 Black and White	\$1.10	\$0.10	\$1.15	4.55%	Per single sided page	N	Y
A4 Colour	\$2.10	\$0.20	\$2.20	4.76%	Per single sided page	N	Y
A3 Black and White	\$1.85	\$0.17	\$1.90	2.70%	Per single sided page	N	Y
A3 Colour	\$3.60	\$0.35	\$3.80	5.56%	Per single sided page	N	Y

Public Access Act (GIPA) Income

Photocopy, printing and postage fees also apply.

Note that if the information sought is made publicly available within three working days after the applicant is granted access, then the applicant is entitled to a full waiver of the processing charge.

GIPA Application Fee	\$30.00	\$0.00	\$30.00	0.00%	Application	Y	N
GIPA Processing Fee – per hour after the first hour	\$30.00	\$0.00	\$30.00	0.00%	Per Hour	Y	N

Name	Year 25/26	Year 26/27		Increase %	Unit	Statu	GST
	Fee (incl. GST)	GST	Fee (incl. GST)				

Public Access Act (GIPA) Income [continued]

GIPA Processing Fee – hardship (Pensioner Concession card issued by the Commonwealth that is in force; or an enrolled full-time student; or a not-for-profit organisation)	\$15.00	\$0.00	\$15.00	0.00%	Per Hour	Y	N
GIPA Advance Deposit	50% of total Processing Fee				Per Application	Y	N
GIPA Internal Review	\$40.00	\$0.00	\$40.00	0.00%	Per Matter	Y	N

Council Chamber/Office Room Hire

Hire of Meeting Rooms and Facilities

Council Chambers	\$234.50	\$22.09	\$243.00	3.62%	Per day or part thereof	N	Y
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Non local groups – includes video, TV, whiteboard, kitchen facilities and complimentary tea and coffee

Other Miscellaneous Fees and Charges

Sale of document copies

Development Control Plan	\$34.00	\$0.00	\$35.50	4.41%	Each	N	N
Local Environment Plan (LEP)	\$46.50	\$0.00	\$48.50	4.30%	Each	N	N
State of Environment Report	\$15.08	\$0.00	\$15.61	3.51%	Each	N	N

Road Closure

Permanent Road Closure - Application to close unused Council public road and sell to adjoining land holder under Part 4 Division 3 of the Roads Act 1993.	Minimum charge of \$15,000.00 OR actual costs incurred (title searches, survey, advertising, business paper report & administration) plus the value of land to be transferred, whichever is the greater cost.				per closure	N	N
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GIS Services

Council Owned Data - minimum 1 Square kilometer	\$0.00	\$0.00	\$88.50	∞	per km2 per layer	N	N
Imagery Map - A0	\$0.00	\$0.00	\$129.50	∞	per map	N	N
Imagery Map - A1	\$0.00	\$0.00	\$112.50	∞	per map	N	N
Imagery Map - A2	\$0.00	\$0.00	\$99.00	∞	per map	N	N
Imagery Map - A3	\$0.00	\$0.00	\$81.00	∞	per map	N	N
Imagery Map - A4	\$0.00	\$0.00	\$69.50	∞	per map	N	N
Imagery Map - other size	Price on application					N	N
Simple Map (Enlighten Print) - A3	\$0.00	\$0.00	\$26.25	∞	per map	N	N
Simple Map (Enlighten Print) - A4	\$0.00	\$0.00	\$14.70	∞	per map	N	N
Staff Time - minimum 1 hour	\$0.00	\$0.00	\$191.00	∞	per hour or part thereof	N	N

Name	Year 25/26	Year 26/27		Increase %	Unit	Statu	GST
	Fee (incl. GST)	GST	Fee (incl. GST)				

Financial Services

General Income

Rate/Valuation Enquiries

Written/complex response to a rating or valuation enquiry	By quotation, Charged at \$67.00 per hour excl GST				Per Invoice	N	N
Copy of Rate or Water Notice	\$21.00	\$0.00	\$22.00	4.76%	Per Copy	N	N

Note: Signing up to eNotices enables Rate or Water notices to be viewed or downloaded at no cost.

Miscellaneous Fees

Incorrect Account Payment Re-Allocation Fee	\$35.00	\$0.00	\$36.50	4.29%	Per Transaction	N	N
Admin fee to redirect the incorrect account payment to the correct account.							
Rates and Water Refund Processing Fee	\$35.00	\$0.00	\$36.50	4.29%		N	N
Dishonoured Cheque Fee	\$50.00	\$0.00	\$50.00	0.00%	Per Cheque	N	N
Certificate Refund Fee	\$12.50	\$1.18	\$13.00	4.00%	Per application	N	Y
Special Water Meter Read	\$100.00	\$0.00	\$100.00	0.00%	Per Read	N	N
Special Water Meter Read – Urgency Fee	\$100.00	\$0.00	\$103.50	3.50%		N	N
Issued within 2 business days of receiving the application.							
Section 603 Certificates	\$100 per certificate as per Office of Local Government					Y	N
Fee charged is a Statutory charge and is set by the Office of Local Government.							
Certificate – Urgency Fee (Section 603, 10.7(2), 10.7(2) & (5), 735A, etc).	\$100.00	\$0.00	\$103.50	3.50%		N	N
Issued within 2 business days of receiving the application.							

Fee Name	Parent Name	Page
Index of all Fees		
0		
0-15 km	[Client Contributions – Individual return transport]	19
1		
1 seater	[Lounges]	8
101-150 km	[Client Contributions – Individual return transport]	19
140L Wheelie Bin	[Waste Product Sales]	6
151-200 km	[Client Contributions – Individual return transport]	19
16-50 km	[Client Contributions – Individual return transport]	19
2		
2 seater	[Lounges]	8
201-250 km	[Client Contributions – Individual return transport]	19
240L Wheelie Bin	[Waste Product Sales]	6
251-300 km	[Client Contributions – Individual return transport]	19
2nd inspection if 1st failed (no 3rd inspection fee)	[Swimming Pools]	27
3		
3 seater	[Lounges]	8
4		
4 Seaters and above or equivalent Lounges	[Lounges]	8
4.55 (1A) & 4.56 (1) – Modification of minor environmental impact	[Modifications]	22
4.55(1) – Minor Error/Discrepancy	[Modifications]	22
4.55(2) or 4.56(1) (not of minimal environmental impact) Original fee was greater than \$100.00	[Modifications]	22
4.55(2) or 4.56(1) (not of minimal environmental impact) Original fee was less than \$100.00	[Modifications]	22
4X4	[Tyres]	8
5		
5 Hill Street, Uralla	[Uralla Pre-School]	15
51-100 km	[Client Contributions – Individual return transport]	19
A		
A3 Black and White	[Photocopies and Printing (self-service)]	13
A3 Black and White	[Printing and copying (non self-service)]	30
A3 Colour	[Photocopies and Printing (self-service)]	13
A3 Colour	[Printing and copying (non self-service)]	30
A4 Black and White	[Photocopies and Printing (self-service)]	13
A4 Black and White	[Printing and copying (non self-service)]	30
A4 Colour	[Photocopies and Printing (self-service)]	13
A4 Colour	[Printing and copying (non self-service)]	30
Access Bus (Uralla/ Invergowrie/ Armidale)	[Client Contributions – Group return transport]	19
Accommodation Entry Bond	[Bond]	18
Accommodation Entry Bond – further detail	[Bond]	18
Additional 140L Commercial Waste Service (Uralla, Bundarra, Invergowrie)	[Commercial Waste]	10
Additional 140L kerbside general waste service - residential (all areas except Kentucky)	[Domestic Waste Management]	10
Additional 240L Commercial Waste Service (Kentucky)	[Commercial Waste]	10
Additional 240L Commercial Waste Service (Uralla, Bundarra, Invergowrie)	[Commercial Waste]	10
Additional fee for development application that is referred to design review panel for advice	[Integrated, Concurrence & Prohibited Development]	23
Additional fee for Integrated Development and Development requiring Concurrence	[Integrated, Concurrence & Prohibited Development]	23

