



MINUTES of

ORDINARY COUNCIL MEETING

Held on 26 March 2024 at 4:00pm

Attendance at Meeting:

Councillors: Mayor R Bell (Chair)
Deputy Mayor R Crouch
Cr T Bower [via zoom]
Cr S Burrows
Cr L Doran
Cr McMullen
Cr T O'Connor
Cr L Petrov
Cr T Toomey [via zoom]

Apologies: Nil

Staff: Ms Averay, General Manager
Mr M Raby, Director Infrastructure & Development
Mr S Williams, Interim Director Corporate & Community
Mr S Vivers, Acting Manager, Development & Planning
Ms W Westbrook, Executive Assistant

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AUDIO Minutes of meeting link:

<https://urallashirecouncil.podbean.com/e/23rd-march-2024-ordinary-meeting-of-urallashire-council/>

UNCONFIRMED

1 OPENING & WELCOME

The Chair declared the meeting opened at 4:00pm.

2 PRAYER

The Chair recited the Uralla Shire Council prayer.

3 ACKNOWLEDGEMENT OF COUNTRY

The Chair read the acknowledgement of country.

4 WEBCAST INFORMATION

The Chair advised the meeting was recorded, with the recording to be made available on Council's website following the meeting and reminded the attendees from making defamatory statements.

5 APOLOGIES & APPLICATIONS FOR LEAVE OF ABSENCE BY COUNCILLORS

Nil

6 DISCLOSURE & DECLARATIONS OF INTEREST/S

Deputy Mayor Robert Crouch declared significant non-pecuniary interest in relation to Item 13.1 due to being Director of Uralla Bowling & Recreation Club.

7 CONFIRMATION OF MINUTES

7.1 CONFIRMATION OF MINUTES HELD 27 FEBRUARY 2024 ORDINARY MEETING

RESOLUTION 29.03/24

Moved: Deputy Mayor Robert Crouch

Seconded: Cr Tim Bower

That Council adopt the minutes of the Ordinary Meeting held 27 February 2024 as a true and correct record.

For: Crs Robert Bell, Robert Crouch, Tim Bower, Sarah Burrows, Leanne Doran, Bruce McMullen, Tom O'Connor, Lone Petrov and Tara Toomey

Against: Nil

CARRIED 9/0

7.2 CONFIRMATION OF MINUTES HELD 7 MARCH 2024 EXTRAORDINARY MEETING**RESOLUTION 30.03/24****Moved:** Cr Sarah Burrows**Seconded:** Cr Tom O'Connor

That Council adopts the minutes of the Ordinary Meeting held 7 March Extraordinary Meeting 27 February 2024 as a true and correct record.

For: Crs Robert Bell, Robert Crouch, Tim Bower, Sarah Burrows, Leanne Doran, Bruce McMullen, Tom O'Connor, Lone Petrov and Tara Toomey

Against: Nil

CARRIED 9/0**PROCEDURAL MOTION TO MOVE AN ITEM****RESOLUTION 31.03/24****Moved:** Cr Tom O'Connor**Seconded:** Cr Lone Petrov

That Council move Item 10 Public Forum & Items 14.2 & 14.3 to be heard after Item 7.

For: Crs Robert Bell, Robert Crouch, Tim Bower, Sarah Burrows, Leanne Doran, Bruce McMullen, Tom O'Connor, Lone Petrov and Tara Toomey

Against: Nil

CARRIED 9/0**10. PUBLIC FORUM**

The Chair Introduced the speaker:

Speaker: Ambrose Hallman

The speaker made a presentation to Council for the Items 14.2 DA-57-2023 & 14.3 DA 56-2022

The Chair thanked the speaker for his presentation

The Chair Introduced the speaker:

Speaker: Romana Jovanovic

The speaker made a presentation to Council for the Item DA-57-2023

The Chair thanked the speaker for her presentation

14.2 DEVELOPMENT APPLICATION - DA-76-2023 BOUNDARY REALIGNMENT - LOT 326 DP755811 & LOT 1 DP618239 58 & 62 MUNDAYS LANE SAUMAREZ PONDS

RESOLUTION 32.03/24

Moved: Deputy Mayor Robert Crouch

Seconded: Cr Tom O'Connor

That Council approves the Development Application (DA-76-2023) for a Boundary Realignment of Lot 326 DP755811 & Lot 1 DP618239, land at 58 & 62 MUNDAYS LANE SAUMAREZ PONDS, subject to the conditions of consent in the attached Notice of Determination

For: Crs Robert Bell, Robert Crouch, Bruce McMullen, Tom O'Connor and Lone Petrov

