



MINUTES of

ORDINARY COUNCIL MEETING

Held on 23 April 2024 at 4:00pm

Attendance at Meeting:

Councillors: Mayor R Bell (Chair)
Deputy Mayor R Crouch
Cr T Bower
Cr S Burrows
Cr L Doran
Cr McMullen (arrived 5:07pm)
Cr T O'Connor
Cr L Petrov
Cr T Toomey

Apologies: Apology from Cr McMullen may be late attending the meeting.

Staff: Ms T Averay, Executive Director Infrastructure & Development
Mr S Williams, Interim Director Corporate & Community
Mr R Raby Director Corporate & Community
Ms W Westbrook, Executive Assistant

CONTENTS

1	OPENING & WELCOME.....	3
2	PRAYER	3
3	ACKNOWLEDGEMENT OF COUNTRY	3
4	WEBCAST INFORMATION	3
5	APOLOGIES & APPLICATIONS FOR LEAVE OF ABSENCE BY COUNCILLORS	3
6	DISCLOSURE & DECLARATIONS OF INTEREST/S	3
7	CONFIRMATION OF MINUTES	4
7.1	Confirmation of Minutes held 26 March 2024 Ordinary Meeting	4
8	URGENT, SUPPLEMENTARY, AND LATE ITEMS OF BUSINESS (INCLUDING PETITIONS)	4
9	WRITTEN REPORTS FROM DELEGATES.....	4
9.1	Mayor’s Delegate Report - March 2024 Activity	4
10	PUBLIC FORUM.....	5
	Nil	
11	MAYORAL MINUTE	5
	Nil	
12	NOTICE OF MOTION/QUESTIONS WITH NOTICE	5
	Nil	
13	REPORT OF COMMITTEES	6
13.1	Minutes - Uralla Township & Environs Committee (UTEC) QuarterLy Meeting - 4 March 2024.....	6
14	REPORTS TO COUNCIL.....	6
14.1	Project Updates - Public Spaces Legacy Program	6
14.2	Draft Policy - Keeping of Animals (Urban Areas) (2024).....	7
14.3	Draft Policy - Liquid Trade Waste Management - 2024.....	7
14.4	Operational Plan 2023-24 Q2 Progress Report	8
14.5	Loans as at 31 March 2024	8
14.6	Investments at 31 March 2024	9
14.7	Monthly Finance Report for March 2024	9
14.8	Register Resolutions Actions Status as at 17 April 2024.....	9
8.1	CMA Housing Conference - Forbes April 2024	10
15	CONFIDENTIAL MATTERS	11
9.2	New England Weeds Authority Delegate Report	11
16	COMMUNICATIONS OF COUNCIL DECISIONS	11
17	CONCLUSION OF MEETING	11

AUDIO OF MEETING NOW AVAILABLE ON THIS LINK:

<https://urallashirecouncil.podbean.com/e/23rd-april-2024-ordinary-meeting-of-uralla-shire-council/>

1 OPENING & WELCOME

The Chair declared the meeting opened at 4:00pm.

2 PRAYER

The Chair recited the Uralla Shire Council prayer.

3 ACKNOWLEDGEMENT OF COUNTRY

The Chair read the acknowledgement of country.

4 WEBCAST INFORMATION

The Chair advised the meeting was recorded, with the recording to be made available on Council's website following the meeting and reminded the attendees from making defamatory statements.

5 APOLOGIES & APPLICATIONS FOR LEAVE OF ABSENCE BY COUNCILLORS**MOTION****RESOLUTION 01.04/24**

Moved: Cr Sarah Burrows

Seconded: Cr Leanne Doran

That

i) Cr O'Connor be approved to attend 21 May Council Meeting online, and

ii) Cr Toomey be approved to attend 25 June Council Meeting online.

For: Crs Robert Bell, Robert Crouch, Tim Bower, Sarah Burrows, Leanne Doran, Tom O'Connor, Lone Petrov and Tara Toomey

Against: Nil

CARRIED 8/0

Nil

6 DISCLOSURE & DECLARATIONS OF INTEREST/S

Nil.