Fee Name	Parent Name	Page
A [continued]		
Additional fee for modification application if notice of application is required to be given under the Act, section 4.55(2) or 4.56(1)	[Modifications]	22
Additional fee for modification application that is accompanied by statement of qualified designer	[Modifications]	22
Additional Kerbside General Waste service 240L (Kentucky)	[Domestic Waste Management]	10
Additional kerbside recycling service 240L - residential or commercial (all areas except Kentucky)	[Domestic Waste Management]	10
Additional lines on plaque	[Niche Wall Package]	14
Additional persons	[Bundarra Caravan Park]	17
Additional persons >2	[Queen Street Uralla Caravan Park]	15
Adjoining owner charges (in conjunction with works program)	[Kerb and Guttering]	6
Admin Cost for Preparation and accepting a biosecurity undertaking by a person (under the provisions of Sections 142 & 146 of the Biosecurity Act 2015).	[Other fees and charges levied by Council]	11
Administration Fee	[Other Charges]	15
Administration fee for non-inspected systems	[Onsite Sewerage Management Systems]	27
Administrative charge based on time (hr)	[Private Works]	11
Advertisement/Advertising Structure Inspection	[General]	26
Advertising Signs (Including additional signs)	[Development Application]	20
Affiliated Centre Tenants	[Large Group Room]	16
Affiliated Centre Tenants	[Small Group Room]	16
All breakages will be charged at replacement cost	[Kitchen (large room only)]	16
All other white goods	[Appliances]	8
Allied Health	[Commonwealth Home Support Programme]	17
Alma Park: Connect power to bandstand	[Casual Hiring Fee]	12
Amusement Device	[Section 68 Applications]	25
Animal surrender	[Companion Animal Control – Release/Sale/Surrender]	29
Annual Administration/Registration Fee (includes 1 inspection)	[Food Premises]	26
Any load above Utility/6 x 4 trailer (per cubic metre)	[Residential Waste (Unsorted)]	7
Any load above Utility/6 x 4 trailer (per cubic metre)	[Residential Waste (Sorted)]	7
Application for review of decision to reject and not determine a development application under the Act, section 8.2(1)(c)	[Review of Determination per EPA Regulations (Rejection)]	22
Asbestos – asbestos bag including disposal cost, maximum 0.5 cubic metre	[Asbestos]	9
Asbestos-containing materials (subject to specific cost assessment)	[Asbestos]	9
Assistance Animal	[Companion Animal Regulation 2021 - Registration Category]	29
B		
Balls/weddings (includes kitchen hire)	[Bundarra School of Arts Hall]	16
Beard or Moustache Trim	[Gents]	19
Binders and covers (DCP)	[Certificates]	28
Blow-Wave & Hot Tong	[Ladies]	18
Booking	[Private Parties/ Commercial Functions]	16
Books of 10 – Adult	[Admittance Fees]	12
Books of 10 – Child	[Admittance Fees]	12
Books of 20 – Adult	[Admittance Fees]	12
Books of 20 – Child	[Admittance Fees]	12
Books of 50 – Adult	[Admittance Fees]	12
Books of 50 – Child	[Admittance Fees]	12
Building Certificate – additional inspections (if required)	[Building Certificate – additional inspections (if required)]	26
Building Certificates – building up to 200m2	[Commercial]	25
Building Certificates – Fee for 201-2,000m2	[Commercial]	25
Building Certificates – Fee for greater than 2,001m2	[Commercial]	25
Bulk Green Waste Charges - Large Truck 10 Cubic Metres	[Uncontaminated garden and wood waste (Green Waste)]	7
Bulk Green Waste Charges - Small Truck 3 Cubic Metres	[Uncontaminated garden and wood waste (Green Waste)]	7
Bulk Green Waste Disposal (per cubic metre)	[Uncontaminated garden and wood waste (Green Waste)]	7
Bulk water sales	[Water Sales]	4

Fee Name	Parent Name	Page
C		
Call Out Fee/Stock Impounding	[Stock Control – Release Fees]	29
Cancellation Fee (<7 day's notice)	[Other Charges]	15
Canteen hire (two available) #	[Field Hire]	12
Canteen hire bond (for non-regular user groups and for those outside of Uralla Shire area)	[Field Hire]	12
Car	[Tyres]	8
Car/sedan/wagon/4X4 domestic	[Residential Waste (Sorted)]	7
Car/sedan/wagon/4X4 domestic	[Clean brick, Concrete, Tile]	8
Car/sedan/wagon/4x4 domestic vehicle	[Residential Waste (Unsorted)]	7
Caravan Park/camping ground	[Section 68 Applications]	25
Cat - Desexed (eligible Pensioner)	[Companion Animal Regulation 2021 - Registration Category]	29
Cat - Desexed (sold by pound/shelter)	[Companion Animal Regulation 2021 - Registration Category]	29
Cat - Desexed or Not Desexed (by 12 weeks or when sold if earlier than 12 Weeks)	[Companion Animal Regulation 2021 - Registration Category]	29
Cat - not Desexed (not recommended - eligible pensioner)	[Companion Animal Regulation 2021 - Registration Category]	29
Cat - Not Desexed (not recommended)	[Companion Animal Regulation 2021 - Registration Category]	29
Cat - not Desexed (recognised breeder)	[Companion Animal Regulation 2021 - Registration Category]	29
Cat not desexed by four months of age	[Companion Animal Regulation 2021 – Annual Permit Category]	29
Certificate – Urgency Fee (Section 603, 10.7(2), 10.7(2) & (5), 735A, etc).	[Miscellaneous Fees]	32
Certificate Refund Fee	[Miscellaneous Fees]	32
Certified copy of an Environmental Planning Instrument/related document per EPA Act	[Certificates]	27
Chairs	[External Equipment Hire]	16
Charge 1 (local library search)	[Inter-Library Loan Fee]	12
Charge 2 (Library Lending Charge)	[Inter-Library Loan Fee]	12
Charges by Plant Item	[Plant Hire Charges]	6
Chemicals and other consumables	[Private Works]	11
Civil Engineering Works	[Civil Engineering Works]	6
Cleaning bond (refundable)	[External Equipment Hire]	16
Cleaning bond (refundable)	[Private Parties/ Commercial Functions]	16
Cleaning bond (refundable)	[Bundarra School of Arts Hall]	16
Cleaning Fee - Building	[Other Charges]	15
Cleaning fee - front meeting room	[Other Charges]	15
Clipper Cut	[Gents]	19
Collection Fee	[Green Waste Kerbside Collection Fee – Uralla Township]	10
Commercial	[Clean brick, Concrete, Tile]	8
Commercial event General Waste	[Event Bin Service]	11
Commercial Event Recycling	[Event Bin Service]	11
Commercial Groups	[Small Group Room]	16
Commercial Kerbside Waste Service 240L General Waste (Kentucky)	[Commercial Waste]	10
Commercial Kerbside Waste Service Large (Uralla, Bundarra, Invergowrie)	[Commercial Waste]	10
Commercial Kerbside Waste Service Small (Uralla, Bundarra, Invergowrie)	[Commercial Waste]	10
Commercial Use - ie Auctions, Markets, Polling	[Bundarra School of Arts Hall]	16
Commercial Users	[Large Group Room]	16
Commercial Waste - Bulk - Sorted	[Commercial Waste]	9
Commercial Waste - Bulk - Unsorted	[Commercial Waste]	9
Community Event General Waste	[Event Bin Service]	11
Community event Recycling	[Event Bin Service]	11
Community land	[Section 68 Applications]	25
Community transport – other	[Other Services]	20
Confirmation of Development Information (Interpreting LEP, existing use rights, housing entitlements, file search)	[Certificates]	27
Contaminated garden and wood waste (Charged as normal waste)	[Contaminated Garden and Wood Waste (Green Waste)]	7
Cooling Tower Inspection (microbial Control)	[General]	26
Copy of Building Certificate	[Copy of Building Certificate]	26
Copy of Drainage/Sewer Diagram	[Drainage Fees]	5
Copy of Rate or Water Notice	[Rate/Valuation Enquiries]	32
Cot mattresses or any stripped mattresses (Charged as normal waste)	[Mattresses]	8
Council Chambers	[Hire of Meeting Rooms and Facilities]	31
Council Owned Data - minimum 1 Square kilometer	[GIS Services]	31
Council required to clear vegetation to gain access to a meter, at cost charge	[Other Costs]	4

