



MINUTES of

ORDINARY COUNCIL MEETING

Held on 21 May 2024 at 4:00pm

Attendance at Meeting:

Councillors: Mayor R Bell (Chair)
Deputy Mayor R Crouch
Cr T Bower
Cr S Burrows
Cr L Doran
Cr McMullen
Cr T O'Connor (via Teams)
Cr L Petrov
Cr T Toomey

Apologies: Ms Toni Averay – On Leave

Staff: Mr M Raby Acting General Manager
Mr D Weiley Acting Director Infrastructure & Development
Ms R Abell Director Corporate & Community
Mr S Williams Manager, Governance
Mr M Ahammed, Manager Finance & IT
Mr S Vivers Acting Manager, Development & Planning
Mr I Arah Manager, Environment & Waste
Ms W Westbrook, Executive Assistant

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AUDIO OF MEETING NOW AVAIABLE ON THIS LINK:

<https://urallashirecouncil.podbean.com/e/21st-may-2024-ordinary-meeting-of-uralla-shire-council/>

CONFIRMED

1 OPENING & WELCOME

The Chair declared the meeting opened at 4:07pm.

2 PRAYER

The Chair recited the Uralla Shire Council prayer.

3 ACKNOWLEDGEMENT OF COUNTRY

The Chair read the acknowledgement of country.

4 WEBCAST INFORMATION

The Chair advised the meeting was recorded, with the recording to be made available on Council's website following the meeting and reminded the attendees from making defamatory statements.

5 APOLOGIES & APPLICATIONS FOR LEAVE OF ABSENCE BY COUNCILLORS

Nil

6 DISCLOSURE & DECLARATIONS OF INTEREST/S

Nil

7 CONFIRMATION OF MINUTES

7.1 CONFIRMATION OF MINUTES HELD 23 APRIL 2024 ORDINARY MEETING

RESOLUTION 01.05/24

Moved: Cr Leanne Doran

Seconded: Deputy Mayor Robert Crouch

That Council adopt the minutes of the Ordinary Meeting held 23 April 2024 as a true and correct record with the following amendments:

1. Item 8 - 03.04/24 review the mover of the item.

For: Crs Robert Bell, Robert Crouch, Tim Bower, Sarah Burrows, Leanne Doran, Bruce McMullen, Tom O'Connor, Lone Petrov and Tara Toomey

Against: Nil

CARRIED 9/0

8 URGENT, SUPPLEMENTARY, AND LATE ITEMS OF BUSINESS (INCLUDING PETITIONS)

8.1 QUARTERLY BUDGET REVIEW APRIL 2023-24 (QBR)

RESOLUTION 02.05/24

Moved: Mayor Robert Bell

Seconded: Cr Tom O'Connor

That Council defer the third quarter budget review summary for the 2023/24 financial report.

For: Crs Robert Bell, Robert Crouch, Tim Bower, Sarah Burrows, Leanne Doran, Bruce McMullen, Tom O'Connor, Lone Petrov and Tara Toomey

Against: Nil CARRIED 9/0

9 WRITTEN REPORTS FROM DELEGATES

9.1 NEW ENGLAND NORTH WEST-LEADERSHIP SUMMIT "LEADING THE WAY MATTERS" 30/4/2024 – 1/5/2024

RESOLUTION 03.05/24

Moved: Cr Tim Bower

Seconded: Cr Lone Petrov

That Council receive the Delegate report on the New England North West Leadership Summit held in Tamworth 30 April – 1 May 2024.

For: Crs Robert Bell, Robert Crouch, Tim Bower, Sarah Burrows, Leanne Doran, Bruce McMullen, Tom O'Connor, Lone Petrov and Tara Toomey

Against: Nil CARRIED 9/0

9.2 MAYORS DELEGATE REPORT - APRIL 2024 ACTIVITY

RESOLUTION 04.05/24

Moved: Mayor Robert Bell

Seconded: Deputy Mayor Robert Crouch

That Council received the Mayor's Delegate Report for April 2024 with the amendment to the activity on 26 April 2024 with the Proposed Renewables Developer Meeting was held in Uralla.

For: Crs Robert Bell, Robert Crouch, Tim Bower, Sarah Burrows, Leanne Doran, Bruce McMullen, Tom O'Connor, Lone Petrov and Tara Toomey

Against: Nil CARRIED 9/0

At 4:15 pm, Mayor Robert Bell left the meeting.

At 4:16 pm, Mayor Robert Bell returned to the meeting.

9.3 NEW ENGLAND WEEDS AUTHORITY - DELEGATE REPORT

RESOLUTION 05.05/24

Moved: Cr Tim Bower

Seconded: Cr Bruce McMullen

That Council note the update provided by the delegate report.