7 CONFIRMATION OF MINUTES

7.1 CONFIRMATION OF MINUTES HELD 26 MARCH 2024 ORDINARY MEETING

RESOLUTION 02.04/24

Moved: Cr Tim Bower

Seconded: Cr Sarah Burrows

That Council adopt the minutes of the Ordinary Meeting held 26 March 2024 as a true and correct record.

For: Crs Robert Bell, Robert Crouch, Tim Bower, Sarah Burrows, Leanne Doran, Tom O'Connor, Lone Petrov and Tara Toomey

Against: Nil

CARRIED 8/0

8 URGENT, SUPPLEMENTARY, AND LATE ITEMS OF BUSINESS (INCLUDING PETITIONS)

PROCEDURAL MOTION TO MOVE AN ITEM

RESOLUTION 03.04/24

Moved: Mayor Robert Bell

Seconded: Deputy Mayor Robert Crouch

That Council move Item 8.1 to be heard on Cr McMullen's arrival after item 14.8.

For: Crs Robert Bell, Robert Crouch, Tim Bower, Sarah Burrows, Leanne Doran, Tom O'Connor, Lone Petrov and Tara Toomey

Against: Nil

CARRIED 8/0

9 WRITTEN REPORTS FROM DELEGATES

9.1 MAYOR'S DELEGATE REPORT - MARCH 2024 ACTIVITY

RESOLUTION 04.04/24

Moved: Mayor Robert Bell

Seconded: Cr Tara Toomey

That Council received the Mayor's Delegate Report for March 2024

For: Crs Robert Bell, Robert Crouch, Tim Bower, Sarah Burrows, Leanne Doran, Tom O'Connor, Lone Petrov and Tara Toomey

Against: Nil

CARRIED 8/0

PROCEDURAL MOTION TO MOVE AN ITEM

RESOLUTION 05.04/24

Moved: Cr Tom O'Connor

Seconded: Cr Leanne Doran

That Council move Item 9.2 to be heard at Item 15 – Confidential

Section under the Act	The grounds on which part of the Council or Committee may be closed to the public are listed in Section 10A(2) of the <i>Local Government Act 1993</i> .
Sub-clause and Reason:	g - advice concerning litigation, or advice as comprises a discussion of this matter, that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege.

For: Crs Robert Bell, Robert Crouch, Tim Bower, Sarah Burrows, Leanne Doran, Tom O'Connor, Lone Petrov and Tara Toomey

Against: Nil

CARRIED 8/0

10 PUBLIC FORUM

Nil

11 MAYORAL MINUTE

Nil

12 NOTICE OF MOTION/QUESTIONS WITH NOTICE

Nil

13 REPORT OF COMMITTEES

13.1 MINUTES - URALLA TOWNSHIP & ENVIRONS COMMITTEE (UTEC) QUARTERLY MEETING - 4 MARCH 2024

RESOLUTION 06.04/24

Moved: Cr Tara Toomey
Seconded: Cr Leanne Doran

1. That Council accepts the minutes from the UTEC General Meetings of 08 Jan 24 and 05 Feb 24 and UTEC Extraordinary Meeting of 19 Feb 2024 (see attachments to this report).
2. That Council resolves to:
 - a) Review the southern approach/departure to Uralla for risk to wildlife (particularly koalas) and take appropriate actions to reduce the speed limit in this area.
 - b) Establish a volunteer program to support community involvement in the maintenance of the main street blisters.
 - c) Review the current budget with a view to including in the 24/25 Open Spaces Maintenance Budget additional funds to ensure proper maintenance of the newly established parks and to improve the maintenance of existing parks.
 - d) Review the Plan of Management for all Open Spaces.

For: Crs Robert Bell, Robert Crouch, Tim Bower, Sarah Burrows, Leanne Doran, Tom O'Connor, Lone Petrov and Tara Toomey

Against: Nil

CARRIED 8/0

14 REPORTS TO COUNCIL

14.1 PROJECT UPDATES - PUBLIC SPACES LEGACY PROGRAM

RESOLUTION 07.04/24

Moved: Cr Leanne Doran
Seconded: Cr Sarah Burrows

That Council notes the update and status reports for the Rotary Park Project; the Pioneer Park Project; and the Glen Project.