Against: Crs Tim Bower, Sarah Burrows, Leanne Doran and Tara Toomey

CARRIED 5/4

14.3 DEVELOPMENT APPLICATION - DA-56-2022 - PART CHANGE OF USE TO DWELLING AND ALTERATIONS AND ADDITIONS - 132 BRIDGE STREET URALLA

RESOLUTION 33.03/24

Moved: Cr Bruce McMullen

Seconded: Cr Leanne Doran

That Council approves the Development Application (ref: DA-56-2022) for a part Change of Use to Dwelling and Alterations and Additions at Lot 2 DP 17565, land also known as 132 Bridge Street URALLA, subject to the conditions of consent in the attached Notice of Determination.

For: Crs Robert Bell, Robert Crouch, Sarah Burrows, Leanne Doran, Bruce McMullen, Tom O'Connor and Lone Petrov

Against: Crs Tim Bower and Tara Toomey

CARRIED 7/2

8. URGENT, SUPPLEMENTARY, AND LATE ITEMS OF BUSINESS (INCLUDING PETITIONS)

8.1 OPERATIONAL PLAN 2023-24 Q2 PROGRESS REPORT

RESOLUTION 34.03/24

Moved: Deputy Mayor Robert Crouch

Seconded: Cr Tara Toomey

That Council defers the 2023/24 Operational Plan Progress Report as at 31 December 2023 until the next Council meeting.

For: Crs Robert Bell, Robert Crouch, Tim Bower, Sarah Burrows, Leanne Doran, Bruce McMullen, Tom O'Connor, Lone Petrov and Tara Toomey

Against: Nil

CARRIED 9/0

PROCEDURAL MOTION TO MOVE AN ITEM

RESOLUTION 35.03/24

Moved: Deputy Mayor Robert Crouch

Seconded: Cr Leanne Doran

That Council move Item 9.3 to be heard as a Confidential Item as 15

That Council move 14.8 then 14.6 to be heard as the next agenda item

For: Crs Robert Bell, Robert Crouch, Tim Bower, Sarah Burrows, Leanne Doran, Bruce McMullen, Tom O'Connor, Lone Petrov and Tara Toomey

Against: Nil

CARRIED 9/0

14.8 MONTHLY FINANCE REPORT FOR FEBRUARY 2024

RESOLUTION 36.03/24

Moved: Cr Tom O'Connor

Seconded: Cr Leanne Doran

That Council receives the attached Monthly Finance Report for February 2024.

For: Crs Robert Bell, Robert Crouch, Tim Bower, Sarah Burrows, Leanne Doran, Bruce McMullen, Tom O'Connor, Lone Petrov and Tara Toomey

Against: Nil

CARRIED 9/0

PROCEDURAL MOTION - BREAK

RESOLUTION 37.03/24

Moved: Cr Leanne Doran

Seconded: Cr Tom O'Connor

The Chair called for a short break at 5:21pm.

CARRIED

PROCEDURAL MOTION - RETURN

RESOLUTION 38.03/24

Moved: Cr Tom O'Connor

Seconded: Cr Leanne Doran

The Chair reconvened the meeting after a short break at 5:39pm.

For: Crs Robert Bell, Robert Crouch, Tim Bower, Sarah Burrows, Leanne Doran, Bruce McMullen, Tom O'Connor, Lone Petrov and Tara Toomey

Against: Nil

CARRIED 9/0

14.6 PROPOSED URALLA SHIRE COUNCIL RENEWABLE ENERGY COMMUNITY BENEFIT FRAMEWORK

RESOLUTION 39.03/24

Moved: Cr Leanne Doran

Seconded: Cr Sarah Burrows

That Council:

1. Amends the Renewable Energy Community Benefit Policy as follows:

- a. Delete requirement for payment to be based on 1.5% of Capital Investment Value (CIV) and insert requirement for payment to be based on \$850 per MW per annum for solar energy development, and \$1050 per MW per annum for wind energy development; and
- b. Add requirement for benefit payments to continue over the life of the development and indexed to CPI; and
- c. Add the establishment of a Community Advisory Body to provide advice to Council on the projects for which community benefit funds will be allocated; and

- d. Other minor changes as shown in the attached draft.
2. Creates a single Uralla Shire Renewable Energy Community Benefit Restricted Fund for all future community benefit payments until allocated to agreed community legacy projects.
3. Notes that community legacy projects will be determined in consultation with community.
4. Develops the Terms of Reference and Constitution for a proposed Renewable Energy Community Advisory Body to advise Council on legacy projects to be funded from renewable energy benefit payments for further consideration at a future Council meeting.
5. Exhibits the Terms of Reference and Constitution for the Advisory Body for a period of 28 days and seeks community submissions.