Fee Name	Parent Name	Page
C [continued]		
Council required to return to property to read meter (e.g. where meter access is denied by locked yards/gates etc)	[Other Costs]	4
D		
Daily Charge, Sustenance	[Companion Animal Control – Release/Sale/Surrender]	29
Damages & Breakages	[Other Charges]	15
Damages to garden or growing crop	[Other Animal Fees]	30
Dangerous Dog	[Companion Animal Regulation 2021 – Annual Permit Category]	29
Day Respite	[Respite]	18
Decoration Removal	[Other Charges]	15
Delivery – beyond 15 km from Uralla or Bundarra, maximum 30 km	[Waste Product Sales]	6
Delivery – Uralla & Bundarra town area (within 5 km)	[Waste Product Sales]	6
Delivery – Uralla and Bundarra 5-15 km	[Waste Product Sales]	6
Designated Development – Standard DA Fees plus additional fee	[Designated Development]	22
Designated Development – Standard DA Fees plus additional fee	[Integrated, Concurrence & Prohibited Development]	23
Designated development requiring advertising	[Designated Development]	22
Development Application Fees (all)	[Development Applications – Building Works – Based on cost of works]	20
Development consent, complying development consent or construction certificate consent was required and not obtained	[Additional fee where applicant /owner erected the building and:]	26
Development Control Plan	[Sale of document copies]	31
Development not involving the erection of a building, the carrying out of a work, or the subdivision of land or demolition	[Development Application]	20
Digital media of Council LEP, DCP or related Planning/Development Policy	[Certificates]	28
Dinner	[Visitor Meals]	18
Dishonoured Cheque Fee	[Miscellaneous Fees]	32
Documents <10 pages	[Certificates]	28
Documents >51 pages	[Certificates]	28
Documents 10-30 pages	[Certificates]	28
Documents 31-50 pages	[Certificates]	28
Dog - Desexed (by 12 weeks or when sold if earlier than 12 weeks)	[Companion Animal Regulation 2021 - Registration Category]	28
Dog - Desexed (by eligible pensioner)	[Companion Animal Regulation 2021 - Registration Category]	28
Dog - Desexed (sold by pound/shelter)	[Companion Animal Regulation 2021 - Registration Category]	28
Dog - Not Desexed (not recommended eligible pensioner)	[Companion Animal Regulation 2021 - Registration Category]	28
Dog - Not Desexed (not recommended)	[Companion Animal Regulation 2021 - Registration Category]	28
Dog - Not desexed or desexed (for not desexing dog by 6 months)	[Companion Animal Regulation 2021 - Registration Category]	28
Dog - Registration (recognized breeder)	[Companion Animal Regulation 2021 - Registration Category]	28
Dog - Service of the State	[Companion Animal Regulation 2021 - Registration Category]	29
Dog - Working	[Companion Animal Regulation 2021 - Registration Category]	28
Domestic Assistance	[Commonwealth Home Support Programme]	17
Domestic oil or solid fuel heating appliance, other than a portable appliance	[Section 68 Applications]	25
Domestic Waste Collection - 1 x 240L general waste (Kentucky)	[Domestic Waste Management]	10
Domestic Waste collection-1x140L General and 1x240L Recycling (all areas except Kentucky)	[Domestic Waste Management]	10
Domestic Waste Management Charge (Kentucky) 240L	[Non-Rateable Waste Management]	10
Domestic Waste Management Service (Uralla, Bundarra, Invergowrie)	[Non-Rateable Waste Management]	10
Double	[Mattresses]	8
E		
Earth mover, large, greater than 1.5 m	[Tyres]	9
Earth mover, medium, 1 m-1.5 m	[Tyres]	9
Earth mover, small – up to 1 m	[Tyres]	9

Fee Name	Parent Name	Page
E [continued]		
Entry onto private land to carry out treatment work for 'Fail to Comply' with individual biosecurity direction (under Sections 128 & 133 of the Biosecurity Act 2015), if undertaken by a contractor engaged by the council (per contractor charge plus cost of chemical).	[Other fees and charges levied by Council]	11
Entry onto private land to carry out treatment work for 'Fail to Comply' with individual biosecurity direction (under Sections 128 & 133 of the Biosecurity Act 2015), if undertaken by Council (plus cost of chemical).	[Other fees and charges levied by Council]	11
Environmental Levy	[Domestic Waste Management]	10
Erection of dwelling costing less than \$100,000	[Development Application]	20
Essential Services (Fire Safety) Certificate	[General]	26
Registration and Administration Exemption	[Swimming Pools]	27
Extra large tractor tyre, > 2.8 m	[Tyres]	9
F		
Fee	[Domestic – Includes Initial inspection]	25
Fee for advertising	[Other Animal Fees]	30
Fee for sale of animals	[Other Animal Fees]	30
Fee for serving notices	[Other Animal Fees]	30
Fee for veterinary care	[Other Animal Fees]	30
Fire Safety Schedule (Inspection, Assessment & Schedule)	[Building Inspections (including Compliance and Occupation Certificates)]	25
First Release	[Companion Animal Control – Release/Sale/Surrender]	29
For cost of work >\$50,000 for each \$1,000	[Planning Reform Fee]	21
Fork lift tyre, large greater than 18"	[Tyres]	9
Fork lift tyre, medium 12"-18"	[Tyres]	9
Fork lift tyre, small up to 12"	[Tyres]	9
Fridges, freezers & air-conditioning units containing CFCs	[Appliances]	8
Front Meeting Room (kitchen and toilet access) - Commercial - 12 hours	[Courthouse Uralla]	14
Front Meeting Room (kitchen and toilet access) - Commercial - 3 hours	[Courthouse Uralla]	14
Front Meeting Room (kitchen and toilet access) - Commercial - 6 hours	[Courthouse Uralla]	14
Front Meeting Room (kitchen and toilet access) - Local Community Group(Not for profit) - 12 hours	[Courthouse Uralla]	14
Front Meeting Room (kitchen and toilet access) - Local Community Group(not for profit) - 3 hours	[Courthouse Uralla]	14
Front Meeting Room (kitchen and toilet access) - Local Community Group(not for profit)- 6 hours	[Courthouse Uralla]	14
Full Courthouse - Commercial - 12 Hours	[Courthouse Uralla]	14
Full Courthouse - Commercial - 3 Hours	[Courthouse Uralla]	14
Full Courthouse - Commercial - 6 Hours	[Courthouse Uralla]	14
Full Courthouse - Local Community Group (Not for Profit) - 3 Hours	[Courthouse Uralla]	14
Full Courthouse - Local Community Group (Not for Profit) - 6 Hours	[Courthouse Uralla]	14
Full Courthouse - Local Community Group(Not for Profit) - 12 Hours	[Courthouse Uralla]	14
G		
General Hall Hire <50	[Bundarra School of Arts Hall]	16
General Hall Hire >50	[Bundarra School of Arts Hall]	16
GIPA Advance Deposit	[Public Access Act (GIPA) Income]	31
GIPA Application Fee	[Public Access Act (GIPA) Income]	30
GIPA Internal Review	[Public Access Act (GIPA) Income]	31
GIPA Processing Fee – hardship (Pensioner Concession card issued by the Commonwealth that is in force; or an enrolled full-time student; or a not-for-profit organisation)	[Public Access Act (GIPA) Income]	31
GIPA Processing Fee – per hour after the first hour	[Public Access Act (GIPA) Income]	30

Fee Name	Parent Name	Page
G [continued]		
Giving Notice for Nominated Integrated Development, Designated Development, Prohibited Developments, and other (Advertising)	[Integrated, Concurrence & Prohibited Development]	23
Goods, Equipment and Technology	[Commonwealth Home Support Programme]	17
Grader tyre	[Tyres]	9
Grading Plant	[Plant Hire Charges]	6
H		
Hairdresser/Beauty Salon/Skin Penetration Inspection	[General]	26
Hall Hire (less than 2 hours)	[Bundarra School of Arts Hall]	16
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I		
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Imagery Map - A1	[GIS Services]	31
Imagery Map - A2	[GIS Services]	31
Imagery Map - A3	[GIS Services]	31
Imagery Map - A4	[GIS Services]	31
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Impounded between 6.00 am-6.00 pm Monday to Friday	[Other Animals]	30
Impounded between 6.00 pm-6.00 am or on any time on Weekends & Public Holidays	[Sheep/Goats]	29
Impounded between 6.00 pm-6.00 am or on any time on Weekends and Public Holidays	[Other Animals]	30
Incorrect Account Payment Re-Allocation Fee	[Miscellaneous Fees]	32
Inspection	[Building Inspections (including Compliance and Occupation Certificates)]	25
Inspection	[Swimming Pools]	27
Inspection	[Onsite Sewerage Management Systems]	27
Inspection Fee includes repeat inspection due to non-compliance, change of premises operator and if non compliance based on complaint.	[Food Premises]	27
Inspection of Underground Petroleum Storage Systems	[General]	26
Install a manufactured home, moveable dwelling or associated structure	[Section 68 Applications]	25
Installation of new/replacement numbering post (Yellow)	[Rural Addressing]	6
Installation/Removal during service hours (7.30 am-3.00 pm)	[Water Restriction Devices]	4
Interment	[Uralla and Bundarra Lawn Cemeteries]	13
Interment	[Uralla and Bundarra Old Section Cemeteries]	13
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Interment in an existing Grave	[Uralla and Bundarra Old Section Cemeteries]	13
Interment of Ashes	[Niche Garden]	14
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Interment: Saturdays, Sundays and Public Holidays loading	[Uralla and Bundarra Old Section Cemeteries]	13
Interment: Saturdays, Sundays and Public Holidays loading	[Niche Garden]	14
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K		
King	[Mattresses]	8
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Kitchen - Local Community Groups	[Large Group Room]	16
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Fee Name	Parent Name	Page
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L		
Labels - for Clothing	[Community Outing]	19
Labour - Spraying	[Private Works]	11
Labour – supervisor / professional	[Private Works]	11
Ladies Cut	[Ladies]	18
Large Animals – e.g. horses, cattle	[Dead Animals]	8
Large Plant with spray equipment	[Private Works]	11
Large tractor tyre, 2 m-2.8 m	[Tyres]	9
Leasing of space for transmitter and aerial at Mount Mutton	[Mount Mutton transmitter]	6
LEP full size colour map sheet	[Certificates]	28
License/Approval Fee	[Street Vendors]	27
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Local Community Groups – Half Day	[Small Group Room]	16
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Lost Key Replacement (including all locks and key sets)	[Bundarra Caravan Park]	17
Lost Key Replacement (including all locks and key sets)	[Other Charges]	15
Lost membership card replacement	[Library Fees]	12
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M		
Management of waste	[Section 68 Applications]	25
Manual Collection bi-weekly – Cardboard Only	[Commercial Recycling]	10
Manual Collection Weekly – Cardboard Only	[Commercial Recycling]	10
Medium animals – e.g. goats, sheep, pigs	[Dead Animals]	8
Medium tractor tyre, 1 m-1.9 m	[Tyres]	9
Men's Cut	[Gents]	19
Minimum Charge	[Private Works]	11
Minor changes to existing OSSM system or scheduled inspection	[Section 68 Applications]	24
Misuse of Equipment	[Other Charges]	15
Modification application under the Act, section 4.55(2) or 4.56(1) (not of minimal environmental impact) if the fee for the original application was 1 fee unit or more and the application relates to an original development application, other than an original development application specified in item 4.3 or 4.4	[Modifications]	22
Morning Tea on Outings	[Community Outing]	19
Motorcycle	[Tyres]	8
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N		
Niche Wall Interment (time of need)	[Niche Wall Package]	14
Non NTCRS e-waste	[E-Waste]	8
Non Standard Resident	[Daily Fees]	18
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Non-residential sewer access charge	[Access and Supply]	4
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O		
On-site Waste Water management system	[Section 68 Applications]	24
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Other animals	[Sustenance Costs]	30

