



# MINUTES of

## ORDINARY COUNCIL MEETING

Held on 24 September 2024 at 4:00pm

### Attendance at Meeting:

**Councillors:** Mayor R Bell (Chair)  
Cr S Burrows  
Cr L Doran  
Cr T O'Connor  
Cr L Petrov  
Cr A Blakester  
Cr D Mailler  
Cr J Philp  
Cr K Arnold

### Apologies:

Nil

### Staff:

Ms T Averay, General Manager  
Dr R Abell, Director, Corporate & Community  
Mr M Raby, Director, Infrastructure & Development  
Mr M McLindin, Group Manager Civil Services  
Mr M Ahammed, Manager Finance & IT  
Ms W Westbrook, Executive Assistant

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**AUDIO FROM MEETING [HERE](#)**

## 1 OPENING & WELCOME

The Chair declared the meeting opened at 4:00pm.

## 2 PRAYER

The Chair recited the Uralla Shire Council prayer.

## 3 ACKNOWLEDGEMENT OF COUNTRY

The Chair read the acknowledgement of country.

## 4 WEBCAST INFORMATION

The Chair advised the meeting was recorded, with the recording to be made available on Council's website following the meeting and reminded the attendees from making defamatory statements.

## 5 APOLOGIES & APPLICATIONS FOR LEAVE OF ABSENCE BY COUNCILLORS

### APOLOGIES

Nil

### LEAVE APPLICATION

#### RESOLUTION 01.09/24

Moved: Cr Leanne Doran

Seconded: Cr Sarah Burrows

That Council receive and note the leave of application from Mayor Robert Bell.

For: Crs Robert Bell, Sarah Burrows, Leanne Doran, Tom O'Connor, Lone Petrov, Adam Blakester, David Mailler, Jen Philp and Kath Arnold

Against: Nil

CARRIED 9/0

## 6 DISCLOSURE & DECLARATIONS OF INTEREST/S

Nil

## 7 CONFIRMATION OF MINUTES

### 7.1 CONFIRMATION OF MINUTES ORDINARY MEETING HELD 27 AUGUST 2024

#### RESOLUTION 02.09/24

Moved: Cr Tom O'Connor

Seconded: Cr Leanne Doran

That Council adopts the minutes of the Ordinary Meeting held 27 August 2024 as a true and correct record.

For: Crs Robert Bell, Sarah Burrows, Leanne Doran, Tom O'Connor, Lone Petrov, Adam Blakester, David Mailler, Jen Philp and Kath Arnold

Against: Nil

CARRIED 9/0

## 8 URGENT, SUPPLEMENTARY, AND LATE ITEMS OF BUSINESS (INCLUDING PETITIONS)

Nil

## 9 WRITTEN REPORTS FROM DELEGATES

Nil

## 10 PUBLIC FORUM

Nil

## 11 MAYORAL MINUTE

Nil

## 12 NOTICE OF MOTION/QUESTIONS WITH NOTICE

Nil

## 13 REPORT OF COMMITTEES

Nil

## 14 REPORTS TO COUNCIL

### 14.1 ELECTION OF DEPUTY MAYOR

#### RESOLUTION 03.09/24

Moved: Cr Tom O'Connor

Seconded: Cr Leanne Doran

1. That the Returning Officer calls for and announces the nominations for the position of Deputy Mayor.

Then:

2. That should there be more than one nomination for the position, the method of election of the Deputy Mayor be by way of secret/open ballot.

Following the declaration of the vote:

3. That Cr O'Connor be appointed as Deputy Mayor for the period from 24 September 2024 for term of one year till 23 September 2025.

For: Crs Robert Bell, Sarah Burrows, Leanne Doran, Tom O'Connor, Lone Petrov, Adam Blakester, David Mailler, Jen Philp and Kath Arnold

Against: Nil

CARRIED 9/0

### 14.2 LGNSW ANNUAL CONFERENCES AND VOTING ENTITLEMENTS

#### RESOLUTION 04.09/24

Moved: Cr Sarah Burrows

Seconded: Cr Lone Petrov

That Council delegate the Mayor, or designated representative, to attend LGNSW annual conferences and exercise voting entitlements for this term of Council.

For: Crs Robert Bell, Sarah Burrows, Leanne Doran, Tom O'Connor, Lone Petrov, Adam Blakester, David Mailler, Jen Philp and Kath Arnold

Against: Nil

CARRIED 9/0

**14.3 COUNCIL MEETINGS SCHEDULE OCTOBER 2024 - SEPTEMBER 2025****RESOLUTION 05.09/24****Moved:** Cr Sarah Burrows**Seconded:** Cr Jen Philp**That Council:****1. Adopts the Ordinary Meeting cycle for 2024-2025 as follows:**

Tuesday 22 October 2024

Tuesday 26 November 2024

Tuesday 17 December 2024

Tuesday 25 February 2025

Tuesday 25 March 2025

Tuesday 22 April 2025

Tuesday 27 May 2025

Tuesday 24 June 2025

Tuesday 22 July 2025

Tuesday 26 August 2025

Tuesday 23 September 2025

Commencing at 4:00pm

- 2. Endorses the schedule for monthly Councillor information sessions as detailed in this report, noting these are not decision-making forums, where possible to commence from 5:00pm.**
- 3. Notes that informal weekly meetings are held between the Mayor and the GM, to which all Councillors are invited if available.**
- 4. Notes that separate community engagement sessions/workshops will be scheduled from time to time to share public information and to gain community feedback.**

**For:** Crs Robert Bell, Sarah Burrows, Leanne Doran, Tom O'Connor, Lone Petrov, Adam Blakester, David Mailler, Jen Philp and Kath Arnold

**Against:** Nil

**CARRIED 9/0**

## 14.4 APPOINTMENT OF COUNCILLOR DELEGATES ON COMMITTEES AND EXTERNAL BODIES

## RESOLUTION 06.09/24

Moved: Cr Adam Blakester

Seconded: Cr Sarah Burrows

That Council appoints Councillor delegates to each of the committees and external bodies identified in Table A.

