



MINUTES of

ORDINARY COUNCIL MEETING

Held on 27 August 2024 at 4:00pm

Attendance at Meeting:

Councillors: Mayor R Bell (Chair)
Deputy Mayor R Crouch
Cr S Burrows
Cr L Doran
Cr McMullen
Cr T O'Connor
Cr L Petrov (online)
Cr T Toomey

Apologies: Cr T Bower

Staff: Ms T Averay, General Manager
Mr M Raby, Director, Infrastructure & Development
Dr R Abell, Director, Corporate & Community
Mr M McLindin, Group Manager Civil Services
Mr M Ahammed, Manager Finance & IT
Ms W Westbrook, Executive Assistant

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1 OPENING & WELCOME

The Chair declared the meeting opened at 4:00pm.

2 PRAYER

The Chair recited the Uralla Shire Council prayer.

3 ACKNOWLEDGEMENT OF COUNTRY

The Chair read the acknowledgement of country.

4 WEBCAST INFORMATION

The Chair advised the meeting was recorded, with the recording to be made available on Council's website following the meeting and reminded the attendees from making defamatory statements.

5 APOLOGIES & APPLICATIONS FOR LEAVE OF ABSENCE BY COUNCILLORS

APOLOGY

RESOLUTION 03.08/24

Moved: Cr Sarah Burrows

Seconded: Cr Bruce McMullen

That the apology received from Cr Bower be accepted and leave of absence granted.

For: Crs Robert Bell, Robert Crouch, Sarah Burrows, Leanne Doran, Bruce McMullen, Tom O'Connor, Lone Petrov and Tara Toomey

Against: Nil

Absent: Crs Tim Bower

CARRIED 8/0

6 DISCLOSURE & DECLARATIONS OF INTEREST/S

Nil

7 CONFIRMATION OF MINUTES

7.1 CONFIRMATION OF MINUTES HELD 23 JULY 2024 ORDINARY MEETING

RESOLUTION 04.08/24

Moved: Cr Leanne Doran

Seconded: Cr Bruce McMullen

That Council adopt the minutes of the Ordinary Meeting held 23 July 2024 as a true and correct record.

For: Crs Robert Bell, Robert Crouch, Sarah Burrows, Leanne Doran, Bruce McMullen, Tom O'Connor, Lone Petrov and Tara Toomey

Against: Nil

Absent: Crs Tim Bower

CARRIED 8/0

7.2 CONFIRMATION OF MINUTES HELD 16 AUGUST 2024 EXTRAORDINARY MEETING

RESOLUTION 05.08/24

Moved: Cr Leanne Doran

Seconded: Cr Tom O'Connor

That the Minutes of 16 August 2024 Extraordinary Meeting, be adopted with the following amendment as a true and correct record:

- Cr Bell's vote to be recorded on Item 9.1 RECOMMENDATION as voting against.

For: Crs Robert Bell, Robert Crouch, Sarah Burrows, Leanne Doran, Bruce McMullen, Tom O'Connor, Lone Petrov and Tara Toomey

Against: Nil

Absent: Crs Tim Bower

CARRIED 8/0

8 URGENT, SUPPLEMENTARY, AND LATE ITEMS OF BUSINESS (INCLUDING PETITIONS)

Nil

9 WRITTEN REPORTS FROM DELEGATES

9.1 MAYOR'S ACTIVITY REPORT - JULY 2024

RESOLUTION 06.08/24

Moved: Cr Bruce McMullen

Seconded: Cr Tara Toomey

That Council receives the Mayor's Activity Report for July 2024.

For: Crs Robert Bell, Robert Crouch, Sarah Burrows, Leanne Doran, Bruce McMullen, Tom O'Connor, Lone Petrov and Tara Toomey

Against: Nil

Absent: Crs Tim Bower

CARRIED 8/0

10 PUBLIC FORUM

The Chair Introduced the speaker:

Speaker: Mrs Louise Allen

The speaker made a presentation to Council regarding Item 14.1 Development application DA-11-2024 for a Subdivision (1 Lot into 8 Lots) at Lot 2 DP577140, land known as 828 Bundarra Road, SAUMAREZ PONDS.