Fee Name	Parent Name	Page
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Other copy of Council LEP, DCP or related Planning/ Development Policy	[Certificates]	28
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PA and conferencing Equipment (includes TV)	[Equipment Hire Charges]	15
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Provide Junction in Existing main in Property (Main exposed by Applicant)	[Water Connection Fees]	3
Provide Junction in Existing main in Property (Main exposed by Applicant)	[Sewer Connection Charges]	5
Provide Junction in Existing main in Property (Main exposed by Council)	[Water Connection Fees]	3
Provide Junction in Existing main in Property (Main exposed by Council)	[Sewer Connection Charges]	5
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Public Hearing	[Standard Planning Proposals]	23
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Public Notification and Community Consultation	[Standard Planning Proposals]	23

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Undertaking defined and contracted project works	[Project Works]	11
Uninhabited, unpowered tent site	[Queen Street Uralla Caravan Park]	15
Unmetered Fire Services Connection Cost	[Other Costs]	4
Unpowered site for up to 2 persons	[Queen Street Uralla Caravan Park]	15
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Uralla and Bundarra Connection Charge to water main, connection over 4 m	[Water Connection Fees]	3
Uralla and Bundarra Connection Charge to water main, up to 4 m	[Water Connection Fees]	3
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Water Access Card Administration Fee	[Stand Pipe Water Supply and Charges]	4
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Water Supply – consumption charge	[Access and Supply]	3
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Weekly Powered site for up to 2 persons	[Longer stays (7 nights for 6)]	15
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Wheelie Bin (up to 240 L, per bin)	[Clean brick, Concrete, Tile]	7
Wheelie Bin (up to 240 Litre, per bin)	[Residential Waste (Sorted)]	7
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Where a person has been found guilty of an offence under the Act in relation to the erection of a building	[Additional fee where applicant /owner erected the building and:]	26
Where Order No, 2, 12, 13, 15, 18 or 19 in the Schedule 5 of the Act has been issued	[Additional fee where applicant /owner erected the building and:]	26
Where the court has made a finding that the building was erected in contravention of a provision of the Act	[Additional fee where applicant /owner erected the building and:]	26
Where the request is in respect to a Development application for the erection of a dwelling with an estimated construction cost of \$100,000 or less	[Review of Determination]	21

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- Acceptable quantities will be based on available stockpiling space at Uralla landfill	[Certified ENM and VENM]	9
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\$100,001-\$250,000	[Construction Certificates]	24
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DRAFT

URALLA SHIRE COUNCIL							
EXCEPTION REPORT ON PROPOSED SCHEDULE OF FEES & CHARGES 2026-27							
This report presents the proposed fee increases above the standard CPI adjustment. To keep the list concise, increases of less than \$5 have not been included here.							
Full list proposed changes are detailed in a separate file the full schedule of proposed fees and charges.							
Function Name	Fee Name	26-27 Inc GST	25-26 Inc GST	\$ Change	% Increase	Justification	
Water Services	Water Meter supplied and fitted (20 mm) or replaced	444.00	243.50	200.50	82%	This has been adjusted to match neighbouring councils' rates to ensure reserves are realised for ongoing operation/maintenance/upgrade of Water Systems.	
	Council required to return to property to read meter	101.00	80.50	20.50	25%	This price represents the true cost of this activity. In terms of time rates, and also the lost time for performing activity twice.	
	Stand Pipe Water Supply	65.00	-	65.00		NEW FEE	New charge for use of Temporary Standpipe on Water Mains. These prices are in line with neighbouring Councils.
	Stand Pipe Deposit	1,896.00	-	1,896.00			
	Stand Pipe Rent	65.00	-	65.00			
	Water Access Card Administration Fee	126.00	-	126.00			
	Water Consumption	7.40	-	7.40			
	Hydrant Flow Test	659.00	138.50	520.50	376%	This fee is set on a cost recovery basis, with benchmarking against neighbouring councils applied to ensure the rate remains reasonable.	
Water Meter Testing only	340.00	155.50	184.50	119%			
Waste Management	240L Wheelie Bin	200.30	187.20	13.10	7%	The proposed increase reflects the true cost recovery for the service and assists in meeting our target reserve accumulation for the Uralla Landfill End-of-Life management. This adjustment will help cover future closure, rehabilitation, and environmental compliance costs.	
	140L Wheelie Bin	162.65	152.00	10.65	7%		
	Bulk Green Waste Charges - Large Truck 10 Cubic Metres	147.30	137.60	9.70	7%		
	Large Animals – e.g. horses, cattle	96.80	90.40	6.40	7%		
	Truck Tyres	80.50	75.20	5.30	7%		
	Super single Tyres	161.00	150.40	10.59	7%		
	Small tractor tyre, up to 1 m Tyre	339.00	316.80	22.20	7%		
	Medium tractor tyre, 1 m-1.9 m Tyre	626.60	585.60	41.01	7%		
	Large tractor tyre, 2 m-2.8 m Tyre	823.50	769.60	53.90	7%		
	Extra large tractor tyre, > 2.8 m Tyre	809.80	756.80	53.00	7%		
	Fork lift tyre, medium 12"-18" Tyre	104.50	97.60	6.90	7%		
	Fork lift tyre, large greater than 18" Tyre	157.50	147.20	10.30	7%		
	Grader tyre Tyre	388.60	363.20	25.40	7%		
	Earth mover, small – up to 1 m Tyre	523.90	489.60	34.30	7%		
	Earth mover, medium, 1 m-1.5 m Tyre	1,256.60	1,174.40	82.19	7%		
	Earth mover, large, greater than 1.5 m Tyre	2,396.80	2,240.00	156.81	7%		
	Commercial Waste - Bulk - Sorted	131.80	123.20	8.60	7%		
	Commercial Waste - Bulk - Unsorted	264.50	247.20	17.29	7%		
	Asbestos-containing materials (subject to specific cost assessment)	532.50	497.60	34.90	7%		
	Processed sludges from water & sewage treatment (no liquid)	97.60	91.20	6.40	7%		
	Domestic Waste Collection - 1 x 240L general waste (Kentucky)	382.47	347.70	34.77	10%		
	Domestic Waste collection-1x140L General and 1x240L Recycling (all areas except Kentucky)	Domestic Waste collection-1x140L General and 1x240L Recycling (all areas except Kentucky)	542.98	493.62	49.36		10%
Additional Kerbside General Waste service 240L (Kentucky)		351.12	319.20	31.92	10%		
Additional kerbside recycling service 240L - residential or commercial (all areas except Kentucky)		178.09	161.90	16.19	10%		
Additional 140L kerbside general waste service - residential (all areas except Kentucky)		333.58	303.25	30.33	10%		
Environmental Levy		419.49	392.05	27.44	7%		
Green Waste Kerbside Collection Fee – Uralla Township		129.96	114.00	15.96	14%		