<b>COUNCIL COMMITTEES</b> (Table A)	
Audit Risk and Improvement Committee (ARIC)	Cr A Blakester
Australia Day Committee	Cr S Burrows Cr T O'Connor
GM Performance Review Committee	Mayor Deputy Mayor Cr K Arnold
S355 Bundarra Hall Committee	Cr L Doran Cr J Philp
S355 Uralla Township Environs Committee	Cr L Petrov Cr K Arnold
<b>EXTERNAL</b>	
Arts North-West Strategic Advisory Council (SAC)	Cr A Blakester General Manager (alternate)
Central Northern Regional Library	Cr L Petrov
Rural Fire Service Liaison Committee	Cr J Philp General Manager
(Department of Planning) - Northern Regional Planning Panel	General Manager Cr S Burrows (Panel Member) Cr D Mailler (Panel Member) Cr T O'Connor (Alternate Panel Member) Cr L Doran (Alternate Panel Member)
(TfNSW) - Uralla Local Traffic Committee	Cr D Mailler
<b>MAYORAL APPOINTMENTS</b>	
Community Safety Precinct Committee (Not currently active)	Mayor
Country Mayors Association	Mayor
Coalition of Renewable Energy Mayors (CoREM)	Mayor General Manager

2. The appointment term for delegates be confirmed as the elected Council term.

**For:** Crs Robert Bell, Sarah Burrows, Leanne Doran, Tom O'Connor, Lone Petrov, Adam Blakester, David Mailler, Jen Philp and Kath Arnold

**Against:** Nil

**CARRIED 9/0**

**14.5 MEMBERSHIP - AUSTRALIA DAY S355 COMMITTEE****RESOLUTION 07.09/24****Moved: Cr Tom O'Connor****Seconded: Cr Sarah Burrows****That Council accepts the membership applications from the following applicants:**

- i. Mr Steve Williams;**
- ii. Ms Amanda Williams; and**
- iii. Ms Wendy Westbrook**

**and appoints the applicants as members of the Australia Day s355 Committee.****For: Crs Robert Bell, Sarah Burrows, Leanne Doran, Tom O'Connor, Lone Petrov, Adam Blakester, David Mailler, Jen Philp and Kath Arnold****Against: Nil****CARRIED 9/0****14.6 LOANS AS AT 31 AUGUST 2024****RESOLUTION 08.09/24****Moved: Cr Tom O'Connor****Seconded: Cr Leanne Doran****That Council notes that the total loan position as of 31 August 2024 is \$1,283,532.****For: Crs Robert Bell, Sarah Burrows, Leanne Doran, Tom O'Connor, Lone Petrov, Adam Blakester, David Mailler, Jen Philp and Kath Arnold****Against: Nil****CARRIED 9/0****14.7 INVESTMENTS AS AT 31 AUGUST 2024****RESOLUTION 09.09/24****Moved: Cr Lone Petrov****Seconded: Cr Tom O'Connor****That Council notes the cash position as of 31 August 2024 consisting of:**

- cash and overnight funds of \$5,155,769;**
- term deposits of \$23,550,000;**
- total convertible funds of \$28,705,769 (\$5,155,769 + \$23,550,000) (including restricted funds).**

**For: Crs Robert Bell, Sarah Burrows, Leanne Doran, Tom O'Connor, Lone Petrov, Adam Blakester, David Mailler, Jen Philp and Kath Arnold****Against: Nil****CARRIED 9/0**



**14.8 DRAFT FINANCIAL STATEMENTS FOR THE FINANCIAL YEAR 2023-24 - REFERRAL TO AUDIT****RESOLUTION 10.09/24****Moved:** Cr Tom O'Connor**Seconded:** Cr David Mailler**That Council:**

- i. Endorses the Draft General Purpose Financial Statements and Special Purpose Financial Statements for the financial year ending 30 June 2024 and refers them to the Auditors pursuant to section 413 of the *Local Government Act 1993 (NSW)*; and
- ii. Writes to the Minister for Local Government noting Council's ongoing concerns about the continuing requirement to account for RFS assets in Council's financial statements and requesting an update on the review of the Red Fleet.

**For:** Crs Robert Bell, Sarah Burrows, Leanne Doran, Tom O'Connor, Lone Petrov, Adam Blakester, David Mailler, Jen Philp and Kath Arnold**Against:** Nil **CARRIED 9/0****14.9 REGISTER RESOLUTIONS ACTIONS STATUS AS AT 16 SEPTEMBER 2024****RESOLUTION 11.09/24****Moved:** Cr Sarah Burrows**Seconded:** Cr Leanne Doran**That Council notes the Resolution Actions Status Report as at 16 September 2024.****For:** Crs Robert Bell, Sarah Burrows, Leanne Doran, Tom O'Connor, Lone Petrov, Adam Blakester, David Mailler, Jen Philp and Kath Arnold**Against:** Nil **CARRIED 9/0****15 CONFIDENTIAL MATTERS**

Nil

**16 COMMUNICATIONS OF COUNCIL DECISIONS****17 CONCLUSION OF MEETING**

The meeting was closed at 5:32pm.

Council Minutes confirmed by **Acting Mayor Thomas O'Connor** on **22/10/2024**: Resolution 01.10/24