The Chair thanked the speaker for his presentation.

The Chair Introduced the speaker:

Speaker: Mr Jamie Allen

The speaker made a presentation to Council regarding Item 14.1 Development application DA-11-2024 for a Subdivision (1 Lot into 8 Lots) at Lot 2 DP577140, land known as 828 Bundarra Road, SAUMAREZ PONDS.

The Chair thanked the speaker for his presentation.

11 MAYORAL MINUTE

11.1 MAYORAL MINUTE - MAJOR EVENTS FOR URALLA SHIRE COUNCIL THANK YOU

RESOLUTION 07.08/24

Moved: Cr Leanne Doran

Seconded: Deputy Mayor Robert Crouch

That Council:

1. Receives the Mayoral Minute.
2. Acknowledges the efforts and contributions of all staff and the members of the Uralla Township & Environs Committee involved in delivering Council's key open spaces at Rotary Park, The Glen, and the Fibonacci Installations at Pioneer Park.
3. Commends Council's Corporate Lead Officer, Communications and Events, Mr Chris Clark, for delivering an outstanding event and securing significant media coverage.

For: Crs Robert Bell, Robert Crouch, Sarah Burrows, Leanne Doran, Bruce McMullen, Tom O'Connor, Lone Petrov and Tara Toomey

Against: Nil

Absent: Crs Tim Bower

CARRIED 8/0

12 NOTICE OF MOTION/QUESTIONS WITH NOTICE

Nil

13 REPORT OF COMMITTEES

13.1 URALLA LOCAL TRAFFIC COMMITTEE (ULTC) - MINUTES OF MEETING HELD 13 AUGUST 2024

RESOLUTION 08.08/24

Moved: Deputy Mayor Robert Crouch

Seconded: Cr Leanne Doran

That Council receives the Minutes of the Uralla Local Traffic Committee (ULTC) meeting held 13 August 2024 and notes the decisions of the Committee.

For: Crs Robert Bell, Robert Crouch, Sarah Burrows, Leanne Doran, Bruce McMullen, Tom O'Connor, Lone Petrov and Tara Toomey

Against: Nil

Absent: Crs Tim Bower

CARRIED 8/0

13.2 BUNDARRA SCHOOL OF ARTS HALL AND COMMUNITY CONSULTATIVE S355 COMMITTEE - MINUTES OF MEETING HELD 31 JULY 2024**RESOLUTION 09.08/24**

Moved: Cr Leanne Doran
Seconded: Cr Sarah Burrows

That Council:

1. Receives the Minutes of the Bundarra School of Arts Hall and Community Consultative s355 Committee meeting held 31 July 2024.
2. Notes the Committee's Recommendations which were tabled at the meeting.

For: Crs Robert Bell, Robert Crouch, Sarah Burrows, Leanne Doran, Bruce McMullen, Tom O'Connor and Tara Toomey

Against: Nil

Absent: Crs Tim Bower

CARRIED 7/0

Mayor called for a short break 5:20pm

Mayor resumed the meeting 5:30pm

14 REPORTS TO COUNCIL**14.1 ONE (1) INTO EIGHT (8) LOT SUBDIVISION - LOT 2 DP577140 - 828 BUNDARRA ROAD - SAUMAREZ PONDS****RESOLUTION 10.08/24**

Moved: Deputy Mayor Robert Crouch
Seconded: Cr Tom O'Connor

That Council authorise approval of Development Application (ref: DA-11-2024), with deferred commencement, for a Subdivision (1 Lot into 8 Lots) at Lot 2 DP577140, land known as 828 Bundarra Road, SAUMAREZ PONDS, under delegation to the General Manager, subject to provision of an amended plan of development providing vehicular access for all lots except Lot 1 from the existing road reserve (adjacent to western boundary of the site), rather than the Classified Road, and the following:

- i. Ensure appropriate provision is made for school bus stops and waste collection;
- ii. The existing road to the west be sealed to the access for Lot 7; and

- iii. Make amendments to the conditions contained within the Notice of Determination only in connection with the Deferred Commencement matters.