For: Crs Robert Bell, Robert Crouch, Tim Bower, Sarah Burrows, Leanne Doran, Bruce McMullen, Tom O'Connor, Lone Petrov and Tara Toomey

Against: Nil

CARRIED 9/0

10 PUBLIC FORUM

Nil

11 MAYORAL MINUTE

Nil

12 NOTICE OF MOTION/QUESTIONS WITH NOTICE

12.1 NOTICE OF MOTION - HOUSING STRATEGY AND RENT TO BUY

RESOLUTION 06.05/24

Moved: Cr Tara Toomey

Seconded: Cr Leanne Doran

That Council include consideration of Rent to Buy and Build to Rent to Buy concepts in their Housing Strategy and in the review of the Uralla Local Environmental Plan.

For: Crs Robert Bell, Robert Crouch, Tim Bower, Sarah Burrows, Leanne Doran, Bruce McMullen, Tom O'Connor, Lone Petrov and Tara Toomey

Against: Nil

CARRIED 9/0

13 REPORT OF COMMITTEES

13.1 URALLA LOCAL TRAFFIC COMMITTEE (ULTC) - MINUTES OF MEETING HELD 17 APRIL 2024

RESOLUTION 07.05/24

Moved: Cr Sarah Burrows

Seconded: Cr Lone Petrov

That Council receive the Minutes of the Uralla Local Traffic Committee (ULTC) meeting held 17 April 2024 and notes the decisions of the Committee.

For: Crs Robert Bell, Robert Crouch, Tim Bower, Sarah Burrows, Leanne Doran, Bruce McMullen, Tom O'Connor, Lone Petrov and Tara Toomey

Against: Nil

CARRIED 9/0

14 REPORTS TO COUNCIL

14.1 DRAFT VOLUNTARY PLANNING AGREEMENT - WINTERBOURNE

RESOLUTION 08.05/24

Moved: Cr Sarah Burrows

Seconded: Cr Lone Petrov

That Council

1. Endorse the General Manager or delegate to execute the Winterbourne Voluntary Planning Agreement on behalf of Council.
2. Note that Walcha Council are co-signatories to the Winterbourne Voluntary Planning Agreement and that the provisions of the Agreement will not become operative until all relevant parties have signed.

For: Crs Robert Bell, Robert Crouch, Tim Bower, Sarah Burrows, Leanne Doran, Bruce McMullen, Tom O'Connor, Lone Petrov and Tara Toomey

Against: Nil

CARRIED 9/0

PROCEDURAL MOTION - BREAK

RESOLUTION 09.05/24

Moved: Cr Sarah Burrows

Seconded: Deputy Mayor Robert Crouch

The Chair called for a short break at 6:27pm.

For: Crs Robert Bell, Robert Crouch, Tim Bower, Sarah Burrows, Leanne Doran, Bruce McMullen, Tom O'Connor, Lone Petrov and Tara Toomey

Against: Nil

CARRIED 9/0

PROCEDURAL MOTION - RETURN

RESOLUTION 10.05/24

Moved: Mayor Robert Bell

Seconded: Deputy Mayor Robert Crouch

The Chair reconvened the meeting after a short break at 6:50pm.

For: Crs Robert Bell, Robert Crouch, Tim Bower, Sarah Burrows, Leanne Doran, Bruce McMullen, Tom O'Connor, Lone Petrov and Tara Toomey

Against: Nil

CARRIED 9/0

14.2 DRAFT OPERATIONAL PLAN 2024-2025

RESOLUTION 11.05/24

Moved: Cr Tom O'Connor

Seconded: Deputy Mayor Robert Crouch

- I. That the Draft Operational Plan 2024-2025 including the draft budget, be amended as follows:
 - a. The draft Budget 2024-25 include the Cashflow Projection for the Financial Year 2024-25;
 - b. The draft budget include an allocation for the creation of a new FTE to establish a IT Technical support role in the amount \$70,618.00;
 - c. The draft budget include an allocation for the creation of a new 0.6 FTE to establish a Quality Care and Compliance role at McMaugh Gardens in the amount \$88,176.00
 - d. The draft fees & charges be amended on page 179 under "Building Rental Uralla Hill St Units" to state "from \$331 per fortnight";
 - e. The Fees & Charges on page 199 under Dangerous Dog amend description to read "All dangerous/restricted dogs will require an annual permit as well as life time registration from July 2019"
 - f. That draft budget include an allocation in the amount \$80,000 to address electrical safety and compliance issues at the Uralla Caravan Park;
 - g. Allocation for membership to Arts North West and NIAS be included in the draft budget for 2024-25 pending further information;
 - h. The Operational Plan on page 99 point 1.2.4.1 replace "with" to be "within";
 - i. The Operational Plan on page 121 point 1.3.5.1 amend reference "2022-20263" to "2022-2026"
- II. That the amended Draft Operational Plan 2024-2025 including the draft budget, draft statement of revenue policy and draft fees and charges be placed on public exhibition from 22 May 2024 to 19 June 2024 subject to the above amendments and,
- III. That any operational considerations together with submissions from the public be collated for Council consideration at the ordinary Council meeting 25 June 2024.