Function Name	Fee Name	26-27 Inc GST	25-26 Inc GST	\$ Change	% Increase	Justification	
Waste Management	Manual Collection bi-weekly – Cardboard Only	64.98	57.00	7.98	14%	The proposed increase reflects the true cost recovery for the service and assists in meeting our target reserve accumulation for the Uralla Landfill End-of-Life management. This adjustment will help cover future closure, rehabilitation, and environmental compliance costs.	
	Domestic Waste Management Charge (Kentucky) 240L	382.47	347.70	34.77	10%		
	Domestic Waste Management Service (Uralla, Bundarra, Invergowrie)	542.96	493.60	49.36	10%		
	Commercial Kerbside Waste Service Small (Uralla, Bundarra, Invergowrie)	570.57	518.70	51.87	10%		
	Commercial Kerbside Waste Service Large (Uralla, Bundarra, Invergowrie)	708.51	644.10	64.41	10%		
	Commercial Kerbside Waste Service 240L General Waste (Kentucky)	401.28	364.80	36.48	10%		
	Additional 140L Commercial Waste Service (Uralla, Bundarra, Invergowrie)	351.12	319.20	31.92	10%		
	Additional 240L Commercial Waste Service (Uralla, Bundarra, Invergowrie)	382.47	347.70	34.77	10%		
	Additional 240L Commercial Waste Service (Kentucky)	382.47	347.70	34.77	10%		
	Community Event General Waste	15.50	-	15.50			This is to promote waste separation at community events
	Commercial Event Recycling	16.25	-	16.25			This is to promote waste separation at commercial events
Swimming Pool	4 Seaters and above or equivalent Lounges	50.00	-	50.00	NEW FEE	Any sofa larger than three seats is not currently included in the existing Schedule of Fees and Charges. This item has been added to address that gap.	
	Pool Lane Hire Fee	20.00	-	20.00		Trainers occupy pool lanes and restrict access for other users. To ensure fair use of facilities and optimise revenue from reserved lanes, this new fee has been introduced.	
Cemeteries	Transfer of Interment Right	150.00	-	150.00	NEW FEE	Introduced to align with cost recovery principles and reflect the administrative and legal/compliance processes associated with transferring ownership of an interment right.	
	Purchase of Double Depth Plot (does not include plaque)	2,500.00	2,110.00	390.00	18%	Fee updated to better reflect the market value of cemetery land and the long-term nature of perpetual interment rights, while remaining competitive with neighbouring councils.	
	Interment - Uralla and Bundarra Lawn Cemeteries	1,500.00	946.00	554.00	59%	Fee revised to reflect the full cost of service delivery, including labour, plant, materials, and operational overheads associated with excavation and reinstatement.	
	Interment in an existing Grave	1,600.01	1,425.00	175.01	12%	This is re-opening an existing grave, which is not just mechanical excavation. Re-opening an existing grave often requires partial or full manual excavation and additional care around existing remains and structures. The revised fee reflects the increased labour intensity and operational complexity.	
	Interment: Saturdays, Sundays and Public Holidays loading	1,750.00	1,275.00	475.00	37%	Loading applied to reflect penalty labour rates and additional operational costs associated with providing services outside standard working hours.	
	Placement of ashes - Uralla and Bundarra Lawn Cemeteries	750.00	602.00	148.01	25%	Fee reflects the labour-intensive nature of ash placement, including manual excavation and potential removal and reinstatement of plaques, covers, or memorial elements.	
	Permission to carry out work at existing grave, includes monument erection and inspection	150.00	76.00	74.00	97%	Fee updated to reflect administrative processing, compliance checks, and mandatory site inspections (minimum 1x) required to ensure works meet Council standards and safety requirements.	
	Surcharge for digging of grave by hand	300.00	192.50	107.50	56%	Applied where site constraints prevent mechanical excavation. Reflects the significantly higher labour time and safety requirements associated with manual excavation.	
	Purchase of plot - Single Depth	1,800.00	1,380.00	420.00	30%	Fee adjusted to better reflect the value of perpetual interment rights and land allocation, while maintaining affordability relative to comparable regional providers.	
	Purchase of plot - Double depth	2,500.00	2,110.00	390.00	18%	As above, with pricing reflecting increased burial capacity and long-term land use efficiency.	
	Interment - Uralla and Bundarra Lawn Cemeteries	1,500.00	1,105.01	395.00	36%	Fee revised to reflect the full cost of service delivery, including labour, plant, materials, and operational overheads associated with excavation and reinstatement.	

Function Name	Fee Name	26-27 Inc GST	25-26 Inc GST	\$ Change	% Increase	Justification	
	Interment in an existing Grave	1,600.01	1,425.00	175.01	12%	This is re-opening an existing grave, which is not just mechanical excavation. Re-opening an existing grave often requires partial or full manual excavation and additional care around existing remains and structures. The revised fee reflects the increased labour intensity and operational complexity.	
	Interment: Saturdays, Sundays and Public Holidays loading	1,750.00	1,275.00	475.00	37%	Loading applied to reflect penalty labour rates and additional operational costs associated with providing services outside standard working hours.	
	Placement of ashes - Uralla and Bundarra Old Section Cemeteries	750.00	627.00	123.00	20%	Fee reflects the labour-intensive nature of ash placement, including manual excavation and potential removal and reinstatement of plaques, covers, or memorial elements.	
Cemeteries	Permission to carry out work at existing grave, includes monument erection and inspection	150.00	79.50	70.50	89%	Fee updated to reflect administrative processing, compliance checks, and mandatory site inspections (minimum 1x) required to ensure works meet Council standards and safety requirements.	
	Surcharge for digging of grave by hand	300.00	185.00	115.01	62%	Applied where site constraints prevent mechanical excavation. Reflects the significantly higher labour time and safety requirements associated with manual excavation.	
	Purchase of Niche in garden	850.00	659.00	191.00	29%	Fee reflects the value of perpetual interment rights within a dedicated ash interment area, benchmarked against comparable councils.	
	Interment of Ashes - Niche Garden	180.00	156.00	24.00	15%	This is hand excavation of the plot. Fee updated to reflect labour associated with preparation, placement, and reinstatement within niche garden settings.	
	Interment: Saturdays, Sundays and Public Holidays loading	150.00	88.00	62.00	70%	Loading applied to reflect penalty labour rates and additional operational costs associated with providing services outside standard working hours.	
	Purchase of Niche in Wall (Perpetual Interment Right)	673.00	-	673.00		Fee structure revised to separate interment rights from associated services, ensuring compliance with regulatory requirements and improved fee transparency.	
	Plaque for Niche Wall	400.00	-	400.00		NEW FEE Captures supply of plaque and administrative coordination to ensure accuracy compliance with Council standards.	
	Niche Wall Interment (time of need)	342.00	-	342.00		Introduced to separate interment service costs from purchase fees. Reflects labour, materials, and multiple site attendances required to complete the interment.	
	Vase - Niche Wall Package	105.00	99.00	5.99	6%	Fee reflects supply cost and associated administration for installation within the niche wall system.	
Courthouse Uralla	Full Courthouse - Commercial - 12 Hours	466.00	330.00	136.00	41%	All courthouse fees have been revised to include the cost of the service including venue support, and analysis on useful life of equipment vs predicted usage.	
	Full Courthouse - Commercial - 3 Hours	137.01	69.00	68.00	99%		
	Full Courthouse - Commercial - 6 Hours	233.00	165.00	68.00	41%		
	Full Courthouse - Local Community Group (Not for Profit) - 12 Hours	233.00	165.00	68.00	41%		
	Front Meeting Room (kitchen and toilet access) - Commercial - 12 hours	246.00	220.00	26.00	12%		
	Front Meeting Room (kitchen and toilet access) - Commercial - 3 hours	91.50	46.50	45.00	97%		
	Front Meeting Room (kitchen and toilet access) - Commercial - 6 hours	123.00	110.00	13.00	12%		
	Front Meeting Room (kitchen and toilet access) - Local Community Group(Not for profit) - 12 hours	123.00	110.00	13.00	12%		
	Set-up change (1-2 of 4) Servery, Bar and tables, indoor/outdoor seating, shade.	155.00	100.00	55.00	55%		
	PA and conferencing Equipment (includes TV)	149.00	125.00	23.99	19%		
	Screen & Projector	295.00	231.50	63.50	27%		
	Set-up change (3-4 of 4) Servery, Bar and tables, indoor/outdoor seating, shade.	210.00	-	210.00			NEW FEE
	Stage & Venue Lighting	215.00	191.00	23.99	13%		
	TV only	65.00	-	65.00			NEW FEE
	Cleaning Fee - Building	175.00	165.00	10.00	6%		

Function Name	Fee Name	26-27 Inc GST	25-26 Inc GST	\$ Change	% Increase	Justification
	Cleaning fee - front meeting room	110.00	-	110.00		
	Lost Key Replacement (including all locks and key sets)	1,000.00	-	1,000.00	NEW FEE	
	Overstay Fee	330.00	-	330.00		
Uralla Community Centre	Kitchen - Commercial Users	55.00	-	55.00		
	Kitchen - Local Community Groups	25.00	-	25.00	NEW FEE	Community Centre fees have been added to cover the cost of the services.
	All groups: Including crockery and cutlery (Commercial Users)	55.00	-	55.00		
Bundarra School of Arts Hall	Cleaning bond (refundable)	300.00	115.00	185.00	161%	This increase brings the charge more inline with other venues acting as a deterrent.
Bundarra Caravan Park	Lost Key Replacement (including all locks and key sets)	750.00	-	750.00	NEW FEE	To recover the cost of key replacement including all locks.
McMaugh Gardens	Accommodation Entry Bond	400,000.00	350,000.00	50,000.00	14%	McMaugh Gardens currently charges the lowest Residential Accommodation Deposit (RAD) in the Tablelands region. While this has supported accessibility for residents, it has also placed pressure on our long-term financial sustainability. To continue delivering high-quality aged care services, maintain compliance with rising regulatory standards, and fund ongoing improvements to resident amenities and facilities, it is necessary to adjust our RAD to a level that is consistent with other local providers. This increase ensures we remain competitive, financially sustainable, and able to reinvest in the care, staffing, and infrastructure that our residents deserve.
McMaugh Gardens	Ladies Cut	44.00	-	44.00		
	Shampoo	11.00	-	11.00		
	Shampoo & set	33.00	-	33.00		
	Shampoo & Blow-Wave	44.00	-	44.00		
	Blow-Wave & Hot Tong	49.01	-	49.01		
	Perm, Cut & Set or Blow-Wave	126.01	-	126.01	NEW FEE	In the past, the hairdressers collected payment directly from residents, which created stress and confusion for some residents regarding payment arrangements. Under the new fee structure, charges will now be billed monthly to the residents and administered by McMaugh Gardens, with a 10% administration fee retained by the facility.
	Men's Cut	33.00	-	33.00		
	Clipper Cut	24.00	-	24.00		
	Beard or Moustache Trim	11.00	-	11.00		
	Outings - Bus Trips	5.01	-	5.01		
General Services	Council Owned Data - minimum 1 Square kilometre	88.50	-	88.50		
	GIS Services Imagery Map - A0	129.50	-	129.50		
	GIS Services Imagery Map - A1	112.50	-	112.50		
	GIS Services Imagery Map - A2	99.00	-	99.00		
	GIS Services Imagery Map - A3	81.00	-	81.00	NEW FEE	New Charge for introducing new Service. Fees will cover the cost of providing the service.
	GIS Services Imagery Map - A4	69.50	-	69.50		
	GIS Services Simple Map (Enlighten Print) - A3	26.25	-	26.25		
	GIS Services Simple Map (Enlighten Print) - A4	14.70	-	14.70		
	GIS Services Staff Time - minimum 1 hour	191.00	-	191.00		