Following debate a DIVISION DECISION was called with the result recorded below:

For: Crs Robert Bell, Robert Crouch, Sarah Burrows, Leanne Doran, Bruce McMullen, Tom O'Connor, Lone Petrov and Tara Toomey

Against: Nil

Absent: Crs Tim Bower

CARRIED 8/0

14.2 RFS CONTRIBUTIONS 2024/25

RESOLUTION 11.08/24

Moved: Cr Tom O'Connor

Seconded: Deputy Mayor Robert Crouch

That Council:

1. Approves the invoiced amount from Armidale Regional Council.
2. Continues to lobby the NSW Government to review the allocation of funding for the Emergency Services Levy and Rural Fire Services Assets.

For: Crs Robert Bell, Robert Crouch, Sarah Burrows, Leanne Doran, Bruce McMullen, Tom O'Connor, Lone Petrov and Tara Toomey

Against: Nil

Absent: Crs Tim Bower

CARRIED 8/0

14.3 MONTHLY FINANCE REPORT FOR JULY 2024

RESOLUTION 12.08/24

Moved: Cr Sarah Burrows

Seconded: Deputy Mayor Robert Crouch

That Council receives the attached Monthly Finance Report for July 2024.

For: Crs Robert Bell, Robert Crouch, Sarah Burrows, Leanne Doran, Bruce McMullen, Tom O'Connor, Lone Petrov and Tara Toomey

Against: Nil

Absent: Crs Tim Bower

CARRIED 8/0

14.4 LOANS AS AT 31 JULY 2024**RESOLUTION 13.08/24****Moved:** Cr Tom O'Connor**Seconded:** Deputy Mayor Robert Crouch**That Council notes that the total loan position as of 31 July 2024 is \$1,313,196.****For:** Crs Robert Bell, Robert Crouch, Sarah Burrows, Leanne Doran, Bruce McMullen, Tom O'Connor, Lone Petrov and Tara Toomey**Against:** Nil**Absent:** Crs Tim Bower**CARRIED 8/0****14.5 INVESTMENTS AS AT 31 JULY 2024****RESOLUTION 14.08/24****Moved:** Cr Leanne Doran**Seconded:** Cr Sarah Burrows**That Council notes the cash position as of 31 July 2024 consisting of:**

- cash and overnight funds of \$2,780,961
- term deposits of \$24,350,000
- total convertible funds of \$27,130,961 (\$2,780,961 + \$24,350,000) (including restricted funds)

That Council commends staff on the presentation of clear financial reports and the improvement in the bottom line.**For:** Crs Robert Bell, Robert Crouch, Sarah Burrows, Leanne Doran, Bruce McMullen, Tom O'Connor, Lone Petrov and Tara Toomey**Against:** Nil**Absent:** Crs Tim Bower**CARRIED 8/0**

14.6 DEBT RECOVERY UPDATE**RESOLUTION 15.08/24**

Moved: Deputy Mayor Robert Crouch

Seconded: Cr Tara Toomey

That Council:

1. Notes the Debt Recovery Update Report.
2. Notes that a review of the current debt recovery process will be undertaken, and further advice provided to Council within the next 3 months.