For: Crs Robert Bell, Robert Crouch, Tim Bower, Sarah Burrows, Leanne Doran, Tom O'Connor, Lone Petrov and Tara Toomey

Against: Nil

CARRIED 8/0

14.2 DRAFT POLICY - KEEPING OF ANIMALS (URBAN AREAS) (2024)**RESOLUTION 08.04/24**

Moved: Deputy Mayor Robert Crouch

Seconded: Cr Leanne Doran

That Council:

1. Endorses the Draft Policy - Keeping of Animals Policy (Urban Areas) for Public Exhibition for a period of 28 days for the purposes of receiving public submissions, subject to the following amendments:
 - a) Page 5, Clause 6.5: Delete 'Construction of kennel facilities must comply with the Building Code of Australia'.
 - b) Insert into Part 4 'Statement': Any animal housing structures shall be structurally adequate and comply with Building Code of Australia if required.
 - c) Delete all references to *Schedule 2 of the Local Government (General) Regulation 2021* references in the draft Policy where it relates to specific animals/birds, noting that these provisions apply as noted in Clause 5 on Page 2 of the draft Policy.
2. Notify the following groups of the revised policy and the opportunity to provide feedback upon commencement of Public Exhibition:
 - Uralla & Bundarra Pony Clubs;
 - New England Exhibition of Poultry Association;
 - Uralla & Bundarra Showground Land Managers; and
 - Any other group likely to be impacted by the Draft Policy.
3. Receives a further report following the public exhibition period subject to the receipt of submissions and/or if the draft policy is proposed to be amended.
4. Authorises the adoption of the Draft Policy - Keeping of Animals (Urban Areas) if no submissions are received, and no changes are made.

For: Crs Robert Bell, Robert Crouch, Tim Bower, Sarah Burrows, Leanne Doran, Tom O'Connor, Lone Petrov

Against: Tara Toomey

CARRIED 7/1

14.3 DRAFT POLICY - LIQUID TRADE WASTE MANAGEMENT - 2024**RESOLUTION 09.04/24**

Moved: Deputy Mayor Robert Crouch

Seconded: Cr Tom O'Connor

That Council:

1. Endorses the Draft Liquid Trade Waste Management Policy for Public Exhibition for a period of 28 days for the purposes of receiving community and business submissions.
2. Receives a further report following the public exhibition period subject to the receipt of submissions and/or the draft policy is proposed to be amended.

3. Authorises the adoption of the Draft Liquid Trade Waste Management Policy if no submissions are received, and no changes are made.

For: Crs Robert Bell, Robert Crouch, Tim Bower, Sarah Burrows, Leanne Doran, Tom O'Connor, Lone Petrov and Tara Toomey

Against: Nil

CARRIED 8/0

Cr McMullen joined the meeting at 5:07pm.

14.4 OPERATIONAL PLAN 2023-24 Q2 PROGRESS REPORT

RESOLUTION 10.04/24

Moved: Cr Tom O'Connor

Seconded: Cr Tara Toomey

That Council notes the 2023/24 Operational Plan Progress Report as at 31 December 2023.

For: Crs Robert Bell, Robert Crouch, Tim Bower, Sarah Burrows, Leanne Doran, Bruce McMullen, Tom O'Connor, Lone Petrov and Tara Toomey

Against: Nil

CARRIED 9/0

14.5 LOANS AS AT 31 MARCH 2024

RESOLUTION 11.04/24

Moved: Cr Tom O'Connor

Seconded: Cr Tim Bower

That Council notes the loan position as of 31 March 2024 totalling \$1,363,016

For: Crs Robert Bell, Robert Crouch, Tim Bower, Sarah Burrows, Leanne Doran, Bruce McMullen, Tom O'Connor, Lone Petrov and Tara Toomey

Against: Nil

CARRIED 9/0

14.6 INVESTMENTS AT 31 MARCH 2024**RESOLUTION 12.04/24****Moved:** Cr Tim Bower**Seconded:** Cr Tom O'Connor

That Council notes the cash position as of 31 March 2024 consisting of cash and overnight funds of \$2,761,549 and term deposits of \$22,554,340 totalling \$25,315,889 of convertible funds, including restricted funds.