For: Crs Robert Bell, Robert Crouch, Tim Bower, Sarah Burrows, Leanne Doran, Bruce McMullen, Tom O'Connor, Lone Petrov and Tara Toomey

Against: Nil

CARRIED 9/0

14.3 MONTHLY FINANCE REPORT FOR APRIL 2024**RESOLUTION 12.05/24****Moved:** Cr Tom O'Connor**Seconded:** Cr Sarah Burrows**That Council receive the attached Monthly Finance Report for April 2024.****For:** Crs Robert Bell, Robert Crouch, Tim Bower, Sarah Burrows, Leanne Doran, Bruce McMullen, Tom O'Connor, Lone Petrov and Tara Toomey**Against:** Nil**CARRIED 9/0****14.4 LOANS AS AT 30 APRIL 2024****RESOLUTION 13.05/24****Moved:** Deputy Mayor Robert Crouch**Seconded:** Cr Tim Bower**That Council notes the loan position as of 30 April 2024 totalling \$1,352,977****For:** Crs Robert Bell, Robert Crouch, Tim Bower, Sarah Burrows, Leanne Doran, Bruce McMullen, Tom O'Connor, Lone Petrov and Tara Toomey**Against:** Nil**CARRIED 9/0****14.5 INVESTMENTS AT 30 APRIL 2024****RESOLUTION 14.05/24****Moved:** Cr Tim Bower**Seconded:** Cr Sarah Burrows**That Council**

- I. notes the cash position as of 30 April 2024 consisting of cash and overnight funds of \$1,010,609 and term deposits of \$22,250,000 totalling \$23,260,610 of convertible funds, including restricted funds; and
- II. notes also the unrestricted cash amount as at 31 March 2024 was \$1,001,873.

For: Crs Robert Bell, Robert Crouch, Tim Bower, Sarah Burrows, Leanne Doran, Bruce McMullen, Tom O'Connor, Lone Petrov and Tara Toomey**Against:** Nil**CARRIED 9/0**

14.6 GROUNDWATER PROJECT STATUS REPORT**RESOLUTION 15.05/24****Moved:** Cr Lone Petrov**Seconded:** Cr Sarah Burrows**That Council notes the report regarding the status of the Groundwater Project.****For:** Crs Robert Bell, Robert Crouch, Tim Bower, Sarah Burrows, Leanne Doran, Bruce McMullen, Tom O'Connor, Lone Petrov and Tara Toomey**Against:** Nil**CARRIED 9/0****14.7 PROJECT UPDATES - PUBLIC SPACES LEGACY PROGRAM****RESOLUTION 16.05/24****Moved:** Cr Leanne Doran**Seconded:** Cr Sarah Burrows**That Council notes the update and status reports for the Rotary Park Project; the Pioneer Park Project; and the Glen Project.****For:** Crs Robert Bell, Robert Crouch, Tim Bower, Sarah Burrows, Leanne Doran, Bruce McMullen, Tom O'Connor, Lone Petrov and Tara Toomey**Against:** Nil**CARRIED 9/0****14.8 FUTURE WATER STRATEGY FOR URALLA SHIRE COUNCIL TOWN WATER STRATEGY****RESOLUTION 17.05/24****Moved:** Cr Tim Bower**Seconded:** Cr Tara Toomey

- 1. That Council notes the funding available under the Deed of Agreement which includes a review of water supply options within the scope of the Integrated Water Cycle Management (IWCM) plan as submitted by Public Works Advisory and the completion date of December 2024 as required by the Department of Climate Change, Energy and Environment and Water.**
- 2. That Council authorises the expenditure of \$551,806 (\$496,625 being grant funded and \$55,180 being Council funded) for the engagement of Public Works Advisory to carry out the tasks agreed**

between the Department of Climate Change, Energy and Environment and Water, Public Works Advisory, and the Council to deliver:

- Mandatory milestone studies valued at \$405,603; and,
- Optional studies valued at \$146,203.

3. That Council authorises the expenditure of \$398,544 (\$358,689 being grant funded and \$39,854 being Council funded) to deliver:

- project management valued at \$187,689; and,
- the engagement of a communication consultant valued at \$72,000; and,
- chemical treatment studies valued at \$99,000.

For: Crs Robert Bell, Robert Crouch, Tim Bower, Sarah Burrows, Leanne Doran, Bruce McMullen, Tom O'Connor, Lone Petrov and Tara Toomey

Against: Nil

CARRIED 9/0

14.9 REGISTER RESOLUTIONS ACTIONS STATUS AS AT 15 MAY 2024

RESOLUTION 18.05/24

Moved: Cr Tara Toomey

Seconded: Cr Leanne Doran

That Council notes the Resolution Actions Status Report as at 15 May 2024.

For: Crs Robert Bell, Robert Crouch, Tim Bower, Sarah Burrows, Leanne Doran, Bruce McMullen, Tom O'Connor, Lone Petrov and Tara Toomey

Against: Nil

CARRIED 9/0

15 CONFIDENTIAL MATTERS

Nil

16 COMMUNICATIONS OF COUNCIL DECISIONS

17 CONCLUSION OF MEETING

The meeting was closed at 7:21pm.

Council Minutes confirmed by Mayor Robert Bell on 25/6/2024 : Resolution: 01.06/24