For: Crs Robert Bell, Robert Crouch, Sarah Burrows, Leanne Doran, Bruce McMullen, Tom O'Connor, Lone Petrov and Tara Toomey

Against: Nil

Absent: Crs Tim Bower

CARRIED 8/0

14.7 TABLELANDS COMMUNITY SUPPORT - QUALITY AUDIT AGAINST AGED CARE QUALITY STANDARDS**RESOLUTION 16.08/24**

Moved: Cr Leanne Doran

Seconded: Cr Sarah Burrows

That Council notes the progress TCS has made in addressing the areas of non-compliance against the Aged Care Quality Standards.

For: Crs Robert Bell, Robert Crouch, Sarah Burrows, Leanne Doran, Bruce McMullen, Tom O'Connor, Lone Petrov and Tara Toomey

Against: Nil

Absent: Crs Tim Bower

CARRIED 8/0

14.8 INTERIM MANAGEMENT LETTER FOR 2023-2024 YEAR END**RESOLUTION 17.08/24****Moved:** Cr Tom O'Connor**Seconded:** Cr Tara Toomey**That Council notes the Interim Audit Management Letter for year end 30 June 2024.****For:** Crs Robert Bell, Robert Crouch, Sarah Burrows, Leanne Doran, Bruce McMullen, Tom O'Connor, Lone Petrov and Tara Toomey**Against:** Nil**Absent:** Crs Tim Bower**CARRIED 8/0****14.9 REGISTER RESOLUTIONS ACTIONS STATUS AS AT 22 AUGUST 2024****RESOLUTION 18.08/24****Moved:** Cr Sarah Burrows**Seconded:** Deputy Mayor Robert Crouch**That Council notes the Resolution Actions Status Report as at 24 August 2024.****For:** Crs Robert Bell, Robert Crouch, Sarah Burrows, Leanne Doran, Bruce McMullen, Tom O'Connor, Lone Petrov and Tara Toomey**Against:** Nil**Absent:** Crs Tim Bower**CARRIED 8/0**

15 CONFIDENTIAL MATTERS

RESOLUTION 19.08/24

Moved: Cr Sarah Burrows

Seconded: Deputy Mayor Robert Crouch

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the *Local Government Act 1993*:

15.1 General Manager Mid Term Performance Review August 2024

This matter is considered to be confidential under Section 10A(2) - a of the *Local Government Act 1993*, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with personnel matters concerning particular individuals (other than councillors).

For: Crs Robert Bell, Robert Crouch, Sarah Burrows, Leanne Doran, Bruce McMullen, Tom O'Connor, Lone Petrov and Tara Toomey

Against: Nil

Absent: Crs Tim Bower

CARRIED 8/0

RESOLUTION 20.08/24

Moved: Cr Sarah Burrows

Seconded: Cr Tara Toomey

That Council return to Open Session of Council, and that the resolutions of Closed Session of Council become the resolutions of Open session of Council.

For: Crs Robert Bell, Robert Crouch, Sarah Burrows, Leanne Doran, Bruce McMullen, Tom O'Connor, Lone Petrov and Tara Toomey

Against: Nil

Absent: Crs Tim Bower

CARRIED 8/0

16 COMMUNICATIONS OF COUNCIL DECISIONS

The Chair communicated the Council decisions from the closed session.

15.1 GENERAL MANAGER MID TERM PERFORMANCE REVIEW AUGUST 2024

RESOLUTION 21.08/24

Moved: Deputy Mayor Robert Crouch

Seconded: Cr Sarah Burrows

That Council note the Mayoral Minute conclusion on the General Manager's Mid Term Performance held 13th August 2024.

The conclusion being:

"The panel are confident that Uralla Shire is improving under the direction of the General Manager. We would like to acknowledge her diligence, good leadership and optimism which is resulting in many positive changes across all areas of Council".

For: Crs Robert Bell, Robert Crouch, Sarah Burrows, Leanne Doran, Bruce McMullen, Tom O'Connor, Lone Petrov and Tara Toomey

Against: Nil

Absent: Crs Tim Bower

CARRIED 8/0

17 CONCLUSION OF MEETING

The meeting was closed at 6:45pm.