For: Crs Robert Bell, Robert Crouch, Tim Bower, Sarah Burrows, Leanne Doran, Bruce McMullen, Tom O'Connor, Lone Petrov and Tara Toomey

Against: Nil

CARRIED 9/0

9. WRITTEN REPORTS FROM DELEGATES

9.1 RURAL FIRE SERVICE AND COUNCIL DISTRICT LIAISON COMMITTEE

RESOLUTION 40.03/24

Moved: Deputy Mayor Robert Crouch

Seconded: Cr Sarah Burrows

That Council receives the delegate report on Rural Fire Service [RFS] and Council's District Liaison Committee from the meeting held 29 February 2024.

For: Crs Robert Bell, Robert Crouch, Tim Bower, Sarah Burrows, Leanne Doran, Bruce McMullen, Tom O'Connor, Lone Petrov and Tara Toomey

Against: Nil

CARRIED 9/0

9.2 MAYORS DELEGATE REPORT - FEBRUARY 2024 ACTIVITY

RESOLUTION 41.03/24

Moved: Mayor Robert Bell

Seconded: Cr Tara Toomey

That Council received the Mayor's Delegate Report for February 2024.

For: Crs Robert Bell, Robert Crouch, Tim Bower, Sarah Burrows, Leanne Doran, Bruce McMullen, Tom O'Connor, Lone Petrov and Tara Toomey

Against: Nil

CARRIED 9/0

8 MAYORAL MINUTE

Nil

9 NOTICE OF MOTION/QUESTIONS WITH NOTICE

Nil

10 REPORT OF COMMITTEES

At 6:01 pm, Deputy Mayor Robert Crouch left the meeting having declared a Non Pecuniary Significant Interest. .

13.1 URALLA LOCAL TRAFFIC COMMITTEE (ULTC) - MINUTES OF MEETING HELD 28 FEBRUARY 2024**RESOLUTION 42.03/24****Moved:** Cr Bruce McMullen**Seconded:** Cr Lone Petrov

That Council receives the Minutes of the Uralla Local Traffic Committee (ULTC) meeting held 28 February 2024 and notes the decisions of the Committee.

For: Crs Robert Bell, Tim Bower, Sarah Burrows, Leanne Doran, Bruce McMullen, Tom O'Connor, Lone Petrov and Tara Toomey

Against: Nil

Absent: Crs Robert Crouch

CARRIED 8/0

At 6:09 pm, Deputy Mayor Robert Crouch returned to the meeting.

11 REPORTS TO COUNCIL

14.1 MINUTES BUNDARRA SCHOOL OF ARTS HALL AND COMMUNITY CONSULTATIVE S355 COMMITTEE FROM 28 FEBRUARY 2024

RESOLUTION 43.03/24

Moved: Cr Leanne Doran

Seconded: Cr Bruce McMullen

That Council:

1. Receives the Minutes of the Bundarra School of Arts Hall and Community Consultative s355 Committee meeting held 28 February 2024.
2. Notes that there were no Recommendations for Council's formal consideration tabled at the meeting.

For: Crs Robert Bell, Robert Crouch, Tim Bower, Sarah Burrows, Leanne Doran, Bruce McMullen, Tom O'Connor, Lone Petrov and Tara Toomey

Against: Nil

CARRIED 9/0

14.4 WORKS REPORT - MARCH QUARTER 2024

RESOLUTION 44.03/24

Moved: Cr Sarah Burrows

Seconded: Deputy Mayor Robert Crouch

That Council Note the Report.

For: Crs Robert Bell, Robert Crouch, Tim Bower, Sarah Burrows, Leanne Doran, Bruce McMullen, Tom O'Connor, Lone Petrov and Tara Toomey

Against: Nil

CARRIED 9/0

14.5 PROJECT UPDATES - PUBLIC SPACES LEGACY PROGRAM**RESOLUTION 45.03/24****Moved:** Cr Lone Petrov**Seconded:** Cr Sarah Burrows

That Council notes the update and status reports for the Rotary Park Project; the Pioneer Park Project; and the Glen Project.

For: Crs Robert Bell, Robert Crouch, Tim Bower, Sarah Burrows, Leanne Doran, Bruce McMullen, Tom O'Connor, Lone Petrov and Tara Toomey

Against: Nil

CARRIED 9/0**14.7 URALLA SHIRE HOUSING STRATEGY****RESOLUTION 46.03/24****Moved:** Cr Leanne Doran**Seconded:** Cr Lone Petrov**That Council:**

1. Authorises the General Manager to proceed with the engagement of a consultant through a Request for Quotation (RFQ) procurement process for the preparation of a Local Housing Strategy for Uralla Shire.
2. Notes that there will be no cost to Council with all costs to be reimbursed through the EnergyCo funding.