Major Projects and Capital Works - Infrastructure & Development As at March 25

Major Works Undertaken

- Minimal / Low Risk = no colour
- Medium Risk = highlighted Yellow
- High Risk = highlighted Orange

Main Road Maintenance	
Bridge St	Resurfacing works on Bridge St are currently on hold until further notice from TfNSW. The aligned grant funded works that USC had identified (Carpark Lanes, Intersections, Line-Marking) will be re-allocated to other projects.
Thunderbolts Way – South of Uralla, near Terrible Vale Road Intersection.	Heavy Patching Works to commence on Thunderbolts Way triaging worst affected areas. Minimal water usage is involved in this process.

Sealed Roads Maintenance	
Urban Streets	Routine pothole patching continues in Uralla and Bundarra streets.
Rural Sealed Roads	Routine pothole patching continues in rural areas. Roadside Slashing of vegetation is discontinued as it poses too much of a fire risk Shoulder maintenance complete on Bingara Rd Planning shoulder grading works for Gwydir River Road

Unsealed Roads Maintenance Grading	
Rural Unsealed Roads	General maintenance grading has ceased across all areas of the unsealed road network, subject to water availability. Hillview Rd works to be completed utilising water source near border with Walcha Shire.

Bridges	
Rural bridges	Ongoing maintenance works as required.

Signage	
Signage renewal	Maintenance works ongoing. Signage replacement on Kingstown Rd and Rocky River Rd. School zone signs replaced over school holidays to Rocky River School and Uralla Central School School Signage in Kentucky has been repaired by TfNSW.

Stormwater	
Uralla Creek Catchment Project	
<p>This Project is broken into 3 Phases:</p> <ul style="list-style-type: none"> Phase 01: Uralla Creek Catchment Study Phase 02: Civil and SW Works Identified in Study Phase 03: Creek Rehabilitation Works Identified in Study 	<p>Phase 01: Complete</p> <p>Phase 02/03: Identifying Packages of Works that can be completed within the Grant Budget and Timeframe. Working directly with Contractors to achieve this.</p>

Town and Parks	
Uralla	<p>Maintenance of recreational facilities is ongoing to maintain open space grounds and park amenities.</p> <p>All works are subject to water availability.</p>
Bundarra	Mowing parks and verges in Bundarra is routinely undertaken including passive areas on the town approaches.

Cemeteries	
Cemetery maintenance	Mowing grass and maintaining cemetery grounds occurs regularly.

Water Mains	
Pressure/Leakage Testing	Works are ongoing and will be for sometime until the whole reticulation system is checked.

Sewer Mains	
	Nil currently.

MAJOR GRANT FUNDED PROJECTS – PROGRAM TARGETS AND STATUS				
Project	Source of Funds	Budget	Target Date Completion	Status
King / Maitland Street Roundabout	Local Roads Community Infrastructure Phase 4 A Extension to Dec 2025 approved	\$390,000	31-Dec-25	Issued to market with no responses to date.
Gostwyck Rd: 8-10km	RERRF Funding 25/26 Project	\$1M	COB May 2026	Commenced. Culvert replacements commenced this week. Road reconstruction will be subject to water availability.
Faulkner Street Drainage extension	Council Funding	\$60,000	20-Dec-2024	To be done post Gostwyck Rd drainage works. Use of own workers.
Hill Street Drainage extension	Council Funding	\$10,000	28-Feb-2025	To be done post Gostwyck Rd drainage works. Use of own workers.

Project	Source of Funds	Budget	Target Date Completion	Status
Marble Hill Rd Drainage Works	Council Funding	\$30,000	TBC	Subject to contractor availability. Works not Let.
Thunderbolts Way MR73, Two Mile Creek – Culvert Extension Works	Restart NSW Project 2724	\$797,591	30-Jun-25	Works will commence after Gostwyck 8-10km project. Culvert extensions are the remaining works. Nearing completion.
Thunderbolts Way MR73, Scrubby Gully	Restart NSW Project 2724	\$1,972,262	30-Jun-25	Open drain cleaning still to be done.
Thunderbolts Way MR73, Laura Creek	Restart NSW Project 2724	\$1,172,929	30-Jun-25	Road replacement (bitumen etc) complete. Drainage widening underway. Guardrail and line-marking to be completed, which are planned for May.
Green Gully	AGRN1211 – EPAR Works	TBC	TBC	Emergency Works are complete. These works are the permanent fixed works, which are deemed as Essential Public Asset Restoration (or Reconstruction) (EPAR). Pricing received for the final; works from \$110k to 600k. Some tenders were non-conforming Need approval from RA to fund prior to works starting. This is EPAR Works.

ACTIONS REPORT					Printed: 22 April 2026 8:50 AM
		Division: Committee: Officer:	Council		Date From: Date To:
MEETING DATE	ITEM NO.	SUBJECT	MOTION	COMMENTS	
Council 23/11/2015	14.1	Bergen Road Land Acquisition and Exchange for Road Works	RESOLUTION 01.11/15 Moved: Cr K Ward Seconded: Cr L Cooper That the Council approve for the exchange of land associated with the reconstruction of Bergen Road and authorise the General Manager to complete all documentation. Unanimous	<p style="color: red;">A record of previous actions can be found on the Infocouncil system for this item or in the March 2025 and subsequent business papers. The following are the last actions taken by staff.</p> <p>12 Feb 2026</p> <p>The government gazette has been updated now that registration of the plan of subdivision has been completed., Draft documents are ready for: , 1. A proposed gazettal notice., 2. An Erratum Notice; and , 3. An 11R request form for the LRS., The land survey is currently being finalised before the matter returns to Council for final sign off.</p> <p>18 Mar 2026</p> <p>Solicitor is awaiting technical advice from the surveyor to finalise the documents.</p> <p>22 April 2026</p> <p>No further update. Still waiting to hear from Solicitor.</p>	
Council 27/05/2025	14.3	Update - Sewer & Water Debtors in Arrears	RESOLUTION 32.05/25 Moved: Cr Sarah Burrows Seconded: Cr Leanne Doran That Council notes: <ol style="list-style-type: none"> 1. <i>The report on Sewer and Water Arrears.</i> 2. <i>That a future report will be prepared on the plan to address the backlog and recovery of sewer and water debtor arrears.</i> 3. A future report will be prepared on the proposed Smart Meter rollout. <p>For: Crs Robert Bell, Sarah Burrows, Leanne Doran, Tom O'Connor, Lone Petrov, Adam Blakester, David Mailler, Jen Philp and Kath Arnold</p> <p>Against: Nil</p>	<p style="color: red;">A record of previous actions can be found on the Infocouncil system for this item or in the December 2025 and subsequent business papers. The following are the last actions taken by staff</p> <p>20 November 2025</p> <p>Work has continued in finalising disputed water bills to November. A report will be prepared for the December meeting.</p> <p>Update on the Smart Meter rollout will be reported to Council in Q2 2026.</p> <p>10 December 2025</p> <p>A report on backlog and recovery of sewer and water debtor arrears has been included in the December meeting.</p> <p>Future report to be prepared by I&D on proposed smart meter rollout as per Item 3.</p> <p>18 February 2026</p> <p>Awaiting further information before progressing.</p> <p>18 March 2026</p>	

ACTIONS REPORT	Printed: 22 April 2026 8:50 AM Date From: Date To:
Division: Committee: Council Officer:	