For: Crs Robert Bell, Robert Crouch, Tim Bower, Sarah Burrows, Leanne Doran, Bruce McMullen, Tom O'Connor, Lone Petrov and Tara Toomey

Against: Nil

CARRIED 9/0**14.7 MONTHLY FINANCE REPORT FOR MARCH 2024****RESOLUTION 13.04/24****Moved:** Cr Tom O'Connor**Seconded:** Cr Sarah Burrows

That Council receives the attached Monthly Finance Report for March 2024.

For: Crs Robert Bell, Robert Crouch, Tim Bower, Sarah Burrows, Leanne Doran, Bruce McMullen, Tom O'Connor, Lone Petrov and Tara Toomey

Against: Nil

CARRIED 9/0**14.8 REGISTER RESOLUTIONS ACTIONS STATUS AS AT 17 APRIL 2024****RESOLUTION 14.04/24****Moved:** Cr Leanne Doran**Seconded:** Cr Tim Bower

That Council notes the Resolution Actions Status Report as at 17 April 2024.

For: Crs Robert Bell, Robert Crouch, Tim Bower, Sarah Burrows, Leanne Doran, Bruce McMullen, Tom O'Connor, Lone Petrov and Tara Toomey

Against: Nil

CARRIED 9/0

8.1 CMA HOUSING CONFERENCE - FORBES APRIL 2024

RESOLUTION 15.04/24

Moved: Cr Bruce McMullen

Seconded: Cr Lone Petrov

That Council receives Cr McMullen's delegate report on the Country Mayors' Association meeting held in Forbes 7-9 April 2024 with the theme being "Housing".

For: Crs Robert Bell, Robert Crouch, Tim Bower, Sarah Burrows, Leanne Doran, Bruce McMullen, Tom O'Connor, Lone Petrov and Tara Toomey

Against: Nil

CARRIED 9/0

MOTION

RESOLUTION 16.04/24

Moved: Cr Tara Toomey

Seconded: Cr Leanne Doran

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the *Local Government Act 1993*:

9.3 New England Weeds Authority – Verbal Update

This matter is considered to be confidential under Section 10A(2) - d(i) of the *Local Government Act 1993*, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it..

For: Crs Robert Bell, Robert Crouch, Tim Bower, Sarah Burrows, Leanne Doran, Bruce McMullen, Tom O'Connor, Lone Petrov and Tara Toomey

Against: Nil

CARRIED 9/0

15 CONFIDENTIAL MATTERS

9.2 NEW ENGLAND WEEDS AUTHORITY DELEGATE REPORT

RESOLUTION 17.04/24

Moved: Cr Bruce McMullen

Seconded: Cr Lone Petrov

That Council receives the delegate's verbal report.

For: Crs Robert Bell, Robert Crouch, Tim Bower, Sarah Burrows, Leanne Doran, Bruce McMullen, Tom O'Connor, Lone Petrov and Tara Toomey

Against: Nil

CARRIED 9/0

MOTION

RESOLUTION 18.04/24

Moved: Cr Leanne Doran

Seconded: Cr Sarah Burrows

That Council return to Open Session of Council and that resolutions of Closed Session of Council become the resolutions of Open session of Council.

For: Crs Robert Bell, Robert Crouch, Tim Bower, Sarah Burrows, Leanne Doran, Bruce McMullen, Tom O'Connor, Lone Petrov and Tara Toomey

Against: Nil

CARRIED 9/0

16 COMMUNICATIONS OF COUNCIL DECISIONS

17 CONCLUSION OF MEETING

The meeting was closed at 6:08pm.

Council Minutes confirmed by Mayor Robert Bell on 21 May 2024 : Resolution: 01.05/24