For: Crs Robert Bell, Robert Crouch, Tim Bower, Sarah Burrows, Leanne Doran, Bruce McMullen, Tom O'Connor, Lone Petrov and Tara Toomey

Against: Nil

CARRIED 9/0

14.9 LOANS AS AT 29 FEBRUARY 2024**RESOLUTION 47.03/24****Moved: Cr Tom O'Connor****Seconded: Cr Sarah Burrows****That Council notes the loan position as at 29 February 2024 totalling \$1,362,891****For: Crs Robert Bell, Robert Crouch, Tim Bower, Sarah Burrows, Leanne Doran, Bruce McMullen, Tom O'Connor, Lone Petrov and Tara Toomey****Against: Nil****CARRIED 9/0****14.10 INVESTMENTS AT 29 FEBRUARY 2024****RESOLUTION 48.03/24****Moved: Cr Tom O'Connor****Seconded: Deputy Mayor Robert Crouch****That Council notes the cash position as at 29 February 2024 consisting of cash and overnight funds of \$3,064,900 and term deposits of \$22,554,340 totalling \$25,619,240 of convertible funds, including restricted funds.****For: Crs Robert Bell, Robert Crouch, Tim Bower, Sarah Burrows, Leanne Doran, Bruce McMullen, Tom O'Connor, Lone Petrov and Tara Toomey****Against: Nil****CARRIED 9/0****14.11 RECORDS MANAGEMENT POLICY****RESOLUTION 49.03/24****Moved: Cr Leanne Doran****Seconded: Cr Tim Bower****That Council adopts the draft Records Management Policy 2024.****For: Crs Robert Bell, Robert Crouch, Tim Bower, Sarah Burrows, Leanne Doran, Bruce McMullen, Tom O'Connor, Lone Petrov and Tara Toomey****Against: Nil****CARRIED 9/0**

14.12 REGISTER RESOLUTIONS ACTIONS STATUS AS AT 20 MARCH 2024**RESOLUTION 50.03/24****Moved:** Cr Bruce McMullen**Seconded:** Deputy Mayor Robert Crouch**That Council notes the Resolution Actions Status Report as at 20 March 2024.****For:** Crs Robert Bell, Robert Crouch, Tim Bower, Sarah Burrows, Leanne Doran, Bruce McMullen, Tom O'Connor, Lone Petrov and Tara Toomey**Against:** Nil**CARRIED 9/0****12 CONFIDENTIAL MATTERS**

Nil

PROCEDURAL MOTION**RESOLUTION 51.03/24****Moved:** Deputy Mayor Robert Crouch**Seconded:** Cr Sarah Burrows**That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the *Local Government Act 1993*:****9.3 New England Weeds Authority – Verbal Update****This matter is considered to be confidential under Section 10A(2) - d(i) of the *Local Government Act 1993*, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.****For:** Crs Robert Bell, Robert Crouch, Tim Bower, Sarah Burrows, Leanne Doran, Bruce McMullen, Tom O'Connor, Lone Petrov and Tara Toomey**Against:** Nil**CARRIED 9/0**

9.3 NEW ENGLAND WEEDS AUTHORITY - VERBAL UPDATE**RESOLUTION 52.03/24****Moved:** Cr Tim Bower**Seconded:** Cr Sarah Burrows**That Council notes the verbal update given.****For:** Crs Robert Bell, Robert Crouch, Tim Bower, Sarah Burrows, Leanne Doran, Bruce McMullen, Tom O'Connor, Lone Petrov and Tara Toomey**Against:** Nil**CARRIED 9/0****MOTION****RESOLUTION 53.03/24****Moved:** Deputy Mayor Robert Crouch**Seconded:** Cr Leanne Doran**That Council return to Open Session of Council and that resolutions of Closed Session of Council become the resolutions of Open session of Council.****For:** Crs Robert Bell, Robert Crouch, Tim Bower, Sarah Burrows, Leanne Doran, Bruce McMullen, Tom O'Connor, Lone Petrov and Tara Toomey**Against:** Nil**CARRIED 9/0****13 COMMUNICATIONS OF COUNCIL DECISIONS****14 CONCLUSION OF MEETING**

The meeting was closed at 6:50pm.

Council Minutes confirmed by **Mayor Robert Bell** <<enter>>: **Resolution** <<enter>>