	CARRIED 9/0	Water bills update:	<p>As of 18 February 2026, 251 assessments were outstanding with a total amount owing of \$297,351.73.</p> <p>As of 18 March, the number of outstanding assessments had been reduced to 215, with a total amount owing of \$233,115.63. This represents a reduction in outstanding charges of \$64,236.10.</p> <p>Of the 215 assessments that remain outstanding, 15 individual properties have sought reviews. Two of the 15 requests have been finalised and revised or confirmed Water Charge Notices issued.</p> <p>A further 11 of the 15 have been reviewed, and notification of the outcome to each customer is in progress, with confirmatory Water Bills to follow. The remaining two are still under review and will be finalised by 31 March 2026.</p> <p>18 assessments of the uncontested 200 outstanding bills have been referred to SR Law for recovery in accordance with Council's Debt Recovery policy, with a total value of \$63,709.42.</p> <p>22 April 2026</p> <p>Overdue water accounts are only referred to SR Law twice a year.</p> <ul style="list-style-type: none"> - Total amount outstanding overall \$217,258 as at 22 April. - Of this there are 126 Assessments owing more than \$100 each, totalling \$215,214 (note – not all with SR Law) <ul style="list-style-type: none"> o 71 Assessments referred to SR Law since December in total – debt referred \$225,313 o Total amount received -3 \$96,878. o 51 Assessments still with SR Law for debt recovery – total outstanding is \$149,762
Council 27/05/2025	15.2	Review of Council's Community Care Services	<p>RESOLUTION 46.05/25</p> <p>Moved: Deputy Mayor Tom O'Connor Seconded: Cr David Mailler</p> <p>That Council</p> <p style="color: grey;"><i>1. Proceeds with an option that makes necessary</i></p>
			<p style="color: red;">A record of previous actions can be found on the Infocouncil system for this item or in the December 2025 and subsequent business papers. The following are the last actions taken by staff.</p> <p>13 Feb 2026</p> <p>New manager of Community Care has been appointed, a further report will come to Council on performance of Community Care services at the end of the financial year. TCT has a small surplus for</p>

ACTIONS REPORT			Printed: 22 April 2026 8:50 AM
<p>Division: Council Committee: Officer:</p>			<p>Date From: Date To:</p>
<p>Council 14.1 Section 355 Australia Day Committee 26/08/2025</p>	<p>operational and structural changes to retain, improve and operate TCS and TCT under the umbrella of the proposed Uralla Community Care identification. Completed</p> <p>2. Delegates authority to the General Manager to implement this option. Completed</p> <p>3. Receives a future report on the implementation of the resolved option, including budget implications.</p> <p>For: Crs Robert Bell, Sarah Burrows, Tom O'Connor, Lone Petrov, David Mailler, Jen Philp and Kath Arnold</p> <p>Against: Crs Leanne Doran and Adam Blakester</p> <p style="text-align: right;">CARRIED 7/2</p>	<p>the FY up to December 2025. TCS also is looking to have a small surplus for the FY up to December 2025. However, the full financial impacts of the introduction of the SaH program is still being considered.</p> <p>18 Mar 2026</p> <p>There has been a noticeable difference in revenue following the commencement of SaH. This will likely lead to a need to increase service prices and look for further efficiencies. There will also need to be some advocacy work done on increase care management pooled funds from 10% to 20% as the rate of 10% is unsustainable for many providers, particularly in regional areas.</p> <p>21 Apr 2026</p> <p>We expect to be able to provide Council with a clearer picture of revenue and the financial position of TCS/TCT at the next quarterly review. We have noticed a reasonable uptick in revenue for March when compared to February this year which is positive.</p>	
<p>Council 14.1 Section 355 Australia Day Committee 26/08/2025</p>	<p>RESOLUTION 107.08/25</p> <p>Moved: Deputy Mayor Tom O'Connor Seconded: Cr Sarah Burrows</p> <p>That Council:</p> <ol style="list-style-type: none"> 1. Retains and adopts the existing Terms of Reference for the Australia Day Committee for the period 26 August 2025 through to the next election in September 2028. 2. Calls for Expressions of Interest for membership of the Committee. 3. Receives a future report recommending membership appointments to the new Committee. <p>For: Crs Robert Bell, Sarah Burrows, Leanne Doran, Tom O'Connor, Lone Petrov, Adam Blakester, David Mailler, Jen Philp and Kath Arnold</p> <p>Against: Nil</p> <p style="text-align: right;">CARRIED 9/0</p>	<p>28 Aug 2025</p> <p>Next Steps: 1. Publicly call for Expressions of Interest for membership of the Committee., 2. Present a future report recommending membership appointments to the new Committee.</p> <p>17 Sep 2025</p> <p>Exhibition notice calling for volunteers open from 29 August 2025 - remains on exhibition until 17 November 2025. No submissions to date (17/9/2025).</p> <p>22 Oct 2025</p> <p>No change to previous status. Call for EOI remains open until November 2025.</p> <p>19 Nov 2025</p> <p>No EOI's for membership have been received as at 19/11/25. Committee meeting to discuss options.</p> <p>04 Dec 2025</p> <p>As per Australia Day Committee Minutes - a review of the committee and event is to be undertaken early 2026.</p>	

ACTIONS REPORT			Printed: 22 April 2026 8:50 AM
<p>Division: Council Committee: Officer:</p>			<p>Date From: Date To:</p>
			<p>18 Mar 2026 Review to be progressed and report prepared for Council.</p> <p>17 Apr 2026 No change since last actions report.</p>
<p>Council 25/11/2025</p>	<p>14.3</p>	<p>Proposed Allocation of Developer Contributions to Council Projects</p> <p>RESOLUTION 169.11/25</p> <p>Moved: Cr Sarah Burrows Seconded: Cr Leanne Doran</p> <p>That Council:</p> <p><i>1. Notes the completion of identified community projects in the 7.12 development contributions plan as detailed in this report. Completed</i></p> <p><i>2. Approves the allocation of \$110,00 development contribution funds currently held in restricted funds towards the completion of East Street kerb and guttering. Completed</i></p> <p><i>3. Writes to Crown Lands seeking the removal of the NSW Aboriginal land claim on the Barry Munday/Saumarez Crown Land Reserve. Completed</i></p> <p style="padding-left: 20px;">a. Undertakes community engagement, regarding the construction of public toilets on the Barry Munday/Saumarez Crown Land Reserve.</p> <p>4. Undertakes community engagement within the Invergowrie/Saumarez area regarding community infrastructure needs.</p> <p>5. Receives a further report on the outcome of the community engagement.</p> <p>For: Crs Robert Bell, Sarah Burrows, Leanne Doran, Tom O'Connor, Lone Petrov, Adam Blakester, David Mailler, Jen Philp and Kath Arnold</p> <p>Against: Nil</p> <p style="text-align: right;">CARRIED 9/0</p>	<p>10 Dec 2025 Preparation and planning phase only at this time - no concrete outcomes re this item as at 10 December 2025.</p> <p>18 Feb 2026</p> <p>2. East Street works in progress and funds transferred. ,</p> <p>3. Council has written (19 December 2025) to the NSW Aboriginal Lands Council to request removal of Land Claim. Subject to the response, a budget allocation will be required in the 26/27 budget to enable community engagement to be progressed.</p> <p>18 Mar 2026 Discussions with Crown Lands regarding Aboriginal Land Claim held on 17/3/26. Contact made with local Aboriginal Land Council and meeting to be scheduled to discuss further.</p> <p>22 April 2026 GM and DID visited the Armidale ALC on 24/3/26 and had a positive meeting with the Acting CEO. A future visit to Uralla was offered and welcomed. Date to be confirmed. Separately, an email response to Council's letter was received from the NSWALC on 9/4/26 advising that they do not support the removal of the land claim and referring the request regarding the proposed improvements back to the Armidale ALC for their decision. Further contact made with A/CEO Armidale ALC and now awaiting response.</p>

ACTIONS REPORT	Printed: 22 April 2026 8:50 AM Date From: Date To:
Division: Committee: Council Officer:	

Council 16/12/2025	15.2	Waste Management – Comparative Evaluation of Landfill Options and Update on Previous Waste-Related Actions	<p>RESOLUTION 207.12/25</p> <p>Moved: Cr David Mailler Seconded: Cr Jen Philp</p> <p>That Council notes:</p> <ol style="list-style-type: none"> 1. <i>Receipt of the Mike Ritchie and Associates (MRA) draft Report: Comparative Evaluation of Landfill Development Options, dated 19 Nov 2025. Completed</i> 2. <i>The updated staff responses to Resolution 3 of the Report to Council of 23 July 2024: The Uralla Landfill Master Plan and Residual Waste Options Assessment. Completed</i> 3. The intention to progress Tenders in February 2026 as follows: <ol style="list-style-type: none"> (a) <i>Putrescible (RED) Waste transport service; Complete</i> (b) <i>Garden Organics (GREEN) Waste transport service, with the option to transfer into a full Food and Garden Organics (FOGO) transport service after July 2026; and complete</i> (c) Recyclable (YELLOW) Waste transport and processing service. 4. Any future landfill cell development would be dependent on State or Federal funding. 5. <i>General Manager to provide an additional report to the February 2026 meeting identifying the non-confidential components of the December 2025 waste strategy report. Completed</i> <p>For: Crs Robert Bell, Sarah Burrows, Leanne Doran, Tom O'Connor, Lone Petrov, Adam Blakester, David Mailler, Jen Philp and Kath Arnold</p> <p>Against: Nil</p>	<p>13 Feb 2026</p> <p>There remains one final action to complete this resolution which is the open market publication of Council's new Recycling Tender. That document is in final draft form and is currently undergoing final legal review prior to release in April 2026., Review this item in April 2026.,</p> <p>18 Feb 2026</p> <p>3(a) A public tender for a 10-year contract for Putrescible (RED) Waste transport service will be published on 2 March 2026.,</p> <p>(b) A public tender for a 10-year contract for Garden Organics (GREEN) Waste transport service, with the option to transfer into a full Food and Garden Organics (FOGO) transport service post July 2026 will be published on 2 March 2026.,</p> <p>(c) A public tender for a 10-year contract for Recyclable (YELLOW) Waste transport and processing service is well progressed.,</p> <p>4. The first draft financial modelling of five future landfill options has been completed. Once refined and tested it is intended to brief Councillors. The refinement process will not be complete until at least April 2026,</p> <p>5. An additional report identifying the non-confidential components of the December 2025 waste strategy report has been included in the February 2026 Business Paper.</p> <p>18 Mar 2026</p> <p>There remains one final action to close out this resolution which is the publication of Council's Recycling Tender to the market. The draft tender is complete and currently undergoing final legal review with the aim of an early April publication.</p> <p>30 Mar 2026</p> <p>Current Status of Actions ,</p> <p>3) a) Complete,</p> <p>b) Complete,</p> <p>c) Currently with USC's external Legal Team for Review,</p>
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<p>ACTIONS REPORT</p> <p>Division: Council Committee: Officer:</p>	<p>Printed: 22 April 2026 8:50 AM Date From: Date To:</p>
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	<p>CARRIED 9/0 4) Report pencilled in for April.</p> <p>5) Complete, as at 17/04/26 - Tender for RED and GREEN bin transport has closed and submission are currently under review. Once the assessment and review are completed a Report and Recommendation with be submitted to Council.</p> <p>21 Apr 2026</p> <p>Current Status of Actions as at 21 April:</p> <p>3) a) Complete. Tender closed. Responses are being evaluated. 3) b) Complete. Tender closed. Responses are being evaluated. 3) c) USC Staff are preparing "Request for Quote" Documentation in anticipation of issuing to the market, 4) Report pencilled in for April. - Changed to May 5) Complete</p>
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<p>Council 24/02/2026</p>	<p>14.2</p>	<p>Third Party Agreement - EnergyCo and Uralla Shire Council</p>	<p>RESOLUTION 28.02/26</p> <p>Moved: Cr Sarah Burrows Seconded: Cr Tom O'Connor</p> <p>THAT COUNCIL:</p> <ol style="list-style-type: none"> 1. <i>Endorses the draft framework and draft key principles for a potential Third-Party Agreement (TPA) between Uralla Shire Council and EnergyCo for works on Council-owned and Council-managed land and local roads associated with the New England Renewable Energy Zone project. Noted</i> 2. Delegates authority to the General Manager to conduct negotiations leading to a final recommended TPA arrangement with EnergyCo, including any associated Deed Poll(s) and Independent Certifier arrangements, subject to external legal advice; and 3. Receives a future report and final draft Third Party Agreement recommending Council consider entering into such agreement with EnergyCo, if negotiations are successful. 	<p>27 Feb 2026</p> <p>Actions items, 1a - GMIS to formally advise EnergyCo in writing that Council has endorsed: the draft TPA framework; and the draft negotiation principles., - Complete, 2a - No formal actions. All action lead to Resolution 3., 3a - Finalise draft TPA and issued to Councillors for review., 3b - Develop Council Report addressing: summary of negotiations; - key departures from draft principles (if any); financial implications; - risk analysis strategic risks, - financial exposure asset impacts, - operational implications reputational considerations., -</p>
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ACTIONS REPORT			Printed: 22 April 2026 8:50 AM
<p>Division: Committee: Officer:</p>	<p>Council</p>		<p>Date From: Date To:</p>
		<p>For: Mayor Robert Bell, Sarah Burrows, Leanne Doran, Tom O'Connor, Adam Blakester, Jen Philp and Kath Arnold</p> <p>Against: Nil</p> <p>Absent: Cr David Mailler</p>	<p>recommendation whether Council should enter into agreement.</p> <p>18 Mar 2026 The draft TPA document is now with Council's legal advisors for review following Council feedback.</p> <p>30 Mar 2026 Actions items as of 30 March,</p> <p>1) a) Complete 2) a) Closed 3) a) USC has reviewed the TPA and passed on initial comments. It is currently with Maddocks for Review. We have been formally notified that is acceptable to works with other Councils to ensure a positive outcome for all with respect to TPA outcomes., 3) b) - TBC based on timelines for 3a.</p> <p>21 Apr 2026 Council and Maddocks have jointly prepared a draft TPA, which has been issued to EnergyCo for comment. EnergyCo's timeline has been delayed for external reasons. Awaiting EnergyCo review of draft document and feedback.</p>
<p>Council 24/03/2026</p>	<p>13.3 Draft Asset Management Plan - Plant and Equipment</p>	<p>RESOLUTION 38.03/26</p> <p>Moved: Cr Sarah Burrows Seconded: Cr Tom O'Connor</p> <p>That Council:</p> <ol style="list-style-type: none"> 1. Endorses the draft Plant and Equipment Asset Management Plan for public exhibition for a period of 28 days for the purpose of seeking community feedback. 2. Receives a further report after the completion of the exhibition period should any submissions be received prompting material change. 3. Adopts the draft Plant & Equipment Asset Management Plan should no submissions prompting material change be received. 	<p>27 Mar 2026 Plant & Equipment Plan of Management now on exhibition</p> <p>13 Apr 2026 Plant & Equipment Plan of Management is still on exhibition.</p>

ACTIONS REPORT			Printed: 22 April 2026 8:50 AM
<p>Division: Council Committee: Officer:</p>			<p>Date From: Date To:</p>
		<p>For: Crs Robert Bell, Sarah Burrows, Leanne Doran, Tom O'Connor, Adam Blakester, David Mailler, Jen Philp and Kath Arnold</p> <p>Against: Nil</p> <p style="text-align: right;">CARRIED 8/0</p>	
<p>Council 24/03/2026</p>	<p>13.5</p>	<p>Three Site Specific Crown Land Plans of Management</p> <p>RESOLUTION 40.03/26</p> <p>Moved: Mayor Robert Bell Seconded: Cr David Mailler</p> <p>That Council lay the matter on the table to return to the April Ordinary Meeting.</p> <p>For: Crs Robert Bell, Sarah Burrows, Leanne Doran, Adam Blakester, David Mailler, Jen Philp and Kath Arnold</p> <p>Against: Cr Tom O'Connor</p> <p style="text-align: right;">CARRIED 7/1</p>	<p>17 Apr 2026</p> <p>A report advising Council of recommended process will be considered at the April 2026 Meeting.</p>
<p>Council 24/03/2026</p>	<p>13.7</p>	<p>Draft Renewable Energy Action Plan</p> <p>RESOLUTION 44.03/26</p> <p>Moved: Cr David Mailler Seconded: Cr Sarah Burrows</p> <p>That Council:</p> <ol style="list-style-type: none"> 1. Endorses the Draft Uralla Renewable Energy Action Plan for public exhibition for a period of 28 days. 2. Receives a future report following the exhibition period summarising submissions and recommending any final amendments prior to adoption. <p>For: Crs Robert Bell, Sarah Burrows, Leanne Doran, Tom O'Connor, Adam Blakester, David Mailler, Jen Philp and Kath Arnold</p> <p>Against: Nil</p> <p style="text-align: right;">CARRIED 8/0</p>	<p>14 Apr 2026</p> <p>Currently on exhibition.</p> <p>Your Say Page updated. Email sent to workshop participants. Copies distributed to usual locations. Media release issued.</p> <p>The public exhibition period has been extended to 56 days in response to requests from community and farmers.</p>

ACTIONS REPORT			Printed: 22 April 2026 8:50 AM
Council 24/03/2026	13.6	State of Environment Report 2022-2025	Division: Committee: Council Officer:
			Date From: Date To:
			14 Apr 2026 Report is currently on public exhibition.
<p>RESOLUTION 41.03/26</p> <p>Moved: Cr Sarah Burrows Seconded: Cr David Mailler</p> <p>That Council :</p> <ol style="list-style-type: none"> 1. Receives the draft State of the Environment Report 2022–2025. 2. Places the draft report on public exhibition for a period of 28 days. 3. Receives a further report following the exhibition period should submissions be received. 4. Authorises the General Manager to finalise the report for publication should no submissions requiring amendment be received. <p>For: Crs Robert Bell, Sarah Burrows, Leanne Doran, Tom O'Connor, Adam Blakester, David Mailler, Jen Philp and Kath Arnold</p> <p>Against: Nil</p> <p style="text-align: right;">CARRIED 8/0</p>			